

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

February 16, 2016 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education was held this day in the ABIS Media Center. The order of business and agenda for the meeting were:

I. CALL TO ORDER – Board of Education President Heidi Alles called the meeting to order at 7:00 p.m.

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles read the following:

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 6, 2016, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Branden Agans, Heidi Alles, Thomas Cornelson, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

Also Present: Anne R. Facendo, Superintendent of Schools; Kimberly A. Clelland, Business Administrator/Board Secretary; Dr. James Brunn, MHS Principal; Stephen Venuto, MHS Vice Principal/Athletic Director; Michael Magliacano, ABIS Principal

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

Ms. Alles moved the following:

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: January 5, 2016; January 12, 2016 and January 19, 2016.

The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote.

VI. PUBLIC COMMENT – At 7:02 p.m., Ms. Alles moved that the meeting be opened to the public. The motion was seconded by Mr. Panfile. Ms. Alles invited questions and comments from the public on agenda items. There were no questions or comments from the public regarding the agenda. At 7:03 p.m., Ms. Alles moved to close the public session. The motion was seconded by Mrs. Wiedwald and approved by unanimous voice vote.

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo

- Student Recognition: Manville High School and ABIS - Students will be acknowledged near the end of the meeting.
- HIB Report - There was no HIB Report.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

Ms. Liszczak moved Item A-1:

A-1 RESOLVED, the Board of Education approves for second reading the adoption of the following policies and regulations:

Policy 1140	Affirmative Action Program
Policy 1550	Affirmative Action Program for Employment and Contract Practices
Regulation 1550	Affirmative Action Program for Employment and Contract Practices/ Complaint Procedure

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

Ms. Alles moved Items B-1 through B-6 as follows:

B-1 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Jasmine Mody	Special Education Instructional Assistant, Part-Time	CEAS, Elementary Teacher, K – 5 CE, Teacher of Students with Disabilities	Instructional Asst, Part-Time - Step 1 \$21.96 Per Hour	February 1, 2016– June 30, 2016

B-2 RESOLVED, the Board of Education approves the following staff member in the position with terms as stated:

Name	Position	Compensation	Effective Dates
Brian McCarthy	Grades 7/8 Softball Coach	Stipend as Per Ratified Contract	2015 – 2016 School Year
Courtney Fedor	Volunteer Coach Grades 7/8 Softball Team	N/A	2015 – 2016 School Year
Scott Schengrund	Volunteer Coach MHS Softball Team	N/A	2015 – 2016 School Year

Dale Mutek	Instructional Assistant for Grade 1 Before Hours Program for Title I Students	45 Minutes/Day – 3 Days/Week @ \$22.87/Hour Plus 45 Minutes/Day – 1 Day/Week for Data Entry @ \$22.87/Hour	January 4, 2016 - March 24, 2016
Jennifer Weber	Home Instruction Teacher All Grades/Subjects - On an "as needed" basis	\$30.00 per hour	2015 – 2016 School Year

B-3 RESOLVED, the Board of Education rescinds the motion approved on September 15, 2015, to allocate that portions of the following teacher's salary/benefits be paid out of the NCLB Grant for the 2015 – 2016 School Year. The effective date for this rescindment is on or about February 18, 2016, due to employee's maternity leave of absence through June 30, 2016.

Name	Position	Percentage Title I	Percentage Title II	Salaries Title I	Salaries Title II	Benefits Title I	Benefits Title II
Rebecca Fosbre	Intervention Teacher & Reading Coach, K – 5	80%	20%	\$45,208	\$11,543	\$11,754	\$2,078

B-4 RESOLVED, the Board of Education approves the indicated portion of the following teacher's salary to be paid out of the NCLB Grant, Title I, effective on or about February 18, 2016, through June 30, 2016:

Name	Position	Percentage	Salaries	Benefits
Cawley Robinson	Reading Intervention Teacher, K - 3 <i>Maternity Leave Replacement</i> Weston School	100%	\$23,232	\$6,040

B-5 RESOLVED, the Board of Education approves the following substitute for the 2015-2016 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Cynthia McConnell	Substitute Secretary	\$15 Per Hour	2015 – 2016 School Year

B-6 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Jennifer Rutledge	Special Education Teacher Weston School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about May 2, 2016 through November 30, 2016

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

C. Negotiations Committee: Cathy Wiedwald, Chairperson

D. Curriculum and Instruction Committee (Student Activities): Ned Panfile, Chairperson

Mr. Panfile reported that the MHS Boys Basketball team won their game tonight. MHS wrestlers will compete at Hillsborough High School Thursday night.

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

Mr. Panfile moved Items D-1 through D-6:

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Lauren Kurzius Kara Gitchell Anabela Bentzinger	Rain Garden as Outdoor Classroom Workshop	Duke Farms Hillsborough, NJ	3/11/16	Registration: \$50 (Each Participant)	11-190-100-610
Heather Gibbons	NJ Council for Exceptional Children Spring Conference: "Bridging the Gap"	Ramapo College Mahwah, NJ	3/14/16	Registration: \$105 Mileage: \$16.54	20-250-200-500 11-000-223-580
Ellie Wolf Kerry Zeigler	NJ Teachers of English to Speakers of Other Languages Spring Conference	Hyatt Regency New Brunswick, NJ	6/1 - 6/2 2016	Registration: \$269 (Each Participant)	20-270-200-590
Maria Arevalo	Foreign Language Educators of New Jersey Annual Conference	Hyatt Regency New Brunswick, NJ	2/26/16	Registration: \$115 Mileage: \$22.92	11-190-100-610 11-000-223-580
Ilana Kurtin Jeanne LoPiano	Drug Trends: Weeding Out the Hype Seminar	Somerset County DOE Office Somerville, NJ	2/26/16	Registration: \$20 (Each Participant)	11-000-218-890
James Brunn Barbara Popp Audrey Press Melissa Keiser	Monmouth University Educational Career Day 2015 - 2016	Monmouth University Long Branch, NJ	3/16/16	Mileage: \$31.29	11-000-240-500
Jeanne LoPiano	Anger Management Training: A Practitioner's Guide	Somerset County DOE Office Somerville, NJ	3/4/16	Registration: \$20	20-250-200-500

D-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Roosevelt School			
June 10, 2016	Frank's Pizza and McDonald's Manville, NJ Transportation: Walking Trip	Mrs. De La Cruz's Class Grades 4 - 5 8 Students Total	Students will learn to make appropriate choices in the community. They will seek assistance and ask appropriate questions in the community.

Alexander Batcho Intermediate School			
May 23, 2016	Count Basie Theatre Red Bank, NJ Transportation: Kensington Bus	Grade 6 Students 100 Students Total	"The Lightening Thief" Students will compare and contrast the experience of reading a story to listening and/or viewing a live version of the text.
Manville High School			
March 21, 2016	Drew University Madison, NJ Transportation: Somerset Cty ESC	Russian 1 and 2 Classes Grades 9 – 12 12 Students Total	Russian Language Olympiad Students will demonstrate proficiency of linguistic expression and knowledge of Russian culture and history.

D-3 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#22	SCVTS Tops Program	2015 – 2016 School Year	Services described in IEP	\$12,788.00

D-4 RESOLVED, the Board of Education approves the 2016 – 2017 Manville School District academic calendar as per attached Addendum I.

D-5 RESOLVED, the Board of Education approves the Electronic Violence and Vandalism Reporting System report (EVVRS) as shown on Addendum II for the 2015-2016 Report Period 1, covering September 1, 2015 through December 31, 2015, as submitted to the NJ DOE on January 27, 2016.

D-6 RESOLVED, the Board of Education approves the Roosevelt School PARCC Boot Camp Program for the period of early February 2016 through March 24, 2016 to be facilitated by Mr. Shawn Kelly, Principal, Roosevelt School at no cost to the district.

The motion was seconded by Mr. Agans and approved by roll call vote as follows:

AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

Mrs. Harabin reported that the Finance and Facilities Committee will meet on March 8, 2016 at 6:00 p.m.

Mrs. Harabin moved Items E-1 through E-5:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of December

WHEREAS, these reports show the following balances on December 21, 2015:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,569,268.66		\$327,056.72
(11) Current Expense	\$ -	\$953,413.87	
(12) Capital Outlay		\$526,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	\$97,435.33	\$305,715.00	\$0.00
(30) Capital Projects Fund	(\$614,129.32)	\$500,130.00	
(40) Debt Service Fund	(\$54,416.71)	\$0.00	\$0.00
TOTAL	\$1,998,157.96	\$2,286,329.87	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$ 2,271,712.19
Special Revenue Fund #20		68,185.00
Capital Projects Fund #30		6,320.00
Debt Service Fund #40		
TOTAL		\$ 2,346,217.19

E-3 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Assistive Technology Services	Proprietary Services	Augmentative Communication Evaluations	2015-2016	\$880 plus \$55/per hr for actual round trip travel for their staff	IDEA B
Tomi Bada	Proprietary Service	Musician for MHS Musical	March 2016	3 shows @ \$50 per show 6 rehearsals @ \$25 per rehearsal (total \$300)	11-401-330-400

Tim O'Connor	Proprietary Service	Musician for MHS Musical	March 2016	3 shows @ \$100 per show 4 rehearsals @ \$50 per rehearsal (Total \$500)	11-401-330-400
Children's Specialized Hospital	Proprietary Service	Parent Workshop Feeding Behaviors & Strategies	March 3, 2016	\$200	IDEA-B

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2841	01/07/2016	Service Plus	\$ 189.00
2842	01/14/2016	Aramark Services Inc	52,742.95
2843	01/14/2016	Aramark Services Inc	54,662.85
2844	01/14/2016	Heartland	1,798.00
2845	02/03/2016	Edvocate	1,078.00
TOTAL			\$110,470.80

E-5 DONATIONS

RESOLVED, the Board of Education accepts a donation from the Manville Recreation Department of 73 t-shirts and 4 pairs of shorts valued at \$308 to be shared with the four Manville schools for emergency clothing changes.

The motion was seconded by Mrs. Lukac and approved by roll call vote as follows:

AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

F. Communications/Public Relations Committee: Thomas Cornelson, Chairperson

Mr. Cornelson reported that the Communications/Public Relations Committee met this evening before the regular Board of Education meeting.

IX. OLD BUSINESS/NEW BUSINESS

Old Business: There was no Old Business to report.

New Business: There was no New Business to report.

X. PUBLIC COMMENT – At 7:07 p.m., Ms. Alles moved that the meeting be opened to the public. The motion was seconded by Mr. Panfile. Ms. Alles invited questions and comments from the public.

There were no questions or comments from the public.

At 7:08 p.m., Ms. Alles moved to close the public session. The motion was seconded by Mr. Cornelson and approved by unanimous voice vote.

MHS Student Council Members, Marquell Jackson-Clark, Emily Milich and Sean Zujkowski, spoke about the following school events: Movie Night; Student Council met with the PTSA to plan the Spring Fling; Carnations

will be distributed tomorrow; Student Council members are beginning to train the underclassmen; Student Council is in the process of setting up the website.

Mrs. Facendo introduced Michael Magliacano, ABIS Principal, who acknowledged students at ABIS who participated in the Peer Mediation Program.

Dr. Brunn, MHS Principal and Mr. Venuto, MHS Vice Principal/Athletic Director introduced students from MHS who excelled in the Forensics Competition, FBLA and Athletics.

Ms. Alles thanked students, parents and administration.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss, and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT

At 7:30 p.m., Ms. Alles made a motion to adjourn the meeting. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

Respectfully submitted,



Kimberly A. Clelland
Board Secretary