

**. MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**AGENDA – REGULAR MEETING**

July 25, 2017 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

**I. CALL TO ORDER** – Board of Education President Heidi Alles

**II. OPEN PUBLIC MEETING STATEMENT** – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 3, 2017, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL** Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**V. APPROVAL OF MINUTES** – RESOLVED, the Board of Education approves the minutes of the following meetings: June 13, 2017; June 20, 2017; and June 29, 2017.

**VI. PUBLIC COMMENT** – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

**VII. SUPERINTENDENT’S REPORT & PRESENTATIONS** – Mrs. Anne R. Facendo

- Presentation: NJDOE School Self Assessments for determining Grades under the Anti Bullying Bill of Rights Act
- Increase to State Aid - Discussion
- Welcome to our New Superintendent

**VIII. COMMITTEE REPORTS:**

**A. Policy Committee:** *Sharon Liszczak, Chairperson*

**B. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

**B-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

<b>Name</b>	<b>Position</b>	<b>Action</b>	<b>Effective Dates</b>
Alicja Kolodziej	Custodian Buildings & Grounds	Paid Leave of Absence	July 3, 2017 through August 4, 2017
Adam Shepherd	French Teacher Manville High School	Resignation	July 1, 2017
Paul Gallagher	Grade 4 Teacher Roosevelt School	Resignation	July 7, 2017
Deborah Yankowicz	Special Education Instructional Assistant, Part-Time	Resignation	August 9, 2017

**B-2 RESOLVED**, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>	<b>Compensation</b>	<b>Effective Dates</b>
DonnaMarie Dima	Special Ed Instructional Assistant, Part-Time	Substitute Certificate	Special Education Instructional Asst, Part- Time – Step 1 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Lynderia Mansfield	Special Ed Instructional Assistant, Part-Time	Standard Teacher of Preschool through Grade 3	Special Education Instructional Asst, Part-Time - Step 1 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Colleen Runyon	Special Ed Instructional Assistant, Part-Time	CEAS Elementary Teacher	Special Education Instructional Asst, Part-Time - Step 1 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Stacey Jaconski	Special Ed Instructional Assistant, Part-Time	Standard Elementary Teacher	Special Education Instructional Asst, Part-Time - Step 1 <i>As Per Negotiated Contract</i>	2017-2018 School Year

Michaela Curzman	Special Education Teacher, Inclusion Weston School	CEAS Teacher of Students with Disabilities  CEAS Elementary Teacher, K-6	MA – Step 1 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Lauren Rogler	Special Education Teacher, Inclusion Weston School	Standard Teacher of the Handicapped  CEAS Elementary Teacher	MA – Step 2 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Christine Clark	School Psychologist	Standard School Psychologist	MA + 30 – Step 1 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Meghan Dattola	Grade 4 Teacher Roosevelt School	Standard Elementary Teacher, K-6	MA – Step 10 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Laura VanHouten	French Teacher Manville High School	Standard Teacher of French	MA – Step 12 <i>As Per Negotiated Contract</i>	2017-2018 School Year
David Aufiero	Technology Teacher Manville High School	Standard Technology Education Teacher	MA + 30 – Step 10 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Dawn Marie LoCalio	Grade 2 Teacher Weston School	Standard Elementary Teacher, K-6	BA + 30 – Step 8 <i>As Per Negotiated Contract</i>	2017-2018 School Year
Anthony Eskin	Color Guard Aide Manville High School	N/A	Stipend <i>As Per Negotiated Contract</i>	2017-2018

**B-3 RESOLVED**, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Ilana Kurtin	Guidance Counselors MHS Summer Work – Student Scheduling	Six (6) Additional Days Not to Exceed Nine (9) Days Total During Summer 2017	Summer 2017
Daniel McMahon	<i>Resignation</i> Newspaper Club Advisor Manville High School	N/A	2017-2018 School Year
Rachael Lopa	Newspaper Club Advisor Manville High School	Stipend <i>As Per Negotiated Contract</i>	2017-2018 School Year
Jeff Ruggini	Student Council Advisor Manville High School	Stipend <i>As Per Negotiated Contract</i>	2017-2018 School Year

**B-4 RESOLVED**, the Board of Education approves the following substitute for the 2017-2018 school year with compensation as stated pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Maricela Noriega	Lunch Aide Substitute	\$15.00 per hour	2017-2018 School Year

**B-5 RESOLVED**, the Board of Education approves the following Extended School Year Programs for twenty-five (25) days, from July 5, 2017 to August 8, 2017, with staffing as indicated:

Name	Position	Compensation	Effective Dates
Lynderia Mansfield	One (1) Instructional Asst. LLD, Ages 8-11, Weston	Instructional Asst: 100 Hours @ Hourly Rate	7/5 to 8/8/2017 8:30 am – 12:30 pm
Doreen Ringel	One (1) Instructional Asst. Out of District	Instructional Asst: 4 Hours per Day @ Hourly Rate	7/5 to 8/10/2017

**C. Negotiations Committee:** *Heidi Alles, Chairperson*

**D. Curriculum and Instruction Committee (Student Activities):** *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

**D-1 RESOLVED**, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Dr. Barbara Popp Susan Milich	Regional Training for Certification and Professional Development	NJ Forensic Science Technology Center Monroe, NJ	8/4/17	Mileage: \$16.49	TITLE IIA
Aurora Ingrassia	Introduction to ABA and Teaching Verbal Behavior in the Classroom	Rahway 7 <sup>th</sup> and 8 <sup>th</sup> Grade Auditorium Rahway, NJ	7/18/17 – 7/19/17	N/A	N/A

**D-2 RESOLVED**, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
<b>Alexander Batcho Intermediate School</b>			
September 26, 2017 <i>Raindate: September 27</i>	Walmart Manville, NJ Transportation: Walking Trip	Mrs. Shannon’s Class Grades 6 – 8 Total Students: 7	Students will be able to use money to make purchases and compare prices of similar items (mental math).

October 20, 2017	Duke Farms Hillsborough, NJ Transportation: SCESC	Grade 8 Students Total Students: 101	An Instructor-Guided Lesson Winter Ecology Hike
October 24, 2017 <i>Raindate: October 25</i>	Manville Retro Gym Manville, NJ Transportation: Walking Trip	Mrs. Shannon's Class Grades 5 – 8 Total Students: 8	Wellness: Students will acquire health promotion concepts and skills to support a healthy active lifestyle.
November 14, 2017 <i>Raindate: November 15</i>	Walmart Manville, NJ Transportation: Walking Trip	Mrs. Shannon's Class Grades 6 – 8 Total Students: 7	Students will be able to use money to make purchases and compare prices of similar items (mental math).
April 24, 2018 <i>Raindate: April 25</i>	Manville Diner Manville, NJ Transportation: Walking Trip	Mrs. Shannon's Class Grades 5 – 8 Total Students: 8	Students will be able to make a purchase off a menu within a budget and still have enough to leave a tip.
May 15, 2018 <i>Raindate: May 16</i>	McDonald's Manville, NJ Transportation: Walking Trip	Mrs. Shannon's Class Grades 6-8 Total Students: 20	Students will be able to facilitate a meal purchase from a menu within a budget.
June 15, 2018	Duke Farms Hillsborough, NJ Transportation: SCESC	Grade 8 Students Total Students: 101	An Instructor-Guided Lesson Plant and Animal Relationships
<b>Manville High School/Alexander Batcho Intermediate School</b>			
May 9, 2018 or May 16, 2018 <i>(exact date to be determined)</i>	Raritan Valley Community College Branchburg, NJ Transportation: SCESC	Visual & Performing Arts Students Grades 7-12 Total: 80 Students	Somerset Cty Teen Arts Festival Students from both MHS and ABIS will be showcasing their work and performing for a panel of trained professionals and judges in the areas of visual art, creative writing, drama, vocal/ instrumental music and videography at the middle and high school levels.

**D-3 RESOLVED**, the Board of Education approves the following Manville School District Curriculum Writing Positions for the 2017-2018 School Year, with staffing as indicated:

Position	Program	Compensation	Dates	Source
Five (5) Teachers	Next Generation Science Standards	Up to 30 Hours Per Teacher @ \$28.50 Per Hour	August 2016	Title II

**D-4 RESOLVED**, the Board of Education approves the following *in-district* services and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

	Vendor	Effective Dates	Nature of Class	Tuition
#1	N.J. Commission for the Blind and Visually Impaired	2017-2018 School Year	Education Level 1 Services	\$1,900.00
#2	N.J. Commission for the Blind and Visually Impaired	2017-2018 School Year	Education Level 1 Services	\$1,900.00
#3	N.J. Commission for the Blind and Visually Impaired	2017-2018 School Year	Education Level 2 Services	\$4,500.00

