

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

December 6, 2011 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education was held this day in the ABIS Media Center. The order of business and agenda for the meeting were:

I. CALL TO ORDER – Board of Education President Heidi Alles called the meeting to order at 7:01 pm.

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles read the following:

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on May 3, 2011 by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL:

Present: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara

Also Present: Dr. Johanna Ruberto, Superintendent of Schools; Kimberly Clelland, Business Administrator/Board Secretary

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. PUBLIC COMMENT – At 7:03 pm, Mr. Panfile moved that the meeting be open to the public.

The motion was seconded by Mrs. Frank. Ms Alles invited questions and comments from the public on agenda items. There were no questions or comments. A motion to close the public session at 7:04 pm was made by Mr. Panfile. The motion was seconded by Mrs. Rodzinak and approved by unanimous voice vote.

VI. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Johanna Ruberto reported:

- HIB/Suspension Report – Dr. Ruberto reported.
- Winter Concerts
- MHS Auditorium Audio Sound System Replacement
- Overview of QSAC DPR's – Dr. Ruberto asked if there were any questions.
- Re-organization of the NJDOE – reorganization into regional achievement centers.
- The Superintendent recommends the Board review, discuss and resolve any differences about the attached agenda for the December 13, 2011 meeting of the Board of Education.
- Mr. William Poch, a former BOE member, passed away. Bunting has been hung on the Manville High School building in his honor.
- Budget 101 Presentation will be given by Kim Clelland next week.
- Please RSVP to the Athletic Banquet
- June 17, 2012 Student Recognition at BOE meeting for Manville High School students.
- Will be updating SIRS Program to include Home Logic.
- Naviance is on target. All Seniors have met with the Guidance Department and students in grades 11 & 10 have also had training.

VIII. COMMITTEE REPORTS:

- A. Policy Committee:** *Trish Rodzinak, Chairperson* – Policy Meeting held last week and discussed six policies. Two of which will be reviewed further; nepotism and fingerprints of volunteers in the district.
- B. Personnel Committee:** *Jeanne Lombardino, Chairperson*- meeting held earlier this evening to discuss agenda items.
- C. Negotiations Committee:** *Cathy Wiedwald, Chairperson* – will set up meeting next week. We will approve administrative contract at the December 13, 2011 BOE meeting. Please forward any questions to Kim Clelland.
- D. Curriculum and Instruction Committee (Student Activities):** *Ned Panfile, Chairperson* – meeting next Tuesday at 5:15 pm. Winter sports have started tonight. ABIS Basketball and Wrestling starts tomorrow.
- E. Finance and Facilities Committee:** *Heidi Alles, Chairperson*

Ms. Alles moved the following:

E-1 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
ACE Electric Services, Inc.	Proprietary Product	Audio Equipment Replacement at MHS Auditorium	December 2011	\$13,000	11-000-261-420

The motion was seconded by Mrs. Wiedwald and approved with unanimous roll call vote as follows:
 AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara

IX. OLD BUSINESS/NEW BUSINESS

Old Business: None

New Business:

- Ms. Alles received a letter from the Auditors which she read to the Board of Education.
- Eagle Scout ceremony. Ms. Alles was invited January 18, 2012 as was the entire Board of Education. Please RSVP if you would like to attend.

X. PUBLIC COMMENT – At 7:41 pm, Mr. Panfile made a motion to open to the public. Mrs. Wiedwald second the motion and was approved by unanimous voice vote. Ms. Alles invited questions and comments from the public.

- Kimberly Ulete, Student Council President, spoke to the Board of Education regarding activities that the Student Council has done so far this year and they hope to still accomplish. Ms. Alles complimented Kimberly on her speech and composure. Kimberly requested to be able to be a student liaison to report back to the student council details of the Board of Education. Dr. Ruberto will discuss with the Board of Education and the parameters of being a student liaison. Dr. Ruberto will get back to Kimberly by January 10th. The Board of Education will take action on the request.

At 7:52 Mrs. Rodzinak made a motion to go into closed session for the following reason (s):

- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*

The motion was approved by Mrs. Cornelson and approved by unanimous voice vote.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mrs. Cornelson and was approved by unanimous voice vote.

XII. ADJOURNMENT – At 8:30 pm, Ms. Alles moved to close the close session and adjourn the meeting. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

Respectfully submitted,

Kimberly A. Clelland
Board Secretary