

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

October 21, 2014 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on February 19, 2014, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Heidi Alles, Thomas Cornelson, Valerie Frank, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards/Common Core State Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: September 9, 2014 and September 16, 2014.

VI. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VII. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo

- Staff Service Recognition Awards
- Data Presentation

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

B. Personnel Committee: *Jeanne Lombardino, Chairperson*

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Michelle Sniscak	Physical Education Teacher Weston School	Retirement	January 1, 2015
Michelle Sniscak	Physical Education Teacher Weston School	Medical Leave of Absence	November 26, 2014 – December 31, 2014

B-2 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Fortunata Riga	Hall Monitor Weston School	\$12 Per Hour <i>Not to exceed 11 hours per week</i>	2014 – 2015 School Year
Katherine Riddle	Sixth Period Instruction Language Arts - ABIS	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Nancy Persing	Sixth Period Instruction Special Education - MHS	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Jamee Bush	504 Coordinator	Stipend District Position: \$1,066	2014 – 2015 School Year
Rachel Brendler	Junior National Honor Society Advisor - ABIS <i>Resignation</i>	N/A	2014 – 2015 School Year
Christine Bachorik	Junior National Honor Society Advisor - ABIS	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year
Travis Zimmerman	Presenter: Active Reading Strategies for the High School Classroom	Three (3) Hours Planning @ \$25 Per Hour	January 19, 2014 <i>Inservice Day</i>

B-3 RESOLVED, the Board of Education approves the following staff members as After-Hours Program Facilitators for the Rewards Program with terms as stated:

Name	Position	Compensation	Effective Dates
Carly Buccino Kaitlyn Jones	Two Grade 1 Teachers to teach the After Hours Rewards Program for Grade 1 Title I students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50 per teacher	September 2014 to April 2015

Janine DaSilva	One Grade 2 Teacher to teach the After Hours Rewards Program for Grade 2 Title I students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50	September 2014 to April 2015
Lisa Harrity Katrina De La Cruz	Two Grade 4 Teachers to teach the After Hours Rewards Program for Grade 4 Title I students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50 per teacher	September 2014 to April 2015
Ellie Wolf	One ESL Teacher to teach the After Hours Rewards Program for Grades 2-3 Title I ESL students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50	September 2014 to April 2015
Julia T.M. Bowie	One ESL Teacher to teach the After Hours Rewards Program for Grades 6-12 Title I ESL students	1 hour/day plus .5 hours/day for planning – 2 days/week @ \$25/hour for up to 43 days= \$1612.50	September 2014 to April 2015

B-4 RESOLVED, the Board of Education approves the following staffing for the following Parent Academy Programs for the 2014 – 2015 School Year with terms as stated:

Name	Position	Compensation	Effective Dates
Laura Landau Carly Buccino	Two Teachers, Grades 1 – 2, to plan and deliver ten (10) Parent Workshops for the REWARDS Program	\$500 per teacher	August 2014 – June 2015
Rebecca Fosbre Lisa Harrity	Two Teachers, Grades 3 – 4, to plan and deliver ten (10) Parent Workshops for the REWARDS Program	\$500 per teacher	August 2014 – June 2015

B-5 RESOLVED, the Board of Education approves the following amendment to the 2014-2015 NCLB Grant, Title I, for a portion of the following teacher’s salary to be paid out of the NCLB Grant, Title I:

Name	Position	Percentage	Salaries	Benefits
Lisa Harrity	Teacher Roosevelt School	50%	\$28, 823	\$ 7,494

B-6 RESOLVED, the Board of Education approves the student listed below as a Student Observer in the Manville School District during the 2014-2015 School Year:

Name	College/University	Observation Period	School
Allison Brown	Raritan Valley Community College	Fifteen Service Learning Hours October 22, 2014 – December 2014	Weston School

B-7 RESOLVED, the Board of Education approves the following substitute for the 2014-2015 school year with compensation as stated:

Name	Position	Compensation	Effective Dates
Veronica Monaghan	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year
Nicole Trani	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year
Nicholas Harenza	Substitute Custodian	\$15 Per Hour	2014 – 2015 School Year

B-8 Approval of Achievement of Superintendent’s Merit Goals for the 2013 - 2014 School Year

Whereas, on September 17, 2013, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Board of Education established quantitative and qualitative goals and criteria and associated merit bonuses for the Superintendent for the 2013 – 2014 school year, and

Whereas, the Board of Education has now reviewed indicators of the Achievement of those goals, now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Goal	Goal Statement	Compensation
Goal 1	An increase of five (5) points on student performance on the SAT Math portion (2014).	3.33% \$4,918.00
Goal 2	An increase of 10% of the total student population achieving proficiency in Language Arts Literacy in grades 4 and 5 for the total school population.	3.33% \$4,918.00

B-9 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Heather Hoagland	Kindergarten Teacher Weston School <i>Maternity Leave Replacement for Jillian Pepe</i>	Standard Elementary School Teacher	BA – Step 1 Salary tbd upon completion of negotiations, <i>Pro-Rated</i>	November 24, 2014 – June 30, 2015

B-10 RESOLVED, the Board of Education approves paid administrative leave for Employee #5411 effective October 20, 2014.

C. Negotiations Committee: *Cathy Wiedwald, Chairperson*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Nancy Kessler	Annual Autism Conference	Atlantic City Convention Center Atlantic City, NJ	10/23 & 24 2014	Registration: \$500 Mileage: \$73.70	IDEA 200-500
Heather Gibbons	The Transformation Process: Reading Disabilities - Dyslexia	Somerset Double Tree Hotel Somerset, NJ	10/24/14	Registration: \$223	IDEA 200-500
Jeanne LoPiano	An Introduction to Dialectical Behavior Therapy Workshop	Somerset County Office Bldg Somerville, NJ	10/24/2014	Registration: \$20 Mileage: \$.85	IDEA 200-500
Nicole Segal	“The Truant Student” Workshop	Somerset County Office Bldg Somerville, NJ	11/14/2014	Registration: \$20	IDEA 200-500
Anne Facendo Barbara Popp RoseMary Perrotti	Intent to Operate a Title I School-wide Program	R. W. Johnson Conference Center Mercerville, NJ	11/17/14	Mileage: \$14.86 <i>Each Participant</i>	Title IIA
Phylamina Germano Melissa Leitner Michelle Mongillo	Teaching with Primary Sources: Evidence Based Learning	Rutgers University Piscataway, NJ	12/9/14	Registration: \$25 <i>Each Participant</i> Mileage: \$11.74 <i>Each Participant</i>	11-130-100-101 11-000-223-580
Jacqueline Miller Maureen Brown Gina Mazzariello	Intro to Teasing and Bullying: A Training for School Safety and Climate Teams	NJ State Bar Foundation New Brunswick, NJ	10/30/14	Registration: \$20 <i>Each Participant</i> Mileage: \$9.92 <i>Each Participant</i>	11-000-218-390 11-000-218-580
Jacqueline Miller Christine Bachorik	A Basic Guide to Intervention and Referral Services	FEA Monroe Twp, NJ	11/10/14	Registration: \$149 <i>Each Participant</i> Mileage: \$12.48 <i>Each Participant</i>	11-000-218-390 11-000-218-580
Jacqueline Miller	Conflict Resolution Training for Elementary School Educators	NJ State Bar Foundation New Brunswick, NJ	11/13/14	Registration: \$20 Mileage: \$9.92	11-000-218-390 11-000-218-580

D-2 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Weston School			
October 29, 2014	Reading Cinema Manville, NJ Transportation: Hager Bus Co.	Grade 3 Students 80 – 100 Students Total Weston School	Students will reinforce their independent reading assignment, “Alexander and the Terrible, Horrible, No Good, Very Bad Day”
November 13, 2014 5:00 – 7:00 pm	Weston School Transportation: On own	Grades 6, 7 and 8 100 Students Total ABIS	Students will help K-Grade 3 students with interactive Language Arts activities that engage families in literacy.
November 2014 through Mid-December 2014	Manville Public Library Manville, NJ Transportation: Walking Trip	Grade 2 Students 4 Classes / 4 Different Days Based on Library availability 25 students each trip	Students explore the Manville community resource and learn the components of the public library as a source for books and other information.
May 11, 2015	Medieval Times Lyndhurst, NJ Transportation: Hager Bus Co.	Mrs. Rutledge, Mrs. Bertsch and Mrs. De La Cruz Classes 31 Students Total	Classes will follow a tiered behavior system themed based on a medieval hierarchy (page, squire, knight). Students will also focus on manners and respect.
Alexander Batcho Intermediate School			
December 5, 2014	Medieval Times Lyndhurst, NJ Transportation: First Group Co.	Grade 7 Social Studies Classes 80 Students Total	Develop an understanding of how people lived during the Middle Ages and to evaluate the impact a hierarchical structure had on their lives.
May 29, 2015	Music in the Parks Festival Dorney Park Allentown, PA Transportation: First Student Bus	ABIS Band and Chorus Grades 6 – 8 90 Students Total	Music in the Parks Festival This trip will act as an assessment activity from a panel of several professional music judges for the choir’s performance of their spring concert repertoire.
Manville High School			
October 25, 2014 January 17, 2015 January 31, 2015 March 7, 2015	Phillipsburg High School Freehold High School Ridge High School Princeton High School Transportation: Hager Bus Co.	MHS Forensics Team Grades 9 – 12 30 Students Total	MHS Forensics Team will compete in an NJ Forensics League tournament and apply critical thinking and problem solving strategies during structured learning.
November 10, 2014	Learning on Stage Theater Morristown, NJ Transportation: SCESC	MHS International Club Grades 9 – 12 25 Students Total	Students will be exposed to Hispanic culture through music and dance presentations.

December 5, 2014	Met Life Stadium East Rutherford, NJ Transportation: Hager Bus Co.	Marketing/Business/ Career Mgmt Classes Grades 11 – 12 40 Students Total	Take a behind-the-scenes tour of a corporate facility. See the daily operations, marketing and accounting functions of a corporation.
March 26, 2015	Raritan Valley Community College Branchburg, NJ Transportation: Bus provided through RVCC	Hispanic Students Grades 11 – 12 Total Students: TBD	CRECER 2014 (Caring, Reaching, Educating, Counseling, Enriching & Reaping) Outreach Program designed to encourage Hispanic high school students to pursue a college degree.
May 4, 2015 May 11, 2015 May 18, 2015	ARC of Somerset County Manville, NJ Transportation: Walking Trip	Artists' Portfolio Group Grades 9 – 12 Total Students: TBD	Members of the Artists' Group will use their artistic skills to create a mural in the ARC Building, which will provide visual culture to the community.

D-3 RESOLVED, the Board of Education approves the After Hours Rewards programs for the 2014-2015 School Year with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Grade 2 Instructional Assistant to assist with the After Hours Rewards Program	Grade 2 After Hours Rewards Program for Title I students	1 hour/day plus .5 hours/day for planning – 2 days/week @ aide hourly rate for up to 43 days	October 2014 to April 2015	Title I

D-4 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#2	Center School	2014 – 2015 School Year (Half-Day Class)	Services described in IEP	\$25,196.40
#6	Bright Beginnings Learning Center	2014 – 2015 School Year	Services described in IEP	\$52,200.00
#7	Bright Beginnings Learning Center	2014 – 2015 School Year	Services described in IEP	\$52,200.00
#13	Somerset Secondary Academy (Alternative)	2014 – 2015 School Year	Services described in IEP	\$44,225.00

D-5 RESOLVED, the Board of Education approves the Memorandum of Agreement between the Manville School District and the Manville Police Department for the 2014 – 2015 school year.

D-6 RESOLVED, the Board of Education approves the Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2014 – 2015 school year.

D-7 RESOLVED, the Board of Education approves the ARC of New Jersey to work with the Manville High School Self-Contained Class on a monthly basis, planning for adult life skills (IDEA Grant), at no cost to the Manville School District, for the 2014 – 2015 school year.

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of August 2014

WHEREAS, these reports show the following balances on August 31, 2014:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,668,458.95		\$327,056.72
(11) Current Expense	\$ -	\$2,163,005.13	
(12) Capital Outlay		\$511,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	\$93,559.37	\$601,054.09	\$0.00
(30) Capital Projects Fund	(\$120,841.79)	\$500,130.00	
(40) Debt Service Fund	(\$94,012.61)	\$0.00	\$0.00
TOTAL	\$2,547,163.92	\$3,776,260.22	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and directs that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$ 1,838,002.08
Special Revenue Fund #20		91,280.35
Capital Projects Fund #30		7,043.00
Debt Service Fund #40		
TOTAL		\$ 1,936,325.43

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2780	10/01/2014	Edvocate	\$1,057.00
2781	10/01/2014	Edvocate	1,037.00
2782	10/02/2014	Service Plus	478.75
TOTAL			\$2,572.75

