

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

November 18, 2014 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on February 19, 2014, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Heidi Alles, Thomas Cornelson, Valerie Frank, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards/Common Core State Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: October 14, 2014 and October 21, 2014.

VI. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VII. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo

- Report on Fundraising Outcomes for the Flores-Ruiz Families

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

A-1 RESOLVED, the Board of Education approves for second reading the adoption of the following policies/regulations:

- Policy 0141 Board Member Number and Term
- Policy 0143 Board Member Election and Appointment
- Policy 1581 Victim of Domestic or Sexual Violence Leave
- Policy 3125 Employment of Teaching Staff Members
- Policy 3230 Outside Activities - Teaching Staff Members
- Policy 3240 Professional Development for Teachers and School Leaders
- Regulation 3240 Professional Development for Teachers and School Leaders
- Policy 4125 Employment of Support Staff Members
- Policy 4230 Outside Activities - Support Staff Members
- Policy 8507 Breakfast Offer Versus Serve
- Policy 8508 Lunch Offer Versus Serve

B. Personnel Committee: *Jeanne Lombardino, Chairperson*

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Kelly Moscarella	Special Education Teacher Weston School	Resignation	December 31, 2014
Christina Sulewski	Guidance Counselor Manville High School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	January 9, 2015 through June 30, 2015

B-2 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Kathy Warren	One (1) Grade 2 Instructional Assistant to assist with the After Hours Rewards Program	One (1) Hour/Day Two Days/Week @ \$21.70/Hour for up to 43 Days = \$933.10	2014 – 2015 School Year

Erika Barney	Sixth Period Instruction Language Arts – MHS <i>Pro-Rated</i>	Stipend to be determined upon completion of negotiations <i>Pro-Rated</i>	November 10, 2014 – June 30, 2015
Michael Bowie	Home Instruction Teacher All Grades/Subjects <i>As Needed</i>	\$30.00 Per Hour On an “as needed” basis	2014 – 2015 School Year
Ian DeFalco	Volunteer Assistant Wrestling Coach ABIS	N/A	2014 – 2015 School Year

B-3 RESOLVED, the Board of Education approves the following substitute for the 2014-2015 school year with compensation as stated:

Name	Position	Compensation	Effective Dates
Karina Quezada	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year

C. Negotiations Committee: *Cathy Wiedwald, Chairperson*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Barbara Popp Melissa Keiser RoseMary Perrotti	Achievement Coaches NGO Workshop	NJ DOE Trenton, NJ	11/3/14	Mileage: \$18.46	Title IIA
Barbara Popp Ilana Kurtin Christina Sulewski	NJCCS and Career Ready Practices	Somerset County Vo-Tech School Bridgewater, NJ	11/18/14	N/A	N/A
Jennifer Guydos	Developing Math Thinking with Questions Workshop	Rutgers University New Brunswick, NJ	11/20/2014	Registration: \$195 Mileage: \$3.53	11-190-100-590 Same
Michael Magliacano	Gang Awareness Issues in Schools	FEA Monroe Twp, NJ	11/24/14	Registration: \$150 Mileage: \$16.26	11-000-251-890 11-000-223-580

Anne Facendo James Brunn Michael Magliacano Melissa Keiser Nicholas Diaz	Scholastic New Jersey Leadership Summit	Forsgate Conference Center Monroe Twp, NJ	12/4/14	Registration: \$0 Mileage: \$6.51 <i>Each Participant</i>	11-000-223-580
Carol McGinley	Universal Design for Learning Workshop	FEA Monroe Twp, NJ	12/4/14	Registration: \$149 Mileage: \$6.09	IDEA B
Laura Landau Janine DaSilva	Helping Struggling Readers Succeed Workshop	Rutgers University Piscataway, NJ	12/11/14	Registration: \$55 <i>Each Participant</i> Mileage: \$6.20 <i>Each Participant</i>	Title IIA
Michele Lachow	NJ Association of School Psychologists Winter Conference "Introduction to the New Wechsler Intelligence Scale for Children"	Holiday Inn East Windsor, NJ	12/12/14	Registration: \$110	IDEA B
Barbara Popp	Integrating NJ's Career Ready Practices Into Your Curriculum	Route 12 County Complex Flemington, NJ	12/15/14	Mileage: \$11.97	Title IIA
Melissa Keiser	Rutgers Annual Reading and Writing Conference	Hyatt Regency New Brunswick, NJ	1/23/15	Registration: \$180 Mileage: \$3.72	11-120-100-101 11-120-100-500

D-2 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Manville High School			
February 27, 2015	Ambassador Theater New York, New York Transportation: My Limo Enterprise (<i>mid-sized passenger bus</i>)	Grades 9 – 12 Theater Arts Studio Classes 20 – 25 Students Total	Students will participate in an interactive seminar on theatrical improvisation taught by a professional Broadway performer. They will then attend the Broadway musical "Chicago".
Manville High School/Alexander Batcho Intermediate School			
May 13, 2015	Raritan Valley Community College Branchburg, NJ Transportation: Kensington Bus Co.	Grades 7 – 12 Teen Arts: Accepted Applicants 80 Students Total	Somerset County Teen Arts Festival Students will be showcasing their work and performing for a panel of trained professionals and judges in the areas of visual art, creative writing, drama, vocal/instrumental music and videography at the middle and high school levels.

D-3 RESOLVED, the Board of Education approves the After Hours Rewards programs for the 2014-2015 School Year with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Grade 4 Teacher to teach the After Hours Program	Grade 4 After Hours Program focusing on Supplemental Math and Language Arts	1 Hour / Day 2 days per week @ \$25 / Hour for up to 53 days = \$1325	Mid-November 2014 to Early June 2015	11-120-100-101
One (1) Grade 5 Teacher to teach the After Hours Program	Grade 5 After Hours Program focusing on Supplemental Math and Language Arts	1 Hour / Day 2 days per week @ \$25 / Hour for up to 53 days = \$1325	Mid-November 2014 to Early June 2015	11-120-100-101
One (1) Grade 4 or 5 Teacher to facilitate the Open Tech Lab	Open Tech Lab for Grades 4 – 5 focusing on Supplemental Math and Language Arts	1 Hour / Day 1 Day Per Week @ \$25 / Hour for up to 26 days = \$650	Mid-November 2014 to Early June 2015	11-120-100-101
Two (2) Grades 6 -8 Teachers to teach the After Hours Program	Grades 6 – 8 After Hours Mathematics Support Program	1 Hour / Day 2 days per week @ \$25 / Hour for up to 53 days = \$1325 for each Instructor	Mid-November 2014 to Late May 2015	11-130-100-101
One (1) Grade 6 - 8 Teacher to facilitate the Open Tech Lab	Open Tech Lab for Grades 6 – 8 focusing on Supplemental Math and Language Arts	1 Hour / Day 1 Day Per Week @ \$25 / Hour for up to 26 days = \$650	Mid-November 2014 to Late May 2015	11-130-100-101

D-4 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#26	Piscataway Regional Day School	2014 – 2015 School Year	Services described in IEP	\$38,356.00
#23	Somerset Elementary Academy	March 7, 2014 - April 21, 2014	Services described in IEP	\$4,314.60 monthly

D-5 RESOLVED, the Board of Education approves the Manville School District Nursing Services Plan for the 2014-2015 School Year.

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of September 2014

WHEREAS, these reports show the following balances on September 30, 2014:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,589,670.67		\$327,056.72
(11) Current Expense	\$ -	\$2,075,599.55	
(12) Capital Outlay		\$511,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	(\$12,332.61)	\$792,875.00	\$0.00
(30) Capital Projects Fund	(\$124,421.01)	\$500,130.00	
(40) Debt Service Fund	(\$83,471.14)	\$0.00	\$0.00
TOTAL	\$2,369,445.91	\$3,880,675.55	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		
Special Revenue Fund #20		
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
2783	10/21/2014	Service Plus	\$ 104.00
2784	10/21/2014	Breakdown Products	255.00
2785	10/21/2014	NJ Dept of Agriculture	59.65
2786	10/24/2014	Aramark	58,614.63
		TOTAL	\$59,033.28

E-4 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Integrity Roofing	Bid	Payment Application # 2	2014-2015	\$127,107.77	Capital Reserve
E.R. Barrett	Bid	Payment Application #4	2014-2015	\$36,675.00	Capital Reserve

E-5 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education pursuant to Policy 3160 for the month ending September 2014:

AMOUNT	FROM	TO	REASON
\$ 48,000	11-000-262-621-500 11-000-291-290-500	11-000-100-562-800	Tuition

E-6 DONATIONS

RESOLVED, the Board of Education accepts a donation of prepackaged food in the amount of \$150 from Wegman's Bridgewater to be used for the Weston 2nd grade Thanksgiving Feast.

RESOLVED, the Board of Education accepts a donation of food in the amount of \$200 from Wegman's Bridgewater for the Read Across America Program at Weston School on March 6, 2015.

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT