

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**MINUTES – SPECIAL MEETING**

June 30, 2016 – 7:30 PM – ABIS Media Center

A meeting of the Board of Education was held this day in the ABIS Media Center. The order of business and agenda for the meeting were:

**I. CALL TO ORDER** – Board of Education President Heidi Alles called the meeting to order at 7:34 p.m.

**II. OPEN PUBLIC MEETING STATEMENT** – Ms. Alles read the following:

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on June 14, 2016, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL**

**Present:** Branden Agans, Heidi Alles, Thomas Cornelson, Kelly Harabin, Sharon Liszczak  
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Cathy Wiedwald

**Also Present:** Anne R. Facendo, Superintendent of Schools; Kimberly A. Clelland, Business  
Administrator/Board Secretary; Michael Magliacano, ABIS Principal; RoseMary Perrotti,  
Supervisor of Math K-12

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**V. PUBLIC COMMENT** – At 7:36 p.m., Ms. Alles moved that the meeting be opened to the public. The motion was seconded by Mrs. Lombardino. Ms. Alles invited questions and comments from the public on agenda items.

Ms. Jennifer Esposito, 218 North 4th Avenue - Mrs. Esposito has questions regarding the classroom being split and her concern about space issues at Weston School. Mrs. Facendo responded that this has been discussed for over a year. Plans have been discussed in public. Ms. Alles responded that a letter will be sent home to parents tomorrow. Mrs. Facendo discussed Christ the King School and the position of the Board of Education regarding the purchase or rental of the building. This evening's meeting was advertised appropriately and Mrs. Facendo asked that if there are questions to please contact the Board of Education Office.

Donna Lewin, 337 White Avenue - Mrs. Lewin is interested in what is taking place in the schools. Her concern is crowding issues at Weston School. She wants to urge the Board of Education to find solutions for crowding.

Marissa LaRue - 12 South 20th Avenue - Ms. LaRue asked if there was an enrollment report available. Mrs. Facendo responded.

Mr. Michael Magliacano, President of MAA and ABIS Principal and RoseMary Perrotti, Supervisor of Math K-12 - Mr. Magliacano and Ms. Perrotti wanted to inform the Board of Education that the Association is not in agreement with the changes in job descriptions. The Association does not feel the changes were done in collaboration with the Administration. He also informed the Board of Education that PSA is involved and reviewing the changes.

At 7:46 p.m., Ms. Alles moved to close the public session. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote.

**VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne R. Facendo**  
 • Status of Job Descriptions

**VII. COMMITTEE REPORTS:**

**A. Policy Committee:** Sharon Liszczak, Chairperson

**B. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

Ms. Alles moved Items B-1 through B-7:

**B-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Ashley Kaczur	Speech Teacher Weston School	Resignation	August 14, 2016
Heather Gibbons	Learning Disabilities Teacher- Consultant Manville School District	Resignation	August 16, 2016
Jamee Bush	Guidance Counselor Roosevelt School	Resignation	August 21, 2016

**B-2 RESOLVED**, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Meeta Verma	School Nurse Weston School	Standard* School Nurse <i>*In process of being issued by NJDOE through Rutgers University</i>	BA + 15 - Step 8 \$56,467	2016 – 2017 School Year
Cawley Robinson	Grade 3 Teacher Weston School	Standard Elementary School Teacher Standard Teacher of English	MA – Step 9 \$58,417	2016 – 2017 School Year
Robert Corio, Jr.	Special Education Instructional Assistant Part-Time	CE Elementary School Teacher, K-6	Instructional Asst, Part-Time - Step 1 \$22.51 Per Hour	2016 – 2017 School Year

**B-3 RESOLVED**, the Board of Education approves the termination of the employment contract of Employee #6467 for the 2016 – 2017 School Year, effective June 30, 2016.

- B-4 RESOLVED**, the Board of Education approves the Job Descriptions for the following positions:
- Director of Special Services
  - Supervisor of Planning, Research, Evaluation and Reporting, K-12
  - Vice Principal/Athletic Director
  - Director of Curriculum, Instruction and Professional Development
  - Superintendent

- B-5 RESOLVED**, the Board of Education approves the abolishment of the following Job Descriptions for positions as indicated:
- Director of Special Services/Guidance, K-12
  - Supervisor of Assessment Data Analysis/Math, K-12
  - Vice Principal

**B-6 RESOLVED**, the Board of Education, upon the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:7A-44 and N.J.A.C. 6A:32-5.1, abolishes the position of Guidance K-12 and the stipend attached to that position, of eight thousand dollars (\$8,000), effective July 1, 2016 and continuing thereafter.

**B-7 RESOLVED**, the Board of Education approves the 2016 – 2017 Organizational Structure for the Manville School District as identified on attached Addendum I.

The motion was seconded by Mr. Panfile and approved by unanimous roll call vote as follows:

AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

Ms. Alles made a motion to table Item B-8:

**B-8 RESOLVED**, the Board of Education approves the termination of the employment contract of Employee #5976 for the 2016-2017 School Year, effective June 30, 2016, due to a reduction in force.

The motion was seconded by Mrs. Lombardino and approved by unanimous roll call vote as follows:

AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

**C. Negotiations Committee:** *Cathy Wiedwald, Chairperson*

**D. Curriculum and Instruction Committee (Student Activities):** *Ned Panfile, Chairperson*

**E. Finance and Facilities Committee:** *Kelly Harabin, Chairperson*

Ms. Alles moved Items E-1 and E-2:

**E-1 DUAL USE OF EDUCATION SPACE**

Resolved, the Board of Education approves the dual use of education space at Weston School and authorizes the Superintendent to file the necessary application with the State Department of Education:

<b>Educational Space</b>	<b>Primary Use</b>	<b>Secondary Use</b>
Classroom #4	Instruction	Two (2) Small Instructional Classrooms

**E-2 CLAIMS FOR PAYMENT**

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$75,994.97
Special Revenue Fund #20		12,677.31
Capital Projects Fund #30		
Debt Service Fund #40		
<b>TOTAL</b>		<b>\$88,672.28</b>

The motion was seconded by Mrs. Harabin and approved by unanimous roll call vote as follows:  
 AYES: Mr. Agans, Ms. Alles, Mr. Cornelson, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mrs. Wiedwald

**F. Communications/Public Relations Committee:** *Thomas Cornelson, Chairperson*

**VIII. OLD BUSINESS/NEW BUSINESS**

**Old Business:** There was no Old Business to report.  
**New Business:** There was no New Business to report.

**IX. PUBLIC COMMENT** – At 7:56 p.m., Ms. Alles moved that the meeting be opened to the public. The motion was seconded by Mrs. Wiedwald. Ms. Alles invited questions and comments from the public.

There were no questions or comments from the public.

At 7:57 p.m., Ms. Alles moved to close the public session and enter into Executive Session. The motion was seconded by Mrs. Lombardino and approved by unanimous voice vote.

**X. CLOSED SESSION** (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)  
 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*  
 8) *specific prospective or current employees unless all who could be adversely affected request an open session*

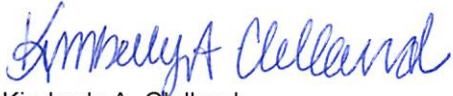
FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 7:57 p.m., Ms. Alles made a motion to close the Executive Session and return to open session. The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote.

**XI. ADJOURNMENT**

At 7:58 p.m., Ms. Alles thanked the public for coming and adjourned the meeting. The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote.

Respectfully submitted,



Kimberly A. Clelland  
Board Secretary