

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

October 17, 2017 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 3, 2017, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: September 12, 2017 and September 19, 2017.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB Report
- Presentation: Testing Report – Ms. RoseMary Perrotti, Supervisor of Planning, Research, Evaluation and Reporting, K-12

VII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

A-1 RESOLVED, the Board of Education approves for first reading the adoption of the following policies/regulations:

Policy 3126	District Mentoring Plan
Regulation 3126	District Mentoring Plan

Policy 5350	Student Suicide Prevention
Regulation 5350	Student Suicide

Policy 7100	Long-Range Facilities Planning
Regulation 7100	Long-Range Facilities Planning

Policy 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods
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Policy 8550	Unpaid Meal Charges/Outstanding Food Service Charges
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B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Pearse Sweeney	Special Education Instructional Assistant, Part-Time Manville School District	CE Elementary School Teacher, K-6	Special Education Instructional Assistant Part-Time - Step 1 <i>As Per Negotiated Contract</i>	October 16, 2017 – June 30, 2018
Lisa Goldberg	Special Education Instructional Assistant, Part-Time Manville School District	Standard Elementary School Teacher CEAS Teacher of Students with Disabilities	Special Education Instructional Assistant Part-Time - Step 1 <i>As Per Negotiated Contract</i>	October 17, 2017 – June 30, 2018

B-2 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Lorraine Acebo	Assistant Softball Coach MHS	Stipend <i>As Per Negotiated Contract</i>	2017-2018 School Year
Erin Shannon	Girls Running Club Advisor ABIS <i>Resignation</i>	N/A	2017-2018 School Year
Elizabeth Stoddard Alisha Paris	Girls Running Club Advisor ABIS	Shared Stipend <i>As Per Negotiated Contract</i>	2017-2018 School Year
Brian Gornick	Assistant Band Instructor	Stipend <i>As Per Negotiated Contract</i>	2017 – 2018 School Year
William Maro	Assistant Basketball Coach MHS	Stipend <i>As Per Negotiated Contract</i>	2017 – 2018 School Year
Robert Snyder	Girls Basketball Coach ABIS	Stipend <i>As Per Negotiated Contract</i>	2017 – 2018 School Year
Gregory Shannon	Stage Craft Advisor MHS	Stipend <i>As Per Negotiated Contract</i>	2017 – 2018 School Year
Gregory Shannon	Set Designer Advisor MHS	Stipend <i>As Per Negotiated Contract</i>	2017 – 2018 School Year

B-3 RESOLVED, the Board of Education approves the following substitutes for the 2017-2018 school year with compensation as stated pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Carla Kerrigan	Teacher Substitute	\$105.00 per day	2017-2018 School Year
Jennifer Bonfiglio	Teacher Substitute	\$105.00 per day	2017-2018 School Year

B-4 RESOLVED, the Board of Education approves the following Professional Development positions for the 2017- 2018 School Year with staffing as indicated:

Name	Position	Compensation	Source	Effective Dates
Rebecca Fosbre	Provide Professional Development on in Research Based Best Practices	Up to Four (4) hours @ \$25 per hour for a total of \$100 Per Teacher	Title II	2017 – 2018 School Year

B-5 RESOLVED, the Board of Education approves the following Title I staff for the 2017-2018 School Year with staffing as indicated:

Name	Program	Compensation	Date	Source
Laina Boyer Maureen Brown Gina Mazzariello	Coach/Parent Communication Coordinator	Stipend: \$1500 Per Teacher	September 1, 2017 – June 30, 2018	Title I

B-6 RESOLVED, the Board of Education approves the following Before/After Hours School Title I and Title III Staff for the 2017 – 2018 school year with staffing as indicated:

Name	Program	Compensation	Date	Source
Lisa Harrity Gina Mazzariello Samantha Casolaro Kristina DiNardo Courtney Fedor Alicia Mathewson	Before Hours Program for Title I Students Grades 1 - 3	Tuesday & Thursday One (1) hour per day @ \$25 per hour including planning for up to 60 hours Per Teacher	September 26, 2017 – May 10, 2018	Title I
Laura Landau	Before Hours Program for Title I Students Grade K	Tuesday & Thursday One (1) hour per day @ \$25 per hour including planning for up to 60 hours Per Teacher	February 6, 2018 – May 31, 2018	Title I

Kenny Eckles	After-Hours Program for ESL Students Grades 4 - 5	Monday & Wednesday One (1) hour per day @ \$25 per hour including planning for up to 54 hours Per Teacher	November 6, 2017 – May 9, 2018	Title III
Julia Bowie	After-Hours Program for ESL Students Grades 6 - 12	Monday & Wednesday One (1) hour per day @ \$25 per hour including planning for up to 60 hours Per Teacher	September 25, 2017 – May 9, 2018	Title III
Lauren Coffler Kerry Zeigler	After-Hours Program for ESL Students Grades K - 3	Monday & Wednesday One (1) hour per day @ \$25 per hour including planning for up to 60 hours Per Teacher	September 25, 2017 – May 9, 2018	Title III
Erin Bolte Lianne Vivian	After-Hours Program for Title I Students Grade 4	Monday & Wednesday One (1) hour per day @ \$25 per hour including planning for up to 60 hours Per Teacher	September 25, 2017 – May 9, 2018	Title I

B-7 RESOLVED, the Board of Education approves the 2017-2018 Organizational Structure for the Manville School District as identified on attached Addendum I.

C. Negotiations Committee: *Heidi Alles, Chairperson*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Kerry Zeigler Gina Mazzariello Laina Boyer Rebecca Fosbre Maureen Brown Jennifer Rutledge	NJDOE/Rutgers Early Reading Project Grant	NJDOE LRC Central Trenton, NJ	10/2/17 1/16/18 3/27/18	Mileage: \$14.88 <i>Each Participant</i>	20-003-100-610
Kathleen Hughes	Back to School Disease Prevention Training	Somerset County Dept. of Health Somerville, NJ	10/12/17	N/A	N/A

Kerry Zeigler Katherine Montanelli	Rutgers Grant Kindergarten Seminar: North	Morris Co. Public Safety Training Academy Morristown, NJ	10/12/17 12/8/17 3/7/17	Mileage: \$18.84 Each Participant	11-000-223-580
Ifat Sade Aurora Ingrassia	Strategies for Teaching Students with Visual Impairments	Department of Children and Families New Brunswick, NJ	10/18/17	N/A	N/A
Jessica Conover Lisa Harrity Cawley Robinson Laura Landau	Discovery Education NGSS Academy	Somerset Academy Bridgewater, NJ	10/18/17	N/A	N/A
April Ambio Christine Clark	Strategies for Teaching Students with Visual Impairments	Department of Children and Families New Brunswick, NJ	10/19/17	N/A	N/A
Frederick McCarrick Jeffrey Wallster Jeffrey Ruggini	NJ Council for Social Studies Annual Conference	Rutgers University Piscataway, NJ	10/23/17	Registration: \$80 Each Participant Mileage: \$7.43 Each Participant	11-140-100-101 11-000-223-580
Elizabeth Stoddard	AMTNJ'S 27 th Two-Day Conference	The National Conference Center and Holiday Inn East Windsor, NJ	10/26/17	Registration: \$205 Mileage: \$20.16	20-250-200-330 20-250-200-330
Debra Joy	AMTNJ'S 27 th Two-Day Conference	The National Conference Center and Holiday Inn East Windsor, NJ	10/26/17	Registration: \$205 Mileage: \$20.16	11-130-100-101 11-000-223-580
Jennifer Guydos	AMTNJ'S 27 th Two-Day Conference	The National Conference Center and Holiday Inn East Windsor, NJ	10/26/17 – 10/27/17	Registration: \$295 Mileage: \$20.10	11-140-100-101 11-000-223-580
Randi Sullivan	Developing Individual Discrete Trial Programs Based on VB-MAPP Assessment	Rahway 7 th and 8 th Grade Academy Rahway, NJ	10/26/17– 10/27/17	Registration: \$195	20-250-200-330
Alisha Paris	50 th Annual Conference on Reading & Writing	Hyatt Regency New Brunswick, NJ	10/27/17	Registration: \$180 Mileage: \$8.13 Parking: \$10	20-270-200-590
Sandy Peckhardt	Open House/Professional Development Opportunity	Piscataway Regional Day School Piscataway, NJ	10/27/17	Mileage: \$8.32	20-250-200-330
Christina Sulewski	Strauss Esmay HIB Prevention Training Program	American Legion Hall Toms River, NJ	10/31/17	Registration: \$95 Mileage: \$39.56	11-140-100-101 11-000-218-580

Ryan McNally	Strauss Esmay HIB Prevention Training Program	American Legion Hall Toms River, NJ	10/31/17	Registration: \$95 Mileage: \$39.50	11-000-223-320 11-000-223-580
Dana Cotsopoulos	Strauss Esmay HIB Prevention Training Program	American Legion Hall Toms River, NJ	11/1/17	Registration: \$95 Mileage: \$39.06	11-120-100-101 11-000-223-580
Audrey Press	Strauss Esmay HIB Prevention Training Program	American Legion Hall Toms River, NJ	11/1/17	Registration: \$95 Mileage: \$39.56	20-250-200-330 20-250-200-330
Ilana Kurtin	Strauss Esmay HIB Prevention Training Program	American Legion Hall Toms River, NJ	11/1/17	Registration: \$95 Mileage: \$39.56	11-140-100-101 11-000-218-580
Christine Bachorik	Strauss Esmay HIB Prevention Training Program	American Legion Hall Toms River, NJ	11/1/17	Registration: \$95 Mileage: \$39.56	11-130-100-101 11-000-223-580
Jennifer Pisano Jennifer Weber	Math Quest Fellowship	Adelphi University Manhattan Campus New York, NY	11/6/17 11/7/17 12/12/17 1/29/17 1/30/17 2/27/17 3/19/17 3/20/17 5/8/17	Transportation: \$243 Transportation: \$288	11-000-223-580 11-000-223-580
Diana Gallagher Samantha Casolaro Courtney Fedor Dorothy Puzio- Raymondi Carl Ruffer	Rutgers 1 Cohort: 1 st – 3 rd Implementation Guidelines	Rutgers University Livingston Student Ctr. Piscataway, NJ	12/4/17 1/5/18 2/1/18 3/8/18 6/1/18	Mileage: \$7.50	11-000-223-580
Rachel Gottfried	Practical Ideas for Making Best Use of Google Classroom	Embassy Suites Piscataway, NJ	12/4/17	Registration: \$259 Mileage: \$5.92	11-140-100-101 11-000-223-580
Alicia Mathewson Lisa Harrity Cawley Robinson Lauren Colfer Kristina DiNardo	Rutgers 2 Cohort: Implementation Guidelines	Rutgers University Livingston Student Ctr. Piscataway, NJ	12/5/17 1/8/18 2/5/18 3/13/18 6/1/18	Mileage: \$7.50	11-000-223-580
Ilana Kurtin	14 th Annual Suicide Prevention Conference	Radisson Hotel Piscataway, NJ	12/7/17	Registration: \$69 Mileage: \$4.85	11-140-100-101 11-000-218-580

D-2 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#20	SCVTS Tops Program	2017 – 2018 School Year	Services described in IEP	\$24,735
#28	Somerset Elementary Academy	2017-2018 School Year	Services described in IEP	\$51,900
#8	Somerset Secondary Academy	2017-2018 School Year	Services described in IEP	\$51,900
#29	Cambridge School	2017-2018 School Year	Services described in IEP	\$50,170 + \$14,355 Speech Services
#5	Rutgers U Behavioral Health	2017-2018 ESY July – August 2017	Services described in IEP	\$12,566
#26	Midland School	2017-2018 School Year	Services described in IEP	\$58,102.20
#11	Morris Union Jointure – DLC Warren	2017-2018 School Year	Services described in IEP	\$90,414

D-3 RESOLVED, the Board of Education approves the Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the Manville School District for the 2017 – 2018 school year.

D-4 RESOLVED, the Board of Education approves Student #301084 to complete his/her Senior Year at Manville High School for the 2017 – 2018 school year with waiver of tuition.

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of August 2017

WHEREAS, these reports show the following balances on August 30, 2017:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$917,702.74		\$406,262.87
(11) Current Expense	\$ -	\$1,791,437.08	
(12) Capital Outlay		\$0.00	
(13) Special Schools		\$0.00	
(20) Special Revenue Fund	(\$45,220.42)	\$747,579.89	\$0.00
(30) Capital Projects Fund	\$84,969.70	\$0.00	
(40) Debt Service Fund	(\$97,930.99)	\$0.00	\$0.00
TOTAL	\$859,521.03	\$2,539,016.97	\$406,262.87

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$1,873,255.25
Special Revenue Fund #20		\$ 42,125.66
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$1,915,380.91

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2908	09/19/2017	Roberta Romero	\$ 10.00
2909	09/20/2017	Service Plus	\$ 195.00
2910	09/22/2017	Jeannine Bugal	\$ 23.60
2911	10/02/2017	Edvocate	\$ 1,112.00
		TOTAL	\$ 1,340.60

E-4 APPROVAL OF ANNUAL COMPREHENSIVE MAINTENANCE PLAN

RESOLVED, the Board of Education approves the Comprehensive Maintenance Plan and Schedule M-1 as shown on attached Addendum II and authorizes the School Business Administrator to submit the schedules to the County Superintendent as required by law.

E-5 CITGO FUELING GOOD EDUCATION GRANT

RESOLVED, the Board of Education accepts a grant in the amount of \$1,000 from CITGO to be used for school classroom supplies in Weston School.

E-6 NCLB 2017 FINAL REPORT

TITLE I:	\$ 47,849
TITLE IIA:	24,984
TITLE III:	7,014
TOTAL:	\$ 79,847

E-7 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
The Viersma Companies	Proprietary Service	Renovations to Boys and Girls Baseball/Softball Fields	November 2017	Not to exceed \$36,000	11-000-261-420
ACT Alarm Communications Technologies	Proprietary Service	MHS Fire Alarm Panel Replacement	November 2017	\$27,378.29	11-000-261-420

F. Communications/Public Relations Committee: Jeanne Lombardino, Chairperson

VIII. OLD BUSINESS/NEW BUSINESS

IX. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

X. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss, and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT