

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

April 3, 2012 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education was held this day in the ABIS Media Center. The order of business and agenda for the meeting were:

I. CALL TO ORDER – Board of Education President Heidi Alles called the meeting at 7:00 pm.

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles read the following:

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on May 3, 2011 by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara

Also Present: Dr Johanna Ruberto, Superintendent of Schools, Kimberly Clelland, Business Administrator/Board Secretary

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

At 7:02 pm, Ms. Alles made a motion to go into executive session. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

V. CLOSED SESSION – (If necessary – use this resolution to identify the qualified matters to be discussed)

RESOLVED, the Board of Education adjourns to executive session to discuss:

- 8) Specific prospective or current employees unless all who could be adversely affected request an open session.

At 7:11 pm, Ms. Alles made a motion to close the executive session and open to the public. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

VI. PUBLIC COMMENT – At 7:12 pm, Mr. Panfile moved that the meeting be opened to the public. A motion was seconded by Mrs. Rodzinak. Ms. Alles invited questions and comments from the public on agenda items. There were no questions or comments. A motion to close the public session at 7:13 pm was made by Mr. Panfile. The motion was seconded by Mrs. Cornelson and approved by unanimous voice vote.

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Johanna Ruberto reported:

- HIB/Suspension Report – Dr. Ruberto gave report as of April 2nd.
- The Superintendent recommends the Board review, discuss and resolve any differences about the attached agenda for the April 24, 2012 meeting of the Board of Education.
- Dr. Ruberto acknowledged Kimberly Ulete and the Spring Fling Dance.
- Mr. Panfile acknowledged students who were in the paper for the Poetry Bash.
- Reception held last week for students who were in the play and this week a reception will be held for art students.
- Letter went home to parents at Weston to assess the traffic situation. Dr. Ruberto discussed arrival and dismissal procedures and times for late arrivals. Dr. Ruberto will continue to assess and new procedures will be put into placed upon Mr. Franks return.
- Curriculum & Instruction Committee met to discuss Teacher of the Year. Administrative team wants to keep it, possibly revamp the criteria and the form moving forward. Teacher of the Year will proceed this year as is and a committee will be formed going forward. Mrs. Rodzinak and Mrs. Cornelson volunteered for this committee. Mr. Panfile will substitute as necessary.

VIII. COMMITTEE REPORTS:

- A. Policy Committee:** *Trish Rodzinak, Chairperson - meeting on March 26, 2012 reviewed through 11 policies. Highlights from the meeting; updated the Use of Facilities fee schedule, defined Summer Session policy and number of credits needed. Also discussed charging a fee and what would be criteria for hardship case for a student. Dr. Ruberto requested the Board of Education to pay close attention to 9270 and 5117.*

Item A1 was moved by Mrs. Rodzinak.

- A-1 RESOLVED,** the Board of Education approves for first reading the following policies/regulations:

Policy 1522	School-Level Planning
Policy 2423	Bilingual and ESL Education
Regulation 2423	Bilingual and ESL Education
Policy 2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
Policy 2440	Summer Session
Regulation 2440	Summer Session
Policy 3324	Right of Privacy (Teaching Staff)
Policy 4324	Right of Privacy (Support Staff)
Policy 5117	Interdistrict Public School Choice
Policy 7510	Use of School Facilities
Regulation 7510	Use of School Facilities
Policy 9270	Home Schooling and Equivalent Education Outside the Schools
Regulation 9270	Home Schooling and Equivalent Education Outside the Schools

The motion was seconded by Mrs. Lombardino and approved by unanimous roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara.

- B. Personnel Committee:** *Jeanne Lombardino, Chairperson – Meeting on 3/27/12 discussed: Hall Monitor, Non tenure administration renewals, new job descriptions for Administrative Assistant to the Business Administrator and Building & Grounds Clerk, Sub Service, and Business Administrator contract renewal.*

Item B-1 Was moved by Mrs. Lombardino.

B-1 RESOLVED, the Board of Education employs the following person in the position and with terms as stated:

The motion was seconded by Mrs. Rodzinak and approved by unanimous roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Jeanne Lombardino, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara.

Name	Position	Certificate	Compensation	Effective Dates
Sandra Lowrey	Instructional Assistant, Special Education Part-Time Manville High School	Standard Teacher of the Handicapped Standard Elementary Teacher	Instructional Assistant Part-Time Step 1 \$20.39 per hour	March 28, 2012 through June 30, 2012

- C. Negotiations Committee:** *Cathy Wiedwald, Chairperson – no report.*
- D. Curriculum and Instruction Committee (Student Activities):** *Ned Panfile, Chairperson – opening day for spring sports was today.*
- E. Finance and Facilities Committee:** *Heidi Alles, Chairperson – Finance & Facilities meeting will be setup in April.*

IX. OLD BUSINESS/NEW BUSINESS

Old Business – School hours will be discussed.

New Business –

- April 22rd Town Council Meeting (6:30 pm) will be acknowledging the students that were part of the HIB symposium.
- Kimberly Ulete – gave a report on activities occurring at Manville High School over the next few weeks.

X. PUBLIC COMMENT – Ms. Alles invited questions and comments from the public.

At 7:55 pm, Mrs. Lombardino made a motion to open the meeting to the public. The motion was seconded by Mrs. Rodzinak and approved by unanimous voice vote.

- Lynn Whitenight - 116 12th Avenue - Commended Dr. Ruberto on handling a parent situation at Weston School today and wanted the Board of Education to know how she handled the situation and remained professional. Dr. Ruberto thanked Mrs. Whitenight. Lynn Whitenight wanted to know if there would be an open forum for parents who want to help Dr. Ruberto resolve the drop off and pickup problems at Weston. Dr. Ruberto currently is assessing the needs and will be providing additional support for the school. Dr. Ruberto noted that nothing will be rolled out until parents have been notified of changes. Ms. Alles commented that all suggestions from the community and parents should go to Dr. Ruberto.

At 8:03 pm, Mrs. Lombardino made a motion to close the public comment session. Mrs. Rodzinak seconded the motion and it was approved by unanimous voice vote.

At 8:04 pm, Mrs. Cornelson made a motion to go into Executive Session. Mr. Panfile seconded the motion and it was approved by unanimous voice vote.

XI. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 2) *a matter in which release of information would impair the right to receive government funds*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT – at 8:07 pm, Mrs. Cornelson moved to close the Executive Session and adjourn the meeting. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

Respectfully submitted,

Kimberly A. Clelland
Board Secretary