



MANVILLE PUBLIC SCHOOLS

1100 Brooks Boulevard-MANVILLE, NEW JERSEY 08835
(908)231-8545-Fax (908)707-3963

Student Entry Procedures

The following protocols will be in place for students at the beginning of each school day. These procedures will remain in effect for the entire 2020/21 school year or until guidance on COVID-19 changes.

- **Prior to entering the building:**
 - Students must stay home if experiencing any of the following COVID-19 symptoms:
 - *Sore Throat*
 - *New uncontrolled cough that causes difficulty breathing*
 - *Diarrhea, vomiting, or abdominal pain*
 - *New onset of severe headache, especially with a fever*
 - Students must stay home if they have had any close contact or potential exposure
 - *Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19*
 - *Traveled to an area listed on the NJ Department of Health travel advisory list.*
[Link](#)
 - An [email](#) will be sent to students scheduled for in-person instruction by 5:00 AM every day.
 - *Parents will need to [login to the form](#) and indicate that their student is not experiencing any of the symptoms of COVID-19 listed above. A confirmation email will be sent that must be presented by the parent or student upon entry to the school. Students who do not arrive with the confirmation email will be asked a series of screening questions to ensure they are not experiencing symptoms associated with COVID-19. All screening results will be recorded and archived.*
 - *If students do not complete prior to entry, a paper copy will be available at the entrance to the buildings. Copies will be in both Spanish and English.*
 - Admission to school buildings will begin 30 minutes prior to the start of the school day.

- Breakfast will be served in designated areas and will be socially distanced.
- Students will proceed from the check-in points to their assigned classrooms.
- Parents must wear a mask while in line for student drop off and pick up.

- **Upon Entering the building:**

- All students will have their temperature monitored at the kiosks located in the main lobby and select entrances within each building. If a student's temperature is normal, they will be allowed to enter the building.

- **When in the building:**

- Masks must be worn at all times when in the presence of others.
- Masks do not need to be worn when working in a classroom alone.