

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

April 21, 2015 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 7, 2015, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Heidi Alles, Thomas Cornelson, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

The mission of the Manville School District, in partnership with the entire Manville community, is to provide our students with a student-centered and nurturing educational environment focused upon the academic expectations as identified by the New Jersey Core Curriculum Content Standards/Common Core State Standards, and the development of the child as a life-long learner and a respectful, contributing member of a democratic society.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: March 10, 2015, and March 17, 2015.

VI. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VII. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo

- Manville High School Wrestling Team State Championship Recognition
- HIB Report
- Summer Hours 2015
- Renaming of Weston Gymnasium to Michelle Sniscak Elementary Gymnasium:
May 2, 2015 - 11:00 a.m.
- Recap: Test Scores - College/Career Readiness
- Sneak Peek

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

A-1 RESOLVED, the Board of Education approves for second reading the abolishment of the following policy:

Policy 1522 School-Level Planning

A-2 RESOLVED, the Board of Education approves for second reading the adoption of the following policies/regulations:

Policy 5305 Health Services Personnel

Policy 5306 Health Services to Nonpublic Schools
Regulation 5306 Health Services to Nonpublic Schools

Policy 5308 Student Health Records
Regulation 5308 Student Health Records

Policy 5310 Health Services
Regulation 5310 Health Services

Policy 5339 Screening for Dyslexia (NEW)

Policy 5530 Substance Abuse
Regulation 5530 Substance Abuse

Policy 5756 Transgender Students (NEW)

Policy 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Cristina Zuniga	Grade 5 Teacher Roosevelt School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about May 29, 2015 – December 31, 2015
Nicole LaMarca	Special Education Teacher ABIS	Resignation	June 30, 2015

B-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Joni Dethlefsen	Special Education Instructional Assistant, Part-Time Roosevelt School	Standard Elementary School Teacher	Instructional Asst, Part-Time Step 1 Salary tbd upon completion of negotiations	March 30, 2015– June 30, 2015

B-3 RESOLVED, the Board of Education approves the following staff members for the in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Matthew Nile	Technology Assistant Overtime <i>As Needed</i>	Not to Exceed Fifteen (15) Hours Per Week Overtime @ \$24.00 Per Hour	April 20, 2015 – May 22, 2015
Laura D’Amato	Social Worker Hours to cover colleague’s Leave of Absence	Not to Exceed an Additional Five Days Total Per Diem Rate	April 1, 2015 – June 30, 2015
Angele Palmer	High School Nurse to work during s Summer 2015 to complete paperwork related to Fall Athletics	Not to Exceed Three (3) Days Total Per Diem Rate	Summer 2015
Angele Palmer Larissa Mattei Katherine Hughes Dana Roberts	School Nurses to Transition SNAP Records to Genesis and Update Immunizations and Vaccinations Records	Not to Exceed Three (3) Days Total Per Diem Rate	Summer 2015
Michael Magliacano	Administrator: Overnight Trip to Camp Mason with Grade 7 Students	\$250 Reimbursement Per Night Per Manville Administrators Association Contract	Overnight: March 30-31, 2015
Michael Magliacano	Administrator: Overnight Trip to Washington, D.C. with Grade 8 Students	\$250 Reimbursement Per Night Per Manville Administrators Association Contract	Overnight: June 4-5, 2015
Rachel Brendler	ABIS Girls on Track Advisor <i>Resignation</i>	N/A <i>Resignation</i>	2014 – 2015 School Year
Kara Gitchell	ABIS Girls on Track Advisor	Stipend to be determined upon completion of negotiations <i>(Stipend to be shared with Erin Shannon, previously approved on the 6/17/14 BOE Agenda)</i>	2014 – 2015 School Year
Jeanne LoPiano Nicole Segal	IEP Writing Hours due to extended Leave of Absence	Not to exceed ten (10) days total to be shared by the designated staff members Per Diem Rate	June 22, 2015 – July 15, 2015

B-4 RESOLVED, the Board of Education approves the following substitutes for the 2014-2015 school year with compensation as stated:

Name	Position	Compensation	Effective Dates
Jacqueline Malek	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year

Jennelle Billingsby	Teacher Substitute	\$95 Per Day	2014 – 2015 School Year
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C. Negotiations Committee: *Cathy Wiedwald, Chairperson*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Barbara Popp Rebecca Fosbre	Train the Trainer Workshop For Dyslexia	Rutgers University New Brunswick, NJ	4/23/15	Registration: \$150 <i>Each Participant</i> Mileage: \$8.83 <i>Each Participant</i>	Title IIA
Keith Gardner	EPA Lead RRP Renovator Refresher Training Course	NAETI Training Center Ocean, NJ	5/12/15	Registration: \$125 Mileage: \$29.73	11-000-261-890 11-000-261-610
Jennifer Fallone Kara Gitchell Melissa Leitner Kevin McManus Alisha Paris Jennifer Pisano Elizabeth Stoddard Jennifer Weber Oliva Olive Laina Boyer	Online Google Workshops Working Toward Certified Google Educator	Online	2014 - 2015 School Year	Exam Costs: \$15 per exam x 5 exams = \$75 total per each staff member	Title IIA
Nicholas Diaz Stephen Venuto Audrey Press	Newtown, CT Safety Presentation	Branchburg School District Branchburg, NJ	4/22/15	\$0	N/A
Pat Gorbatuk David Markowitch	NJSCA 21 st Annual Wrestling Coaches Clinic	Princeton University Princeton, NJ	5/8/15	Registration: \$90 <i>Each Participant</i>	11-402-100-320
Barbara Popp Melissa Keiser Nicholas Diaz, <i>Presenter</i>	Student Achievement and Data Summit II	Somerville Middle School Somerville, NJ	5/21/15	\$0	N/A

D-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Manville High School			
May 18, 2015	Eureka! Math Play Strand Theater Lakewood, NJ Transportation: Valcheck Bus Co.	MHS Geometry Classes Grades 9 – 12 30 Students Total	This play will reinforce the importance and relevance of math in different aspects of our life such as art, poetry, music and science. It will also give students a deeper appreciation of math and help them realize how math is the key to everything in the universe.
May 21, 2015	Junior Achievement Career Success Workshop Bridgewater, NJ Transportation: Somerset Cty ESC	MHS Leadership Classes Grades 10 & 11 35 Students Total	Collaborative teamwork exercise to foster leadership development and enlist field experts to engage in student professional development.

D-3 RESOLVED, the Board of Education approves the following Title I Enrichment Summer School, Expanding Language Arts and Mathematics through Science/Social Studies positions, from July 6, 2015 to August 6, 2015, with staffing as indicated:

Position	Program	Compensation	Dates	Source
Up to Two (2) Teachers to Teach Summer School for Students Entering Grade 1 <i>Pending Enrollment</i>	Instructor of the Manville School District Summer School Program for Title I Students Entering Grade 1	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title I
Up to Two (2) Teachers to Teach Summer School for Students Entering Grade 2 <i>Pending Enrollment</i>	Instructor of the Manville School District Summer School Program for Title I Students Entering Grade 2	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title I
Up to Two (2) Teachers to Teach Summer School for Students Entering Grade 3 <i>Pending Enrollment</i>	Instructor of the Manville School District Summer School Program for Title I Students Entering Grade 3	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title I
Up to Two (2) Teachers to Teach Summer School for Students Entering Grade 4 <i>Pending Enrollment</i>	Instructor of the Manville School District Summer School Program for Title I Students Entering Grade 4	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title I
Up to Two (2) Teachers to Teach Summer School for Students Entering Grade 5 <i>Pending Enrollment</i>	Instructor of the Manville School District Summer School Program for Title I Students Entering Grade 5	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title I
Up to Two (2) Teachers to Teach Summer School <i>Substitutes Teachers</i>	Substitute Teachers for Manville School District Summer School Program for Title I Students Grades 1 - 5	Substitute: \$25 Per Hour <i>As Needed</i>	July 6, 2015 – August 6, 2015 8:30am – 11:30am	Title I

Up to Three (3) Teacher Assistants for Summer School Grades 1 - 3 <i>Pending Enrollment</i>	Teacher Assistants for Manville School District Summer School Program for Title I Students Grades 1 - 3	Teacher Assistant: Up to 88 Hours Per Teacher Assistant @ Hourly Rate TBD	July 6, 2015 – August 6, 2015 8:30am – 11:30am	Title I
One (1) Supervisor / Coordinator of Summer School Program Grades 1 – 5	Supervisor of Instruction of the Manville School District Summer School Program for Title I Students Grades 1- 5	Supervisor/ Coordinator: Stipend: \$3,000	July 6, 2015 – August 6, 2015 8:15am – 11:15am Monday – Thursday with 2 full days of planning	Title I

D-4 RESOLVED, the Board of Education approves the following Title III Enrichment Summer School, Expanding Language Arts and Mathematics through Science/Social Studies positions, from July 6, 2015 to August 6, 2015, with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) ESL Teacher to Teach Summer School For Students Entering Grades K - 4 <i>Pending enrollment</i>	Instructor of the Manville School District Summer School Program for Title III Students Grades K - 4	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title III
One (1) ESL Teacher to Teach Summer School For Students Entering Grades 5 - 8 <i>Pending enrollment</i>	Instructor of the Manville School District Summer School Program for Title III Students Grades 5 - 8	Teacher: Up to 88 Hours Per Teacher @ \$25 Per Hour	July 6, 2015 – August 6, 2015 8:30am – 11:30am Monday – Thursday with 2 full days of planning	Title III

D-5 RESOLVED, the Board of Education approves the Equivalency and Waiver Application for the Manville School District for the 2015 – 2016 School Year.

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of February 2015

WHEREAS, these reports show the following balances on February 28, 2015:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,330,688.93		\$327,056.72
(11) Current Expense	\$ -	\$445,300.84	
(12) Capital Outlay		\$511,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	\$111,072.23	\$322,280.00	\$0.00
(30) Capital Projects Fund	(\$372,857.95)	(\$574,875.00)	
(40) Debt Service Fund	(\$40,462.29)	\$0.00	\$0.00
TOTAL	\$2,028,440.92	\$704,776.84	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$ 1,767,636.53
Special Revenue Fund #20		49,708.34
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$ 1,817,344.87

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
2799	03/02/2015	Service Plus	\$ 1,711.87
2800	03/02/2015	NJ Dept of Agriculture	91.45
2801	03/02/2015	Breakdown Products	765.00
2802	03/10/2015	Aramark Corporation	45,911.97
2803	03/13/2015	Aramark Corporation	47,968.88
2804	03/30/2015	NJ Dept of Agriculture	104.50
TOTAL			\$96,553.67

E-4 BUDGET TRANSFERS

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education pursuant to Policy 3160 for the month ending February 2015:

AMOUNT	FROM	TO	REASON
\$15,000	11-000-251-330-500	11-000-213-330-500	Bayada Nurse
\$15,000	11-120-100-101-100 11-130-100-101-100	11-000-230-339-500	Labor Attorney
\$ 5,000	11-000-261-420-500	11-000-262-110-500	Custodial Overtime
\$45,000	11-000-218-390-900 11-000-291-250-500	11-000-100-566-800	Out of District Tuition

E-5 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Keith Mahoney	Proprietary Service	Presenter – “Problem Based Learning and “Technology in the Humanities Classroom”	2015 - 2016	\$750 per day for up to 6 days	Title IIA
Sarah Magaw	Proprietary Service	Presenter – “Problem Based Learning in Secondary Mathematics Program” and “Technology Balanced Literacy”	2015 - 2016	\$750 per day for up to 6 days	Title IIA
Barbara Coyle	Proprietary Service	Presenter – “Guided Reading/Balanced Literacy”	2015 - 2016	\$750 per day for up to 6 days	Title IIA
Heather Engelken	Proprietary Service	Presenter – “Universal Design for Learning”, “Technology in the 21 st Century Classroom”	2015 - 2016	\$750 per day for up to 6 days	Title IIA
Kelly Ford	Proprietary Service	Presenter – “Standards Based Reading and Writing Centers”	2015 - 2016	\$750 per day for up to 6 days	Title IIA
Angelina Manino	Proprietary Service	Presenter – Creating Rubric to Increase Student Achievement & Mastery of Content	2015 - 2016	\$250 per day for up to 6 days	Title IIA
Alvin Scott	Proprietary Service	Musician for MHS Play <i>Footloose</i> 2 rehearsals & 3 performances	March 23-28, 2015	\$300	11-402-200-600
Nate White	Proprietary Service	Musician for MHS Play <i>Footloose</i> 2 rehearsals & 3 performances	March 23-28, 2015	\$300	11-402-200-600
Justin Shepard	Proprietary Service	Musician for MHS Play <i>Footloose</i> 2 rehearsals & 3 performances	March 23-28, 2015	\$300	11-402-200-600
Ian Defalco	Proprietary Service	Musician for MHS Play <i>Footloose</i> 2 rehearsals & 3 performances	March 23-28, 2015	\$300	11-402-200-600
Ken Zampella	Proprietary Service	Musician for MHS Play <i>Footloose</i> 2 rehearsals & 3 performances	March 23-28, 2015	\$800	11-402-100-101
Lifetouch	Proprietary Service	2016 Yearbook Agreement for ABIS	July 1, 2015 - June 30, 2016	\$0	N/A

E-6 ABIS PARTIAL ROOF PROJECT

RESOLVED, the Board of Education authorizes Design Resources Group, Architects, 371 Hoes Lane, Suite 301, Piscataway, New Jersey 08854 to amend the district’s currently approved Long Range Facility Plan and

FURTHER RESOLVED, the Board of Education authorizes Design Resources Group to submit all required and appropriate documents to the New Jersey Department of Education for the Alexander Batcho Intermediate School Partial Roof Replacement Project,

THEREFORE BE IT RESOLVED, the Board of Education submits this project to the NJDOE for approval as an "other capital project" with no additional funding from the State Department of Education.

E-7 APPROVE CONTRACT FOR LABOR COUNSEL

RESOLVED, The Board of Education rescinds the contract with Lindabury, McCormick, Estabrook & Cooper, P.C. ("Lindabury") effective March 31, 2015 and enters into a contract with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC ("Sciarrillo") effective April 1, 2015, for the balance of the term of the Lindabury contract. Hourly rates and all other terms and conditions of the Sciarrillo contract will continue as in accordance with the Lindabury contract.

E-8 NEW ROAD SCHOOLS - RESOLUTION TO WAIVE COLLECTION OF FEES FOR CNP

RESOLVED, the Board of Education approves the following for the 2015-2016 School Year concerning New Road Schools of New Jersey:

FURTHER RESOLVED, New Road Schools has not applied for or received funding from the Child Nutrition Program as administered by the New Jersey Department of Agriculture. New Road Schools is a for-profit corporation and therefore not eligible to receive funding under the Child Nutrition Program. 6A:23A-18.5(a)20ii

FURTHER RESOLVED, New Road Schools shall not charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture. 6A:23A-18.5(a)20ii.

E-9 DONATIONS

RESOLVED, the Board of Education accepts a donation of educational board games to be used in the classrooms at Weston School valued at \$100 from Pat Summero.

F. Communications/Public Relations Committee: *Thomas Cornelson, Chairperson*

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

XI. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. **ADJOURNMENT**