



9/14/12

Dear Parent or Guardian,

The Manville Public Schools Food Service Department recently evaluated many different computerized Point of Sale (POS) systems to increase the level of service and provide accurate school meal accounts. After reviewing several systems a decision has been made to purchase NUTRIKIDS® POS. For the first few days, our lunch lines may be slower but as the students familiarize themselves with this new system, they should move quicker than before. Breakfast service will also be processed using this system.

Students will continue to use their current ID number (Library number) or Student ID Card that they have been using all year long. This ID number will stay with the student until he/she graduates.

If your child has qualified for free or reduced meal prices, this information will be noted in the system, and the meal will be processed just as it is for all other students without any special indication to the students. If you have not yet filled out a new Free & Reduced Meal Application for this school year, please do so as soon as possible.

We are also excited to provide parents a convenient and secure online payment service called mySchoolBucks. This website allows you to deposit money directly into your child's school meal account and view balance/purchase information for the past ninety days. By having money in each child's account prior to entering the cafeteria, we find that the lunch lines will move along much faster, which gives your child more time to eat and be with friends.

If you choose not to take advantage of the online payment service you may continue to make advance payments via check, which should be made payable to Manville School District. Please remember to write your **child's full name** on the check.

The mySchoolBucks Online Payment Service will be available starting September 14,2012.

To access this service:

1. Go to the district web site at www.manvillesd.org.
(Link is under the "Community" drop down tab on the MSD Website)
- 2.. Click the mySchoolBucks link.
3. From this website you can create your account and add money to your child's school meal account. All you need is your child's name, school, and student ID number. The instructions listed on the back of this page will guide you through the process.

Things to know:

- If you have more than one child in the District you can handle all online prepayments from the same online account.
- Payments may be made with a Visa, MasterCard, and Discover credit or debit card. You may also make a payment using an e-check.
- In order to use the online prepayment service, a small convenience fee for each transaction will be assessed to cover the bank fees. The convenience fee is \$1.95 per deposit transaction. Parents placing money into multiple meal accounts will only be assessed the \$1.95 fee once per deposit transaction. Manville Public Schools will not profit from the use of this site

We are very excited to offer this new service and are confident that mySchoolBucks will benefit you, your child and our District. If you choose not to take advantage of the online payment service you may continue to make advance payments via check, which should be made payable to Manville Public Schools. Please remember to write your **child's full name** on the check.

If you have any questions about this new service, please feel free to contact my office at 908-231-8519 or kirk-danielle@aramark.com

Thank You,
Danielle Kirk
Food Service Director