

**Manville School District**  
**Request for Announcement on the MHS Digital Sign/District Alert Now**

**Application for Digital Sign/District Alert Use**

PLEASE COMPLETE APPLICATION:

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Please check one (see above guideline):

☐ Manville District Organization

☐ Department or Agency

☐ None of the Above

Information to Be Posted on ☐ Digital Sign and/or ☐ Alert Now is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates to Be Posted: from \_\_\_\_\_ to \_\_\_\_\_ (not to exceed 3 weeks)

**APPLICANT CONTACT INFORMATION:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Cell: \_\_\_\_\_

Return to: **Allison Bogart, Business Administrator**  
**Manville Board of Education**  
**1110 Brooks Boulevard**  
**Manville, NJ 08835**

Approval:

\_\_\_\_\_  
Allison Bogart  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

***For Office Use Only:***

Date Processed Application: \_\_\_\_\_

Sent to Digital Sign Coordinator/Webmaster/Alert Now Back-up: \_\_\_\_\_

Revisions: \_\_\_\_\_