

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MEETING MINUTES – REGULAR MEETING

June 18, 2012 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education was held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles called the meeting to order at 7:01 pm.

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles read the following:

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on March 28, 2012 by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL:

Present: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin,
Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara

Absent: Jeanne Lombardino,

Also Present: Dr. Johanna Ruberto, Superintendent of Schools; Kimberly Clelland, Business
Administrator/Board Secretary; Valerie Lewis, Secretary to the Superintendent; Kathy
Griffith, Principal – Roosevelt School; Rosemary Perrotti, Math Supervisor; Mrs.
DeLaCruz, Teacher; parents and students.

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

Mr. Panfile moved the following:

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: May 8, 2012 and May 15, 2012.

The motion was seconded by Mrs. Rodzinak and approved by unanimous voice vote.

VI. PUBLIC COMMENT – At 7:04 pm, Ms Alles moved that the meeting be opened to the public. A motion was seconded by Mrs. Wiedwald. Ms. Alles invited questions and comments from the public on agenda items. There were no questions or comments. A motion to close the public session at 7:05 pm was made by Mrs. Rodzinak and approved by unanimous voice vote.

VII. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Johanna S. Ruberto reported:

- HIB Report – no report.
- Student Recognition – Dr. Ruberto recognized faculty and students.
- Proposed District Organization 2012 – 2013.
- Dr. Ruberto thanked the Board of Education (BOE) for the excellent BOE Retreat on Saturday.

- Thanked the Board of Education and administration parents and students for the school year. The year went smoothly despite the weather at the beginning of the year. Staff and administration stayed focused on the students.
- Recognized Mrs. Lewis, Mrs. DeLaCruz and Mrs. Griffith for their hard work and dedication to the students.
- Also recognized Mrs. Andrea Liptak, representative for Manville-Hillsborough Elks, who was at the meeting to present an award to the students who created posters in Mrs. DeLaCruz's class. The students were recognized by Dr. Ruberto, the Board of Education (BOE) and Mrs. Andrea Liptak and were given certificates of recognition.

VIII. COMMITTEE REPORTS:

A. Policy Committee: *Trish Rodzinak, Chairperson – no report.*

B. Personnel Committee: *Jeanne Lombardino, Chairperson – no report.*

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

Item B1 was moved by Ms. Alles.

B-1 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated:

Name	Position	Certificate	Compensation	Effective Dates
Christopher Konel	Chemistry Teacher Manville High School	Standard Teacher of Chemistry	MA - Step 4 \$51,807	2012 – 2013 School Year
Erin Napodano	Special Education Instructional Assistant Part-Time	Substitute Certificate	Step 1, Part Time \$20.80 per hour	2012 – 2013 School Year
Lawrence Abner	Summer Custodial Employment	N/A MHS Student	\$9.00 per hour	Summer 2012
Brian Burke	Summer Custodial Employment	N/A MHS Student	\$9.00 per hour	Summer 2012
Kris Grimm	Summer Custodial Employment	N/A MHS Student	\$9.00 per hour	Summer 2012
Kevin Jerszewski	Summer Custodial Employment	N/A MHS Student	\$9.00 per hour	Summer 2012
Joseph Green	Summer Technology Employment	N/A MHS Student	\$9.00 per hour	Summer 2012

Megan Sopko	Maternity Leave Replacement for Kelly Stabile, Grade 5 Teacher Roosevelt School	CEAS Elementary Teacher, Grades K-5	BA - Step 1 \$48,307 <i>Pro-rated</i>	September 1 – November 30, 2012
Patricia Stys	Administrative Assistant to the Business Administrator/ Board Secretary	N/A	\$56,500	July 1, 2012 - June 30, 2013

The motion was seconded by Mr. Panfile and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara
 ABSENT: Jeanne Lombardino.

Items B1.1, B-2 and B-3 were moved by Ms. Alles.

B-1.1 RESOLVED, the Board of Education employs the following persons at Weston School in the positions and with terms as stated:

Name	Position	Certificate	Compensation	Effective Dates
Maureen Tanko	Speech Teacher Weston School	Standard Speech Language Specialist	MA - Step 13 \$66,517	2012 – 2013 School Year
Yvonne Smogard	School Nurse Weston School	Standard School Nurse	BA + 15 - Step 14 \$67,192	2012 – 2013 School Year
Gina Mazzariello	Grade 1 Teacher Weston school	Provisional Elementary School Teacher Grades K - 5	BA - Step 1 \$48,307	2012 – 2013 School Year

B-2 RESOLVED, the Board of Education approves the following staff members for the Extended School Year in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Megan Sopko	Extended School Year Preschool Disabilities Program Instructional Asst – Weston	<u>Change in hours</u> <u>from May 15, 2012 Agenda</u> 96 Hours @ \$20.39 per hour	July 2, 2012 – August 3, 2012
Randi Borawski	Extended School Year Preschool Disabilities Program Instructional Asst – Weston	48 Hours @ \$20.39 per hour	July 2, 2012 – August 3, 2012

B-3 RESOLVED, the Board of Education employs the following staff member for summer work at Weston/Roosevelt Schools and with terms as stated: OFF

Name	Position	Compensation	Effective Dates
Laurie Corizzo	Guidance Counselor, Weston/Roosevelt	Per Diem Rate	Two (2) Days During Summer 2012

The motion was seconded by Mr. Panfile and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara
 ABSTAIN: Valerie Frank, ABSENT: Jeanne Lombardino.

Item B-4 was moved by Ms. Alles.

B-4 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Jaclyn Russo	Guidance Counselor Manville High School	Resignation	July 21, 2012
Lauren Kurzius	Science Teacher ABIS	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in accordance with the NJFLA	June 13, 2012 – November 30, 2012
Michael Lapotasky	English Teacher MHS	Resignation	August 13, 2012

The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSENT: Jeanne Lombardino.

Items B4.1, B-6, B-7, B-8 were moved by Ms. Alles.

B-4.1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements at Weston School:

Name	Position	Action	Effective Dates
Rachel Tomson	Kindergarten Teacher Weston School	Resignation	August 4, 2012
Lisa Fields	Lunchroom Aide Weston School	Resignation	July 1, 2012

Item B-5 was moved by Ms. Alles.

B-5 RESOLVED, the Board of Education approves the following staff members as District Articulators for the 2012 – 2013 School Year:

Name	Position	Compensation	Effective Dates
Desiree Luszczyk	Fine & Performing Arts District Articulator	\$750.00 Stipend	2012 – 2013 School Year
Maggie Balzano	Language Arts / ESL District Articulator	\$750.00 Stipend	2012 – 2013 School Year
Rick McCarrick	Social Studies / Business District Articulator	\$750.00 Stipend	2012 – 2013 School Year

Aracely DiGirolamo	World Languages District Articulator	\$750.00 Stipend	2012 – 2013 School Year
Kathryn Margerison	Science District Articulator	\$750.00 Stipend	2012 – 2013 School Year
Daniel Sferrazza	Physical Education / Health District Articulator	\$750.00 Stipend	2012 – 2013 School Year

The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSENT: Jeanne Lombardino.

B-6 RESOLVED, the Board of Education approves the following staff members to provide Home Instruction for the 2011 – 2012 School Year:

Name	Position	Compensation	Effective Dates
Jillian Pepe	Home Instruction	\$30.00 per hour	2011 – 2012 School Year

B-7 RESOLVED, the Board of Education approves the following staff members for Home Instruction for the 2012 – 2013 School Year:

Name	Position	Compensation	Effective Dates
James Horton	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Karen Sweeney	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Jennifer Fallone	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Erin Shannon	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Nicole Zullo	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Cheryl Cojocar	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Robin Carver	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Mary Papalski	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Robert Fisher	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year

Edward Knapp	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Kathryn Rocha	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012 – 2013 School Year
Jillian Pepe	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 per hour	2012– 2013 School Year

B-8 RESOLVED, the Board of Education approves the following staff members to provide Title I Enrichment Summer School, expanding Language Arts and Mathematics through Science/Social Studies from July 2, 2012 to August 3, 2012:

Name	Position	Compensation	Effective Dates
Laura Landau	Instructor of the MSD Summer School Program for Title I Students Grades 2 and 3	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Kathy Montanelli	Instructor of the MSD Summer School Program for Title I Students Grades 2 and 3	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Lisa Harranty	Instructor of the MSD Summer School Program for Title I Students Grades 2 and 3	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Alicia Matthewson	Instructor of the MSD Summer School Program for Title I Students Grades 2 and 3	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Cheryl Cojocar	Special Education Instructor of the MSD Summer School Program for Title I Students Grades 2 and 3	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Rebecca Fosbre	Coordinator of the MSD Summer School Program for Title I Students Grades 2 and 3	\$1,000 Stipend	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Kathy Malinowski	Instructor of the MSD Summer School Program for Title I Students Grade 7	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Kelli Bond	Instructor of the MSD Summer School Program for Title I Students Grade 7	96 Hours Total @ \$25 Per Hour	July 2 – August 3, 2012 8:30 – 11:30 a.m.
Catherine Miskov	Supervisor of Summer School Program For Title I Students	\$2,000 Stipend	July 2 – August 3, 2012 8:30 – 11:30 a.m.

Item B-9 was moved by Ms. Alles.

B-9 RESOLVED, the Board of Education approves the following staff members to provide Title I Open

Computer Lab for "at-risk" students from July 10, 2012 to August 3, 2012:

Name	Position	Compensation	Effective Dates
Maggie Balzano	Instructor to assist "at-risk" students with summer packets Grades 6 - 12	16 Hours Total @ \$25 Per Hour	July 10 – August 3, 2012 1:00 – 3:00 p.m.
Cheryl Cojocar	Instructor to assist "at-risk" students with summer packets Grades 6 - 12	16 Hours Total @ \$25 Per Hour	July 10 – August 3, 2012 1:00 – 3:00 p.m.
Lisa Harrity	Instructor to assist "at-risk" students with summer packets Grades K - 5	16 Hours Total @ \$25 Per Hour	July 10 – August 3, 2012 1:00 – 3:00 p.m.
Megan Sopko	Instructor to assist "at-risk" students with summer packets Grades K - 5	16 Hours Total @ \$25 Per Hour	July 10 – August 3, 2012 1:00 – 3:00 p.m.

The motion was seconded by Mrs. Rodzinak and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara. ABSTAIN: Valerie Frank. ABSENT: Jeanne Lombardino.

Item B-10 was moved by Ms. Alles.

B-10 RESOLVED, the Board of Education approves the following transfers effective September 1, 2012:

Name	From	To	Effective Dates
Jennifer Pisano	Grade 4 Teacher Roosevelt School	Grade 6, Math Teacher ABIS	2012 – 2013 School Year
Melissa Karpinski	Grade 7, Science Teacher ABIS	Grade 5 Teacher Roosevelt	2012 – 2013 School Year

The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara. ABSENT: Jeanne Lombardino.

Item B-10.1, B-13 and B-14 were moved by Ms. Alles.

B-10.1 RESOLVED, the Board of Education approves the following transfers from/to Weston School effective September 1, 2012:

Name	From	To	Effective Dates
Heather Robustelli	Special Ed Teacher Weston School	Special Ed Teacher Roosevelt School	2012 – 2013 School Year
Maureen Brown	Basic Skills Teacher Weston/Roosevelt Schools	Grade 3 Teacher Weston School	2012 – 2013 School Year

Christina Zuniga	Grade 1 Teacher Weston School	Grade 5 Teacher Roosevelt School	2012 – 2013 School Year
Dorothy Puzio-Raymondi	Grade 5 Teacher Roosevelt School	Grade 2 Teacher Weston School	2012 – 2013 School Year

Item B-11 was moved by Ms. Alles.

B-11 RESOLVED, the Board of Education approves Advisors for the 2012 – 2013 School Year as listed on attached Addendum I.

The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara. ABSENT: Jeanne Lombardino.

Item B-12 was moved by Ms. Alles.

B-12 RESOLVED, the Board of Education approves Coaches for the 2012 – 2013 School Year as listed on attached Addendum II.

The motion was seconded by Mrs. Rodzinak and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, , Trish Rodzinak, Cathy Wiedwald, Andrew Zangara. ABSTAIN: Ned Panfile. ABSENT: Jeanne Lombardino.

B-13 Resolved, the Board of Education approves the following mandated Safety Team staff assignments for the 2012 -2013 school year:

Weston	Roosevelt	ABIS	MHS
Tracey Fagan	Laurie Corizzo	Erin Shannon	James Horton
Laurie Corizzo	Kathleen Marino	Rachel Brendler	Angele Palmer
Michelle Sniscak	Carol McGinley	Lauren Kurzius	Frederick McCarrick
Jennifer Deitrich	George Putvinski	Stacey Forke	Denise Formanowski
Don Frank	Rosemary Perrotti	Michael Magliacano	James Brunn/ Stephen Venuto

The motion was seconded by Mrs. Rodzinak and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Valerie Frank, ABSENT: Jeanne Lombardino.

B-14 RESOLVED, the Board of Education approves the following substitutes for the 2011-2012 school year:

Name	Position	Compensation	Effective Dates
Priti Singh	Teacher Substitute	\$85 per day	June 18, 2012
Chet Czuprewicz	Custodian Substitute	\$10 per hour	Summer 2012

The motion was seconded by Mrs. Rodzinak and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara. ABSTAIN: Valerie Frank. ABSENT: Jeanne Lombardino.

Item B-15 was moved by Ms. Alles.

B-15 RESOLVED, the Board of Education approves the Substitute Teachers/Secretaries/Custodians for the 2012 – 2013 School as listed on attached Addendum III.

The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Valerie Frank, ABSENT: Jeanne Lombardino.

Item B-16 was moved by Ms. Alles.

B-16 RESOLVED, the Board of Education employs the following staff members in the positions and with terms as stated:

Name	Position	Compensation	Effective Dates
Robin Carver	Detention Monitor ABIS	Stipend as per negotiated contract	2012 – 2013 School Year
Ed Hornich	Detention Monitor MHS	Stipend as per negotiated contract	2012 – 2013 School Year
Dan Sferrazza	Before School Duty ABIS	Stipend as per negotiated contract	2012 – 2013 School Year
Robin Carver	Before School Duty ABIS	Stipend as per negotiated contract	2012 – 2013 School Year
Lisa Harrity	Before School Duty Roosevelt	Stipend as per negotiated contract	2012 – 2013 School Year
Kathleen Marino	504 Coordinator	Stipend: \$1,066.00	2012 – 2013 School Year
Robert Longstreet	Summer Band Program Instructor, Grades 5 - 12	80 hours total @ \$25 per hour	2012 – 2013 School Year

The motion was seconded by Mrs. Rodzinak and approved by roll call vote as follows: AYES: Heidi Alles, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Stephanie Cornelson, Valerie Frank, ABSENT: Jeanne Lombardino.

Item B-17 was moved by Ms. Alles.

B-17 RESOLVED, the Board of Education approves the following Curriculum Writing for the Title I Enrichment Summer School with staffing as indicated:

Position	Program	Compensation	Effective Dates
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Laura Landau	One (1) Teacher, Grades K-3, to assist in writing the Summer School Curriculum	30 Hours Total @ \$25 per hour	June 2012
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The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Stephanie Cornelson, Valerie Frank, ABSENT: Jeanne Lombardino.

Items B-18 was moved by Ms. Alles.

B-18 RESOLVED, the Board of Education approves the Superintendent's request to the County Superintendent for the waiver of the assignment of a full-time non-teaching principal at each school as set forth in N.J.A.C. 6A:32-4.1(f) in order to create the combined position of Principal (Roosevelt and ABIS, Grades 4 – 8) which was previously approved by Board resolution in light of financial constraints, fiscal economy, and the educational cohesiveness of the Manville Township School District.

The motion was seconded by Mrs. Wiedwald and approved by roll call vote as follows: AYES: Heidi Alles, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Stephanie Cornelson, Valerie Frank, ABSENT: Jeanne Lombardino.

C. Negotiations Committee: *Cathy Wiedwald, Chairperson – no report*

Item C-1 was moved by Ms. Alles.

C-1 Resolved, the Board of Education approves the 2012-2015 contract renewal for Dr. Johanna S. Ruberto, Superintendent of Schools, pending approval from the Executive County Superintendent.

The motion was seconded by Mrs. Wiedwald, but not voted on.

Item C-1 was moved again by Ms. Alles, but included a motion to amend C-1 by removing “pending approval from the Executive County Superintendent” since this was approved immediately before the board meeting. The motion was seconded by Mr. Panfile and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Valerie Frank, ABSENT: Jeanne Lombardino.

Item C-1 was moved again by Ms. Alles, to pass the motion as amended. The motion was seconded by Mr. Panfile and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSTAIN: Valerie Frank, ABSENT: Jeanne Lombardino.

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson – Discussed the Curriculum and Instruction meeting held tonight. The summer music program was discussed, extended day activities were handed out more information in the packets on Friday.*

At 8:00 pm during the Curriculum & Instruction Report, Mr. Zangara left the Board of Educaiton meeting.

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

Items D-1 through D-8 were moved by Mr. Panfile.

D-1 Resolved, the Board of Education approves the following Curriculum Writing for Summer 2012 with staffing positions as indicated:

Position	Programs	Compensation	Dates	Source
Two (2) K-3 Teachers	Revise Language Arts Curriculum Grades K-3	60 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 4 - 5 Teacher	Revise Language Arts Curriculum Grades 4-5	30 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 6-8 Teacher	Revise Language Arts Curriculum Grades 6-8	60 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9 -12 English Certified Teacher	Revise Language Arts Curriculum Grade 9	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9 -12 English Certified Teacher	Revise Language Arts Curriculum Grade 10	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum Grade 11	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum Grade 12	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum Grades AP-12	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9- 12 Art Certified Teacher	Revise Art Curriculum Grades 9-12	40 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grade 3 Teacher	Revise Math Curriculum Grade 3	15 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 4-5 Teacher	Revise Math Curriculum Grades 4 & 5	30 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 Technology Teacher	Revise/Write Game Maker Curriculum	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 Certified Physics Teacher	Revise Applied Physics Curriculum	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Teacher	Revise, Edit, Collaborate Curriculum	60 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II

One (1) Grades 9-12 Math Teacher	Revise Geometry Curriculum	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 Math Teacher	Revise Algebra II Curriculum	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 Math Teacher	Revise Math Connections Curriculum	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum- Creative Writing	10 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum – Speech	15 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum – Publications	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II
One (1) Grades 9-12 English Certified Teacher	Revise Language Arts Curriculum – Foundations IV	20 hours per teacher @\$28.50 per hour per teacher	June 2012- July 15, 2012	Title II

D-2 Resolved, the Board of Education approves the 2012 – 2013 Manville School District Professional Development Plan.

D-3 Resolved, the Board of Education approves the 2012 – 2013 Manville School District Fall Sports Program to begin on August 13, 2012 to allow for the heat acclimation period for the safety of the athletes.

D-4 Resolved, the Board of Education approves the change in the 2012 – 2013 Manville School District School Hours as designated on attached Addendum IV.

D-5 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
	Hunterdon Learning Center	June – August 2012	Services described in IEP	\$6,708.00
	Hunterdon Learning Center	July – August 2012	Services described in IEP	\$6,708.00

D-6 RESOLVED, the Board of Education approves the filing of the “*Grants for School Based Health Care Center Capital Program (SBHCC)*” application in the amount of \$21,943.

D-7 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Audrey Press	Strauss Esmay HIB Training Program	Location To Be Announced	7/30 & 7/31 2012	\$295 Registration Mileage	11-000-218-320

D-8 RESOLVED, the Board of Education approves the Summer Band Program for Grades 5 – 12 for the period July 16 – August 16, 2012.

The motion was seconded by Mrs. Rodzinak and approved by unanimous roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, Andrew Zangara, ABSENT: Jeanne Lombardino.

E. Finance and Facilities Committee: *Heidi Alles, Chairperson*

Items E-1 through E-9 were moved by Ms. Alles.

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of April 2012

WHEREAS, these reports show the following balances on April 30, 2012:

(10) General Current Expense Fund	\$2,952,599.41		\$327,056.72
(11) Current Expense	\$ -	\$993,186.52	
(12) Capital Outlay		\$794,403.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	(\$160,146.23)	\$451,263.03	\$0.00
(30) Capital Projects Fund	\$417,511.47	\$399,393.86	
(40) Debt Service Fund	(\$4,112.65)	\$0.00	\$0.00
TOTAL	\$3,205,852.00	\$2,638,746.41	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLUTION

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$ 1,361,254.47
Special Revenue Fund #20		65,239.37
Capital Projects Fund #30		71,506.64
Debt Service Fund #40		
TOTAL		\$ 1,498,000.48

E-3 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
JAG Physical Therapy	Proprietary Service	Substitute trainer services as needed	2012-2013	\$35.00 per hour	11-401-100-101
Telecom Management	Proprietary Service	Telephone system upgrades District wide	2012-2013	\$26,810.00	11-000-266-610
Hertz Furniture	State Contract	Weston Cafeteria Tables	July 2012	\$23,225.00	11-000-261-420
Lunchbyte	Proprietary Service	Online Parent Portal for School Lunch purchases	July 2012	No cost to the district	---

E-4 CAFETERIA CLAIMS

RESOLUTION

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2670	5/4/2012	Edvocate	\$1,000.00
2671	5/4/2012	Breakdown Products	255.00
2672	5/4/2012	NJ Dept of Agriculture	76.00
2673	5/4/2012	Snapple	487.23
		TOTAL	\$1,818.23

E-5 CAPITAL RESERVE TRANSFER

RESOLVED, The Board of Education approves the transfer of funds from 2011-2012 fund balance into The Manville School District's "Capital Reserve Fund" in the amount not to exceed \$1,000,000 as follows:

WHEREAS: NJSA 18A: 7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution,

and

WHEREAS the Manville Board of Education wishes to deposit anticipated current year end surplus into a Capital Reserve Account at year end,

and

WHEREAS, the Manville Board of Education has determined that up to \$1,000,000 is available for such purposes of transfer,

NOW THEREFORE BE IT RESOLVED, by the Manville Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

E-6 TUITION RATES 2012-2013

RESOLVED, the Board of Education approves the following full time tuition rates for the 2012-2013 school year for out-of-district students attending Manville School District. Transportation for these students will be borne by the home district of each student.

Elementary (K-8)	\$14,000
High School (9-12)	\$17,000
Special Education	\$20,000
Pre-School Disabled (Half Day)	\$9,500

E-7 SUBSTITUTE RATES 2012-2013

RESOLVED, the Board of Education approves the following rates of pay for the 2012-2013 school year:

Substitute Teachers	\$85.00 per day or \$95.00 per day <i>after completion of Substitute Training</i>
Substitute Instructional Aides	\$75.00 per day
Substitute Secretaries	\$15.00 per hour
Substitute Custodians	\$10.00 per hour
Non-Public and Bedside Home Instruction	\$30.00 per hour
Nurses	\$100.00 per day

E-8 DONATIONS

RESOLVED, the Board of Education accepts a donation of \$500.00 from Julie and Paul Sferrazza to be used for ABIS Sports.

RESOLVED, the Board of Education accepts a donation of \$100.00 from The Lombardino Family to be used for ABIS Air Conditioner Fund.

RESOLVED, the Board of Education accepts a donation of \$800.00 from Ms. Josephine Pschar to be used for MHS Athletic Booster Club.

E-9 APPROVAL OF CARRYOVER GRANTS

RESOLVED, the Board of Education amends the "No Child Left Behind" (NCLB) grant application for Fiscal Year 2012 to bring forward carryover funds from Fiscal Year 2011 in the amounts as follows:

Title I A:	\$ 23,210
Title II A:	\$ 5,987
Title III:	\$ 1,780

The motion was seconded by Mrs. Rodzinak and approved by roll call vote as follows: AYES: Heidi Alles, Stephanie Cornelson, Valerie Frank, Kelly Harabin, Ned Panfile, Trish Rodzinak, Cathy Wiedwald, ABSENT: Jeanne Lombardino, Andrew Zangara.

IX. OLD BUSINESS/NEW BUSINESS

Old Business

- Dr. Ruberto reviewed the change in duties and titles of the administration for the 2012-2013 school year. Once approved a letter will go out to parents.
- Dr. Ruberto discussed administration scenarios for the 2013-2014 school year based upon enrollment and what the district may look like moving forward.

New Business

- Mrs. Cornelson thanked J. Matthews for her presentation.
- Ms. Alles reminded the Board of Education:
 - o 7:00 pm ABIS Graduation (Tues)
 - o 9:00 AM Roosevelt Move Up (Tues)
 - o 9:00 AM Weston Move Up (Wed)
 - o 5:30 pm Manville High School (Wed) for 6:00 pm ceremony

Ms. Alles thanked everyone for coming on Saturday to the Board of Education retreat. Board of Education must have three goals: Superintendent goals pivot off Board of Education goals which translates to school goals. This is part of QSAC.

X. PUBLIC COMMENT – Ms. Alles invited questions and comments from the public. There was no public present, so there was no public comment.

XI. ADJOURNMENT – At 8:20 pm Ms. Alles moved to adjourn the meeting. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

Respectfully submitted,

Kimberly A. Clelland
Board Secretary

