

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

January 10, 2012 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education was held this day in the ABIS Media Center. The order of business and agenda for the meeting were:

I. CALL TO ORDER – Board of Education President Heidi Alles called the meeting to order at 7:01 pm.

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles read the following:

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on May 3, 2011 by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL:

Present: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Trish Rodzinak, Cathy Wiedwald.

Absent: Ned Panfile, Andrew Zangara.

Also Present: Dr. Johanna Ruberto, Superintendent of Schools; Kimberly Clelland, Business Administrator/Board Secretary, Dr. Barbara Popp, Director – Curriculum and Instruction and Student Counselors: Rachel Brendler, Laurie Corrizo, Jackie Russo.

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. PUBLIC COMMENT – At 7:03 pm, Ms. Alles moved that the meeting be opened to the public. A motion was seconded by Mrs. Cornelson. Mrs. Alles invited questions and comments from the public on agenda items. There were no questions or comments. A motion to close the public session at 7:04 pm was made by Ms. Alles. The motion was seconded by Mrs. Cornelson and approved by unanimous voice vote.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Johanna Ruberto thanked the guidance counselors for attending tonight, and reported on the following:

- HIB/Suspension Report
- HIB Presentation. District Guidance Counselors. Dr. Ruberto introduced student counselors who gave a presentation:

Laurie Corrizo - gave an overview of HIB and what Manville has done to comply from a parent’s prospective.

- 1) Handbook
- 2) Guest speaker from Rutgers
- 3) Ryan’s story – presentation for parents

Jackie Russo - discussed training of staff.

- 1) Training and district Policy
- 2) Handbook
- 3) Results of summer reading
- 4) Signed Policy
- 5) Attended training through Stauss Esmay
- 6) Scenerios for teachers on how to handle different HIB incidents

Rachel Brendler discussed what has been done for students of Manville.

- 1) Sign HIB contract
- 2) Week of Respect student pledges
- 3) Antibullying response - Eighth grade did a presentation for elementary school students
- 4) Somerset Patriots did a presentation for Elementary School Students
- 5) MHS students did pledges to live respectfully; pledges were hung outside of cafeteria
- 6) Extra Credit Assignments on Respect
- 7) Words of Wisdom quotes were announced over intercom
- 8) Staff and students wore green ribbons
- 9) Antibullying Breakfast

In addition, Dr. Ruberto reported:

- The Superintendent recommends the Board review, discuss and resolve any differences about the attached agenda for the January 17, 2012 meeting of the Board of Education.
- Dr. Ruberto discussed the upcoming HIB Summit.
- Will implement Homelogic in September.
- District Goals and Superintendent Goals will be in board packets next week.
- Suspension Report for December: Weston – 0, Roosevelt School – 0, ABIS – 1 out of school Manville High School – 0
- *Coffee with Superintendent* and *Pizza with the Principals* will be modified this year. The format will stay the same.

VIII. COMMITTEE REPORTS:

- A. Policy Committee:** *Trish Rodzinak, Chairperson – reported meeting last week. Minutes are in the packet. The committee rewrote the volunteer policy. Will require fingerprinting for day to day volunteers, ex. Coaches must also sign a workman's compensation waiver form. The district will develop a training program for all volunteers. The dating violence policy was reviewed and accepted as is.*

Item A1 was moved by Mrs. Rodzinak.

A-1 RESOLVED, the Board of Education approves for first reading the following policies/regulations:

Policy 0174	Legal Services
Policy 3125	Employment of Teaching Staff Members
Policy 3125.2	Employment of Substitute Teachers
Policy 8505	School Nutrition

The motion was seconded by Mrs. Wieldwald and approved by unanimous roll call vote as follows:
AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Trish Rodzinak, Cathy Wiedwald, ABSENT: Ned Panfile, Andrew Zangara.

- B. Personnel Committee:** *Jeanne Lombardino, Chairperson – meeting tonight discussed substitute secretaries and a change in pay rate. District will monitor the need for additional guidance support part time due to HIB.*

C. Negotiations Committee: *Cathy Wiedwald, Chairperson – no report*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Item D-1 was moved by Ms. Alles.

D-1 RESOLVED, the Board of Education approves the amended Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the Manville School District for the 2011 – 2012 School Year as shown on the attachment (Addendum I).

The motion was seconded by Mrs. Lombardino and approved by unanimous roll call vote as follows: AYES: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Trish Rodzinak, Cathy Wiedwald, ABSENT: Ned Panfile, Andrew Zangara.

E. Finance and Facilities Committee: *Heidi Alles, Chairperson – met on 12/22/11. Mr. Fisher attended the beginning of the meeting to discuss the digital sign and bricks. Final decision of placement of the bricks was on the front walkway to Manville High School. Discussed Educational Services Commission contracts, enrollment and capacity in buildings. The shared services Agreement was reviewed and a meeting with the borough has been setup for review and update.*

IX. OLD BUSINESS/NEW BUSINESS

New Business:

- Disclosure Forms were handed out this evening.
- FEMA will be in district tomorrow to meet with the Business Administrator and discuss financial assistance and to complete paperwork.

X. PUBLIC COMMENT – Ms. Alles invited questions and comments from the public.

At 8:01 pm Mrs. Alles made a motion open the meeting to the public. The motion was seconded by Mrs. Cornelson and approved by unanimous voice vote.

- Stacey Kita of 312 North 10 Avenue, had a question regarding shared services in the borough and snow removal. Mrs. Clelland responded.

At 8:06 pm, Mrs. Rodzinak made a motion to close the public comment session and enter into executive session. Mrs. Wiedwald seconded the motion.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

- XII. AJOURNMENT** – At 8:45 pm, Mrs. Frank moved to close the closed session and adjourn the meeting. The motion was seconded by Mrs. Wiedwald and approved by unanimous voice vote.

Respectfully submitted,

Kimberly A. Clelland
Board Secretary