E-4 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Fred Carrig & Associates LLC	Proprietary Service	Research Based Secondary Literacy and Common Core (consulting services)	2014-2015	\$2,500 per day Two (2) Days	11-000-230-340
VHS	Proprietary Service	Virtual High School Courses	2014-2015	\$13,500	11-000-230-340
Bridges To Employment	Proprietary Service	Transition Services	2014-2015	\$14,950	IDEA B
Education, Inc	Proprietary Service	Bedside Instruction	2014-2015	\$49 per hour, as needed	11-000-218-340
Brookfield Home Instruction	Proprietary Service	Bedside Instruction	2014-2015	\$30 per hour, as needed	11-000-218-340
Keith Mahoney	Proprietary Service	Presenter – “Problem Based Learning” and “Technology in the Humanities Classroom”	2014-2015	\$750 per day up to Two (2) Days	11-000-230-340
Sarah Magaw	Proprietary Service	Presenter – “Problem Based Learning in Secondary Mathematics Program” and “Technology Balanced Literacy”	2014-2015	\$750 per day up to Two (2) Days	11-000-230-340
Barbara Coyle	Proprietary Service	Presenter – “Guided Reading/Balanced Literacy”	2014-2015	\$750 per day up to Five (5) Days	11-000-230-340

Heather Engelken	Proprietary Service	Presenter- "Universal Design for Learning", "Technology in the 21 st Century Classroom"	2014-2015	\$1,500 per day; Four (4) days	11-000-230-340
Kelly Ford	Proprietary Service	Presenter – "Standards Based Reading and Writing Centers"	2014-2015	\$2,000 per day Three (3) Days	11-000-230-340
Behavior Therapy Associates	Proprietary Service	Functional Behavior Assessment	2014-2015	\$280 per hour as needed	IDEA B
E.R. Barrett, Inc.	Bid	Partial Roof Replacement at MHS Final Payment #3	2014-2015	\$31,607.87	Capital Reserve

E-5 NCLB 2014 FINAL REPORT

RESOLVED, the Board of Education approves the 2014 NCLB Final Report/ Carryover as follows:

TITLE IA	\$ 1,789
TITLE IIA	40,491
TITLE III	1,421
 TOTAL	 \$43,701

E-6 APPROVAL OF EMERGENCY BUS DRILL

RESOLVED, the Board of Education approves the emergency bus drill completed on October 3, 2014 at the Alexander Batcho Intermediate School by Principal Mr. Michael Magliacano in accordance with NJAC 6A:27-11.2.

E-7 APPROVAL OF OUT OF DISTRICT TUITION STUDENT

RESOLVED, the Board of Education approves a Special Education Tuition Contract in the amount of \$24,000 for the 2014-2015 school year for a Branchburg student.

E-8 APPROVAL OF ANNUAL COMPREHENSIVE MAINTENANCE PLAN

RESOLVED, the Board of Education approves the Comprehensive Maintenance Plan and Schedule M-1 as shown on attached Addendum I and authorizes the School Business Administrator to submit the schedules to the County Superintendent as required by law.

E-9 DONATIONS

RESOLVED, the Board of Education accepts a donation of 130 Dictionaries valued at \$389 from the Hillsborough Rotary Club, to be used for third grade students.

FURTHER RESOLVED, the Board of Education accepts a donation of \$5,000 from Mr. & Mrs. Richard Onderko to be used for a 2014-2015 MHS senior scholarship.

E-10 APPROVAL OF CHANGE ORDER MHS ROOF PROJECT – WEST WING

RESOLVED, the Board of Education approves a change order (#1) in the amount of \$10,000 to replace 5 roof drains, 5 tectum panels and 10 roof skylights.

E-11 APPROVAL OF AGREEMENT WITH SETON HALL UNIVERSITY

RESOLVED, the Board of Education enters into an agreement with Seton Hall University whereby the Manville School District shall become an offsite facility to accommodate students enrolled in Seton Hall University's Executive Master of Arts/Education Specialist Program (MA/Ed.S) in Education Leadership, Management and Policy.

FURTHER RESOLVED, Seton Hall University shall use classrooms located at Manville High School 1100 Brooks Blvd, Manville NJ. The contract shall run from October 2014 to August 2016.

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

XI. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT