

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**AGENDA – REGULAR MEETING**

February 17, 2015 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

**I. CALL TO ORDER** – Board of Education President Heidi Alles

**II. OPEN PUBLIC MEETING STATEMENT** – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 7, 2015, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL** Branden Agans, Heidi Alles, Thomas Cornelson, Kelly Harabin, Sharon Liszczak  
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards/Common Core State Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.*

**V. APPROVAL OF MINUTES** – RESOLVED, the Board of Education approves the minutes of the following meetings: January 6, 2015; January 13, 2015; and January 20, 2015.

**VI. PUBLIC COMMENT** – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

**VII. SUPERINTENDENT’S REPORT & PRESENTATIONS** – Mrs. Anne R. Facendo

- HIB Report

**VIII. COMMITTEE REPORTS:**

**A. Policy Committee:** Sharon Liszczak, Chairperson

**B. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

**B-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Robin Carver	Reading Specialist Teacher Roosevelt School	Maternity Disability Paid Leave of Absence  Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 20, 2015 through November 30, 2015
Dorothy Puzio-Raymondi	Grade 2 Teacher Weston School	Extension of Approved Maternity Leave of Absence	March 9, 2015 – March 27, 2015
Nicole Segal	Social Worker Manville High School	Leave of Absence, Unpaid in accordance with FMLA	February 6, 2015 - on or about March 15, 2015

**B-2 RESOLVED**, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Kaitlyn Jones	Extension of Maternity Leave Replacement for Dorothy Puzio-Raymondi Grade 2 Teacher Weston School	Provisional Teacher of Pre-School – Grade 3	BA, Step 2 Salary tbd upon completion of negotiations Pro-Rated	March 9, 2015 – March 27, 2015
Melissa Massar	Grade 1 Teacher Weston School <i>Maternity Leave Replacement For Diana Gallagher</i>	CEAS Elementary Teacher, Grades K - 6	BA, Step 1 Salary tbd upon completion of negotiations Pro-Rated	April 1, 2015 – June 30, 2015

**B-3 RESOLVED**, the Board of Education approves the following staff members for the in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Matthew Nile	Technology Assistant Overtime <i>As Needed</i>	Not to Exceed Fifteen (15) Hours Per Week Overtime @ \$24.00 Per Hour	February 18, 2015 – March 31, 2015

Patrick Gorbatak	Track, Head Coach Manville High School	Stipend to be determined upon completion of negotiations	2014 – 2015 School Year Spring 2015
Laura D'Amato	Social Worker Hours to cover colleague's Leave of Absence	Not to exceed an Additional Five Days Total Per Diem Rate	February 6, 2015 - March 31, 2015

**B-4** RESOLVED, the Board of Education approves the following substitutes for the 2014-2015 school year with compensation as stated:

Name	Position	Compensation	Effective Dates
Janice Cove	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year

**B-5** RESOLVED, the Board of Education approves the student listed below as a Student Observer in the Manville School District during the 2014-2015 School Year

Name	College/University	Observation Period	School
Lynn Budd	Raritan Valley Community College	Nursing Student Four (4) Hours Observation February 18, 2015 – March 30, 2015	Alexander Batcho Intermediate School

**C. Negotiations Committee:** *Cathy Wiedwald, Chairperson*

**D. Curriculum and Instruction Committee (Student Activities):** *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

**D-1** RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Maria Arevalo	Foreign Language Educators of NJ Spring 2015 Conference	Hyatt New Brunswick, NJ	2/27 & 28 2015	Registration: \$110	11-000-240-610-300
Keith Gardner Mark Manderski	Asbestos Operations and Maintenance Refresher Course	Rutgers School of Public Health Piscataway, NJ	3/13/15	Registration: \$175 <i>Each Participant</i>	11-000-261-500-500

Keith Gardner	NJ Schools Buildings and Grounds Association Annual Expo/Conference	Bally's Atlantic City, NJ	3/16-18 2015	Registration: \$100 Hotel: \$128 <i>State Waiver Provided</i> Mileage: \$70.38	11-000-261-320-000  11-000-261-890-500
---------------	---	---------------------------	--------------	---	--

**D-2 RESOLVED**, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
<b>Manville High School</b>			
February 28, 2015	Montville High School Montville, NJ Transportation: Somerset ESC Bus	Forensics Team Members Grades 9 - 12 30 Students Total	New Jersey Forensics League Tournament for team members utilizing critical thinking and problem solving during a structured learning experience.
March 14, 2015 <i>Saturday</i>	College of New Jersey Ewing, NJ Transportation: Somerset ESC Bus	Forensics Team Members Grades 9 - 12 30 Students Total	New Jersey Forensics League Tournament for team members utilizing critical thinking and problem solving during a structured learning experience.
<b>Alexander Batcho Intermediate School</b>			
April 2, 2015	Sterling Mines Ogdensburg, NJ Transportation: First Student Bus	Grade 6 Students 100 Students Total	Explore and analyze the unit of Science pertaining to the study of rocks and their formations. Distinguish physical properties of different kinds of rocks.
<b>Weston School</b>			
April 2, 2015	George Street Playhouse New Brunswick, NJ Transportation: Valcheck Bus Co.	Grade 3 Students 125 Students Total	View a play that centers around the third grade Health curriculum and entails social and emotional health, healthy eating habits and interpersonal relationships and decision making.
April 14, 2015	Morristown Theater Morristown, NJ Transportation: Valcheck Bus Co.	Grade 1 Students 140 Students Total	The theater will present a musical, "Miss Nelson is Missing", which reinforces Language Arts Literacy.

**D-3 RESOLVED**, the Board of Education approves the following out of district placement and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#18	Piscataway Regional Day School	January 12, 2015 - June 2015	Services described in IEP	\$18,900.00

**D-4** RESOLVED, the Board of Education approves the 2015 – 2016 Manville School District academic calendar as per attached Addendum I.

**D-5** RESOLVED, the Board of Education approves the Electronic Violence and Vandalism Reporting System report (EVVRS) as shown on Addendum II for the 2014-2015 Report Period 1, covering September 1, 2014 through December 31, 2014, as submitted to the NJ DOE on January 23, 2015.

**E. Finance and Facilities Committee: Kelly Harabin, Chairperson**

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION**

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of December 2014

WHEREAS, these reports show the following balances on December 31, 2014:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,127,428.59		\$327,056.72
(11) Current Expense	\$ -	\$1,039,754.92	
(12) Capital Outlay		\$511,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	\$190,771.61	\$360,320.08	\$0.00
(30) Capital Projects Fund	(\$372,858.28)	\$546,003.00	
(40) Debt Service Fund	(\$51,846.13)	\$0.00	\$0.00
TOTAL	\$1,893,495.79	\$2,458,149.00	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of education certifies that, after review of the secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

**E-2 CLAIMS FOR PAYMENT**

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		
Special Revenue Fund #20		
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		

**E-3 BUDGET TRANSFERS RESOLUTION**

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education pursuant to Policy 3160 for the month ending December 2014:

AMOUNT	FROM	TO	REASON
7,250	11-000-221-390-500	11-000-100-569-800	Out of District Tuition

**E-4 CAFETERIA CLAIMS**

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
2791	1/07/2015	Aramark Corporation	\$ 54,644.48
2792	1/13/2015	Service Plus	1,126.04
2793	1/13/2015	Breakdown Products	255.00
2794	1/13/2015	NJ Dept of Agriculture	172.70
2795	1/21/2015	Aramark Corporation	44,876.71
		TOTAL	\$101,074.27

**E-5 APPROVAL – CONTRACTS FOR GOODS OR SERVICES**

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Joseph Christiano	Proprietary Service	Technology Audit	2014-2015	\$750 per day, not to exceed 5 days	11-000-252-330-500
Brian Gatens	Proprietary Service	Branding, Mission and Marketing of the Manville School District	2014-2015	\$2,500 One time presentation fee	11-000-223-330-500
Centris Group IEP Direct	Proprietary Service	Special Education Software Module	2015-2016 thru 2017-2018	Year 1 \$2,448 Year 2 \$23,254 Year 3 \$11,254	IDEA B

**F. Communications/Public Relations Committee:** *Thomas Cornelson, Chairperson*

**IX. OLD BUSINESS/NEW BUSINESS**

**X. PUBLIC COMMENT** – Ms. Alles will invite questions and comments from the public.

**XI. CLOSED SESSION** (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**XII. ADJOURNMENT**