**D-5 RESOLVED**, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#18	Bright Beginnings Learning Center	2017-2018 ESY 6/26 – 8/4/17	Services described in IEP	\$4930. + \$327 30 min. Speech
#10	Bright Beginnings Learning Center	2017-2018 ESY 6/26 – 8/4/17	Services described in IEP	\$4930. + \$327 30 min. OT
#11	Bright Beginnings Learning Center	2017-2018 ESY 6/26 – 8/4/17	Services described in IEP	\$4930.
#13	Piscataway Regional Day School	2017-2018 ESY 6/26 – 8/4/17	Services described in IEP	\$4,350.
#12	Nuview Academy	2017-2018 ESY 6/27 – 8/11/17	Services described in IEP	\$10,166.
#5	New Road School of Parlin	2017-2018 School Year Sept – June	Services described in IEP	\$56,930.40
#6	Hillsborough Township School District	2017-2018 School Year including ESY	Services described in IEP	\$55,570.

**D-6 RESOLVED**, the Board of Education approves the 2016-2017 Harassment, Intimidation, and Bullying Semi-Annual Report for the Manville School District for the period covering January 1, 2017 through June 30, 2017, as submitted to the NJDOE and shown on attached Addendum I.

**D-7 RESOLVED**, the Board of Education approves the NJDOE Annual School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act (ABR) for the 2016-2017 school year.

**D-8 RESOLVED**, the Board of Education approves the “Electronic Violence and Vandalism Reporting System” report (EVVRS) as shown on Addendum II for the 2016 – 2017 School Year, Report Period 2, covering January 1, 2017 through June 30, 2017, as submitted to the NJDOE on July 5, 2017.

**D-9 RESOLVED**, the Board of Education approves the Bilingual/ESL Three Year Program Plan for the School Years 2017-2020.

**D-10** RESOLVED, the Board of Education approves the New Jersey Tiered System of Supports – Early Reading Grant Project (NJTSS-ER).

**D-11** RESOLVED, the Board of Education approves the NJK-3 Research and Professional Development Project Rutgers Grant.

**E. Finance and Facilities Committee:** *Kelly Harabin, Chairperson*

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION**

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of May 2017

WHEREAS, these reports show the following balances on May 31, 2017:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,610,186.99		\$327,056.72
(11) Current Expense	\$ -	\$336,852.84	
(12) Capital Outlay		\$11,571.00	
(13) Special Schools		\$500.00	
(20) Special Revenue Fund	\$20,871.32	\$188,350.49	\$0.00
(30) Capital Projects Fund	(\$760,362.80)	\$0.00	
(40) Debt Service Fund	(\$8,500.71)	\$0.00	\$0.00
TOTAL	\$1,862,194.80	\$537,274.33	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**E-2 BUDGET TRANSFERS**

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education pursuant to Policy 6422 for the month ending May 2017:

AMOUNT	FROM	TO	REASON
\$700.00	11-000-216-100-800	11-000-213-800-500	Home/Bedside Instruction
\$800.00	11-000-218-390-900	11-000-100-567-800	Tuition Adjustment
\$2,626.96	11-000-223-580-200 11-000-240-103-500 11-000-251-890-200 11-000-270-512-200 11-120-100-101-200	11-190-100-610-200	Summer Reading Books Roosevelt School
\$20,000	11-000-100-562-800	11-000-213-330-500	OT, PT Services
\$2,000	11-000-218-890-900	11-000-221-390-500	Frontline Technologies
\$8,000	11-000-100-562-800	11-000-213-330-500	Bayada Nurses
\$10,000	11-190-100-640-300 11-190-100-640-400	11-110-100-101-500	Kindergarten Aides Salaries

**E-3 CAFETERIA CLAIMS**

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
2900	06/20/2017	Aramark	\$71,235.54
2901	06/23/2017	Sarah Petrone	54.55
TOTAL			\$76,690.54

**E-4 APPROVAL – CONTRACTS FOR GOODS OR SERVICES**

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Lynx Communications	Proprietary Service	Repair and refurbishment of doorbells/intercom	2017-2018	\$6,969.80	11-000-261-420
Atlantic Business Systems	Lease Purchase State Contract	Savin Copier Weston Main Office	08/01/2017 60 Mo. Lease	\$443.16 per month	11-190-100-440
Atlantic Business Systems	Lease Purchase State Contract	Savin Copier MHS Main Office	08/01/2017 60 Mo. Lease	\$443.16 per month	11-190-100-440



Atlantic Business Systems	Lease Purchase State Contract	Savin Copier MHS Faculty Office	08/01/2017 60 Mo. Lease	\$612.94 per month	11-190-100-440
Atlantic Business Systems	Lease Purchase State Contract	Savin Copier Curriculum Office	08/01/2017 60 Mo. Lease	\$320.25 per month	11-190-100-440
Christine Clark	Proprietary Service	Summer 2017 Evaluations	7/26/2017 - 8/31/2017	\$300 per evaluation	11-000-216-100

**E-5 APPROVAL OF NJSIAA MEMBERSHIP**

RESOLVED, the Board of Education approves Manville High School as a member of the New Jersey State Interscholastic Athletic Association and allows them to participate in the approved interschool athletic program sponsored by the NJISAA for the 2017-2018 school year

**E-6 AWARD OF BID FOR ABESTOS ABATEMENT FOR A BOILER LOCATED AT ALEXANDER BATCHO INTERMEDIATE SCHOOL**

WHEREAS, the Board of Education advertised for bids for asbestos abatement of a boiler located in the Alexander Batcho Intermediate School, and

WHEREAS, on July 18, 2017 bids were opened and read aloud in the Classroom B2 at Roosevelt School with the following results:

BIDDER	BASE BID
Nari Construction LLC	\$26,480.00
Lilich Corporation	34,500.00
Shade Environmental LLC	36,000.00
Four Strong Builders, Inc.	39,000.00
AMAX Contracting LLC	39,800.00
Plymouth Environmental Company	40,200.00
TBC – Two Brothers Contracting Inc.	42,100.00
Yannuzzi Group	61,700.00

WHEREAS, the project architect DRG Architects A.I.A. and David Rubin, Manville Board of Education Board Attorney have analyzed the bids, determined that all are in compliance with the specifications, and recommended the award to the company with the lowest responsible bid, now, therefore, be it

RESOLVED, the Board of Education awards asbestos abatement of the boiler project at the Alexander Batcho Intermediate School to the lowest responsible bidder, Nari Construction LLC, 63 Leather Stocking Path, Lincoln Park, NJ 07035 in the amount of \$26,480.00.

**E-7 DUAL USE OF EDUCATION SPACE**

Resolved, the Board of Education approves the dual use of education space at Roosevelt School and authorizes the Superintendent to file the necessary application with the State Department of Education:

Educational Space	Primary Use	Secondary Use
Classroom #4	Instruction	Two (2) OT/PT Small Instructional Spaces

**F. Communications/Public Relations Committee:** *Jeanne Lombardino, Chairperson*

**IX. OLD BUSINESS/NEW BUSINESS**

**RESOLUTION PRESENTED TO ANNE M. FACENDO BY THE MANVILLE BOARD OF EDUCATION**

WHEREAS, ANNE FACENDO, is retiring after 33 years of distinguished service supporting the children of New Jersey as a teacher, principal and administrator; and

WHEREAS, ANNE FACENDO most recently served honorably as the Superintendent of Manville Public Schools, dedicating her time and energy to over 1400 students for three years; and

WHEREAS, ANNE FACENDO has fostered many innovative and effective programs during her tenure that have enhanced the educational experience for our children as well as providing worthwhile professional development to our staff; and

WHEREAS, her concern for fairness, proper resolution of issues and passion for the rights of students has earned her the respect and admiration of her board colleagues;

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to ANNE FACENDO for her many years of distinguished service to the State of New Jersey and its children, and does hereby commend MRS. FACENDO for her lifetime of accomplishments and her dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to ANNE FACENDO for a happy, healthy and active retirement; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to her by the Manville Board of Education.

Presented on this 25th day of July, 2017 by:

\_\_\_\_\_  
Heidi Alles, President

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Jeanne Lombardino, Vice President

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Branden Agans, Board Member

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Jennifer Esposito, Board Member

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Kelly Harabin, Board Member

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Sharon Liszczak, Board Member

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Sharon Lukac, Board Member

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Ned Panfile, Sr., Board Member

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Louis Petzinger, Board Member

**X. PUBLIC COMMENT** – Ms. Alles will invite questions and comments from the public.

**XI. CLOSED SESSION** (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**XII. ADJOURNMENT**