

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

December 16, 2014 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on February 19, 2014, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Heidi Alles, Thomas Cornelson, Valerie Frank, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards/Common Core State Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: November 11, 2014 and November 18, 2014.

VI. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VII. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo

- HIB Report

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

B. Personnel Committee: *Jeanne Lombardino, Chairperson*

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Diana Gallagher	Grade 1 Teacher Weston School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 13, 2015 through November 6, 2015

B-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Rory Schwemer	Guidance Counselor Manville High School <i>Maternity Leave Replacement for Christina Sulewski</i>	Standard School Counselor	MA + 15 – Step 1 Salary tbd upon completion of negotiations Pro-Rated	January 5, 2015 - June 30, 2015

B-3 RESOLVED, the Board of Education approves the following staff members for the After Hours Programs in the positions with terms as stated:

Position	Program	Compensation	Dates
AnneMarie Ianiero	One (1) Grade 4 Teacher to teach the After Hours Program focusing on Supplemental Math and Language Arts	1 Hour / Day 2 days per week @ \$25 / Hour for up to 53 days = \$1325	Mid-November 2014 to Early June 2015
Melissa Karpinski	One (1) Grade 5 Teacher to teach the After Hours Program focusing on Supplemental Math and Language Arts	1 Hour / Day 2 days per week @ \$25 / Hour for up to 53 days = \$1325	Mid-November 2014 to Early June 2015
Olivia Olive	One (1) Grades 4-5 Teacher to facilitate the Open Tech Lab for Grades 4-5 focusing on Supplemental Math and Language Arts	1 Hour / Day 1 Day Per Week @ \$25 / Hour for up to 26 days = \$650	Mid-November 2014 to Early June 2015
Debra Joy Nicole LaMarca	Two (2) Grades 6 -8 Teachers to teach the After Hours Grades 6 - 8 Mathematics Support Program	1 Hour / Day 2 days per week @ \$25 / Hour for up to 53 days = \$1325 for each Instructor	Mid-November 2014 to Late May 2015

Katherine Riddle	One (1) Grade 6 - 8 Teacher to facilitate the Open Tech Lab for Grades 6-8 focusing on Supplemental Math and Language Arts	1 Hour / Day 1 Day Per Week @ \$25 / Hour for up to 26 days = \$650	Mid-November 2014 to Late May 2015
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B-4 RESOLVED, the Board of Education approves the following staff members for the After Hours Programs in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Patrick DeNapoli	Strength/Conditioning Coach <i>Shared Position As Needed</i>	\$20 Per Hour Nine (9) – Sixteen (16) Hours Per Week Total For Shared Position, <i>As Needed</i>	December 17, 2014 – June 30, 2015
Travis Zimmerman	Volunteer to assist students with after-school study help	N/A	January – May 2015
Kevin Donahue	Volunteer Boys Basketball Coach MHS	N/A	2014 – 2015 School Year

B-5 RESOLVED, the Board of Education approves the following staff member to complete their School Nurse Clinical Practice for the 2014-2015 school as stated below:

Name	College/University	Observation Period	School
Dana Roberts School Nurse Weston School	Rowan University	Clinical Practice January – April 2015	Weston School

B-6 RESOLVED, the Board of Education approves the following substitute for the 2014-2015 school year with compensation as stated:

Name	Position	Compensation	Effective Dates
Gary Chapman	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year
Janusz Jaskot	Custodian Substitute	\$15 Per Hour	2014 – 2015 School Year
John Hardgrove	Custodian Substitute	\$15 Per Hour	2014 – 2015 School Year

C. Negotiations Committee: Cathy Wiedwald, Chairperson

D. Curriculum and Instruction Committee (Student Activities): Ned Panfile, Chairperson

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Maureen Tanko	Strategies to Integrate your SLP Interventions into Classrooms Workshop	Crowne Plaza New Brunswick, NJ	1/9/15	Registration: \$235 Mileage: \$9.19	IDEA-B
Heather Gibbons Sandra Peckhardt	Introduction to the Woodcock-Johnson IV	Somerset County NJDOE Office Somerville, NJ	1/16/15	Registration: \$25 <i>Each Participant</i>	IDEA-B
Lisa Harity Anne Marie Ianiero	Rutgers 47 th Annual Reading and Writing Workshop	Hyatt Regency New Brunswick, NJ	1/23/15	Registration: \$180 <i>Each Participant</i>	11-120-100-101
Anne Facendo Nicholas Diaz Travis Zimmerman David Giantisco Michael Forte Jennifer Pisano Kara Gitchell Erin Harvey	NJASA TECHSPO 2015 Conference	Bally's Atlantic City, NJ	1/29/15 and 1/30/15	Registration: \$395 <i>Each Participant</i> Mileage: \$73.70 <i>Each Participant</i> Hotel: \$109 <i>(State Waiver Received)</i> <i>Each Participant</i>	11-000-252-330-500 11-000-240-500-500 11-000-252-330-500

D-2 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Manville High School			
January 16, 2015	Reading Cinemas Manville, NJ Transportation: Barker Bus Company	Kindergarten Classes, Mrs. Rutledge’s Class & Mrs. De La Cruz’s Class 138 Students Total	The students will focus on learning about the characters and setting of the story, “Paddington”. Students will then see the movie, “Paddington” and compare and contrast the two versions.

D-3 RESOLVED, the Board of Education approves the filing of the application for the discretionary grant program entitled “2014 – 2015 New Jersey Achievement Coaches Program” in the amount of \$35,000.

D-4 RESOLVED, the Board of Education approves the establishment of a Softball Intramural Club at Alexander Batcho Intermedidate School for the 2014 – 2015 School Year.

D-5 RESOLVED, the Board of Education approve the Manville School District Board of Education and District Goals for the 2014 – 2015 school year as identified on Addendum I.

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of October 2014

WHEREAS, these reports show the following balances on October 31, 2014:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,561,768.23		\$327,056.72
(11) Current Expense	\$ -	\$1,487,796.00	
(12) Capital Outlay		\$511,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	(\$21,564.86)	\$447,974.00	\$0.00
(30) Capital Projects Fund	(\$199,746.71)	\$500,130.00	
(40) Debt Service Fund	(\$72,929.47)	\$0.00	\$0.00
TOTAL	\$2,267,527.19	\$2,947,971.00	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and directs that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		
Special Revenue Fund #20		
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		

E-3 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Genesis Educational Services, Inc.	Proprietary Service	Genesis Student Information System	January 2015	\$21,000 Software \$1,500 Setup Fee \$1,125 Lesson Planner	11-000-251-330
Integrity Roofing, Inc.	Bid	Change Order #2 Partial Roof Replacement MHS Rework existing drain canopy and 50 lineal feet of windows install aluminum trim	December 2014	\$10,600	Capital Reserve

E-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education pursuant to Policy 3160 for the month ending October 2014

AMOUNT	FROM	TO	REASON
\$24,000	11-000-262-621-500	11-000-100-562-800	Out of District Tuition
\$24,000	11-000-291-290-500	11-000-100-562-800	Out of District Tuition
\$1,216	11-000-222-610-200	11-120-100-101-500	Roosevelt After School Program
\$1,284	11-000-222-890-500	11-120-100-101-500	Roosevelt After School Program
\$1,000	11-000-270-512-200	11-120-100-101-500	Roosevelt After School Program

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT