

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

September 16, 2014 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on February 19, 2014, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Heidi Alles, Thomas Cornelson, Valerie Frank, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards/Common Core State Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meeting: August 19, 2014.

VI. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VII. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo

- Introduction of New Staff for the 2014 – 2015 School Year
- Certificate of Excellence in Financial Reporting Award
- NJSIAA Sportsmanship Award: 2013 – 2014 School Year

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

B. Personnel Committee: *Jeanne Lombardino, Chairperson*

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Jillian Pepe	Kindergarten Teacher Weston School	Extension of Unpaid Maternity Leave of Absence	November 24, 2014 through June 30, 2015
Michael Veronsky	Special Education Instructional Assistant Part-Time	Resignation	September 23, 2014

B-2 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Julia Bowie	Sixth Period Instruction ESL - MHS	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Stephen Sallach	Sixth Period Instruction Special Education - MHS	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Robert Snyder	Sixth Period Instruction Physical Education – ABIS <i>Change from .5</i>	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Dennis Petrone	Sixth Period Instruction, .5 Physical Education - ABIS <i>Change from Full</i>	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Kathryn Rocha	Junior Class Advisor <i>Resignation</i>	N/A	2014 – 2015 School Year
Irene Hayden	International Club Advisor <i>Resignation</i>	N/A	2014 – 2015 School Year
Travis Zimmerman	Junior Class Advisor	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Erika Muller	International Club Advisor	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year

B-3 RESOLVED, the Board of Education approves the following staff members as After-Hours Program Facilitators for the Rewards Program with terms as stated:

Position	Program	Compensation	Dates
Laura Landau	Grade 2 Teacher to teach the After Hours Rewards Program for Grade 2 Title I students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50	September 2014 to April 2015
Rebecca Fosbre	Grade 3 Teacher to teach the After Hours Rewards Program for Grade 3 Title I students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50	September 2014 to April 2015

B-4 RESOLVED, the Board of Education approves portions of the following teacher’s salaries to be paid out of the NCLB Grant, Title I:

Name	Position	Percentage	Salaries	Benefits
Carly Buccino	Teacher Weston School	50%	\$25,125	\$ 6,532
Rebecca Fosbre	Teacher Weston School	50%	\$27,470	\$ 7,142
Laura Landau	Teacher Weston School	50%	\$35,250	\$ 9,165
Robin Carver	Teacher Roosevelt School	100%	\$51,871	\$13,486

B-5 RESOLVED, the Board of Education approves the following staff member to complete their School Nurse Practicum for the 2014-2015 school as stated below:

Name	College/University	Observation Period	School
Dana Roberts School Nurse Weston School	Rowan University	Fifty Service Learning Hours September – December 2014	Weston School

B-6 RESOLVED, the Board of Education approves the following substitute for the 2014-2015 school year with compensation as stated:

Name	Position	Compensation	Effective Dates
Coryn Klementovicz	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year
Michelle Conrad	Substitute Nurse	\$100 Per Day	2014 – 2015 School Year

B-7 Approval of Achievement of Business Administrator’s Merit Goal for the 2013 - 2014 School Year

Whereas, pursuant to NJAC 6A:23A-3.1 and its contract with the Business Administrator, the Board of Education established quantitative and qualitative goals and criteria and associated merit bonuses for the Business Administrator for the 2013 – 2014 school year, and

Whereas, the Board of Education has now reviewed indicators of the Achievement of those goals, now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Qualitative Goal	Goal Statement	Compensation
Goal 1	The Manville School District will apply for and receive the Certificate of Excellence in Financial Reporting issued by the Association of School Business Officials International for the 2013-2014 CAFR.	1.50% \$2,061.00

C. Negotiations Committee: Cathy Wiedwald, Chairperson

D. Curriculum and Instruction Committee (Student Activities): Ned Panfile, Chairperson

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Kim Clelland	Public School Purchasing QPA Certification	Rutgers University New Brunswick, NJ	10/8 & 15 2014	Registration: \$447 Mileage: \$7.56	11-000-251-320 11-000-251-500
Michael Magliacano	FEA/NJPSA/ASCD Fall Conference	Ocean Place Resort Long Branch, NJ	10/16 & 17 2014	Registration: \$275 Mileage: \$29.38	11-000-223-320 11-000-230-580
James Horton	NJSIAA Eligibility, Policies and Procedures Workshop	NJSIAA Office Robbinsville, NJ	9/16/2014	Registration: \$75 Mileage: \$31.50	11-402-100-500 11-402-100-580

D-2 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Weston School/ABIS			
October 23, 2014	ABIS Evening Field Trip to Weston School Transportation: On Own	Grades 6, 7 and 8 Total: Approximately 50 Students	ABIS students will be assisting at Weston School Family Math Night.

Manville High School			
Mid-October 2014 Exact Date TBD	FBLA Fall Leadership Conference Pines Manor Edison, NJ Transportation: Hager Bus Co.	FBLA Officers Grade 12 8 Students Total	Fall Leadership Conference general session and workshops focusing on duties of officers and professional development/ chapter management.
October 22, 2014	Walmart Manville, NJ Transportation: TBD	MHS Band Grades 9 – 12 Approximately 20 Students Total	Walmart Grand Re-Opening Opportunity for band to play for an audience in a public setting

D-3 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#20	Green Brook Academy	2014 – 2015 School Year	Services described in IEP	\$ 70,796.00
#25	Eden School	2014 – 2015 School Year	Services described in IEP	\$71,062.20
#12	The Center School	2014 – 2015 School Year	Services described in IEP	\$54,977.00 <i>(not including Extended SY)</i>

D-4 RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the use of Paraprofessional Staff for the Manville School District for the 2014 – 2015 School Year.

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of July 2014

WHEREAS, these reports show the following balances on July 31, 2014:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,691,846.99		\$327,056.72
(11) Current Expense	\$ -	\$5,481,813.22	
(12) Capital Outlay		\$511,000.00	
(13) Special Schools		\$2,500.00	
(20) Special Revenue Fund	\$48,175.95	\$660,678.33	\$0.00
(30) Capital Projects Fund	(\$112,141.89)	\$500,130.00	
(40) Debt Service Fund	(\$104,554.48)	\$126,499.00	\$0.00
TOTAL	\$2,523,326.57	\$7,282,620.55	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and directs that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$ 789,197.98
Special Revenue Fund #20		60,810.69
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$ 850,008.67

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
2773	08/04/2014	NJ Dept of Agriculture	\$ 148.60
2774	08/04/2014	Edvocate	1,057.00
2775	08/06/2014	Aramark	80,722.47
2776	09/02/2014	Edvocate	1,057.00
2777	09/02/2014	NJ Dept of Agriculture	52.15
		TOTAL	\$83,037.22

E-4 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Phoenix Advisors	Proprietary Service	Financial Advisory Services Filing of financial disclosure with the SEC	2014-2015	\$650	11-000-251-320

Telecom Management Communications	Proprietary Services	Update security cameras district-wide	2014-2015	\$20,000	11-000-262-320
Achieve 3000 Grant	Proprietary Service	Staff Professional Development for Literacy Grant	2014-2015	\$22,815	Title IIA

E-5 NEW JERSEY SCHOOL BOARDS CONFERENCE

RESOLVED, the Board of Education approves the following District Personnel to attend the New Jersey School Boards Annual Workshop, Atlantic City, NJ, October 28 - October 30, 2014:

Board Of Education – Mrs. Anne Facendo, Mrs. Kimberly Clelland, Mrs. Lisczack, Mrs Lukac, Mr. Panfile

Registration Fee (\$150 per person); Mileage (\$.31.5 per mile)

E-6 EMERGENCY MANAGEMENT PLAN

RESOLVED, the Board of Education approves the Manville School District Emergency Management Plan for the 2014 – 2015 School Year.

E-7 ACCEPTANCE AND APPROVAL OF ACHIEVE 3000 GREGORY OLSEN EDUCATIONAL TECHNOLOGY GRANT

RESOLVED, the Board of Education accepts and approves the ACHIEVE 3000 Gregory Olsen Educational Technology Grant in the amount of \$58,015.

E-8 APPROVAL OF SHARED SERVICES AGREEMENT

RESOLVED, the Board of Education approves the Shared Services Agreement with the Manville Borough for the 2014-2015 School Year.

E-9 APPROVAL OF EMERGENCY BUS DRILL

RESOLVED, the Board of Education approves that the Emergency Bus Evacuation Drill was completed on September 5, 2014 at Manville High School in accordance with N.J.S.A. 6A:27-2.3.

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT