

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

November 14, 2017 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 3, 2017, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: October 10, 2017 and October 17, 2017.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB/Suspension Report

VII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, Chairperson

A-1 RESOLVED, the Board of Education approves for second reading the adoption of the following policies/regulations:

Policy 3126	District Mentoring Plan
Regulation 3126	District Mentoring Plan

Policy 5350	Student Suicide Prevention
Regulation 5350	Student Suicide

Policy 7100	Long-Range Facilities Planning
Regulation 7100	Long-Range Facilities Planning

Policy 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods
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Policy 8550	Unpaid Meal Charges/Outstanding Food Service Charges
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B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Jaclyn Edolo	Special Ed Instructional Assistant, Part-Time	Standard Elementary School Teacher	Special Education Instructional Asst, Part-Time - Step 1 <i>As Per Negotiated Contract</i>	October 24, 2017- June 30, 2018
Daniel Pierrot	Boys Basketball MHS Volunteer Coach	N/A	N/A	2017 – 2018 School Year

B-2 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Patrick DeNapoli William Sperduto Laureat Dennis Petrone	MHS Strength/ Conditioning Coach	\$20 Per Hour Nine (9) – Sixteen (16) Hours Per Week Total, <i>As Needed</i>	2017-2018 School Year
Laura VanHouten	International Club Advisor	Stipend <i>As Per Negotiated Contract</i>	2017-2018 School Year
Thelma Gonzalez	Translator for Parent/Teacher Conferences	\$25 Per Hour <i>Not to Exceed 7 Hours</i>	November 16, 20 & 21, 2017
Vanessa Carreira	Translator for Parent/Teacher Conferences	\$25 Per Hour <i>Not to Exceed 7 Hours</i>	November 16, 20 & 21, 2017

B-3 RESOLVED, the Board of Education approved the following Manville School District Curriculum Writing Staff for the 2017- 2018 School Year, with staffing as indicated:

Name	Position	Compensation	Effective Dates
Laura Landau Jessica Conover Cawley Robinson Lisa Harity	Write K-5 Science Curriculum aligned to the Next Generation Science Standards	Up to 30 hours Per Teacher @ \$28.50 Per Hour	November 2017 – January, 2018

B-4 RESOLVED, the Board of Education approves the following staff members as Home Instruction Teachers for the 2017 – 2018 School Year in the positions and with terms as stated:

Name	Position	Compensation	Effective Dates
Marcia Reilly	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2017 – 2018 School Year

B-5 RESOLVED, the Board of Education approves the student listed below as a Student Observer in the Manville School District:

Name	College/University	Observation Period	School
Amanda Higgins	Middlesex County College	Fifty (50) Hours January 2018 – May 2018	MHS - English
Nicole Sachs	Caldwell College	Seventy-Five (75) Hours January 2018 – May 2018	Weston

C. Negotiations Committee: *Heidi Alles, Chairperson*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Robert Beers Jamil Maroun	Interoperability Summit in K-12 Education	Morristown High School Morristown, NJ	11/14/17	Registration: N/A Mileage: \$15.72 <i>Each Participant</i>	11-000-240-500
Ryan McNally	NJPSA FEA A Basic Guide to Intervention and Referral Services	FEA Conference Center Monroe, NJ	11/16/17	Registration: \$149 Mileage: \$12.30	11-000-223-320 11-000-223-580
Jeanne LoPiano Ifat Sade	Anxiety in the Classroom	Holiday Inn South Plainfield, NJ	11/29/17	Registration: \$199 <i>Each Participant</i> Mileage: \$7.50 <i>Each Participant</i>	20-250-200-330 20-250-200-330
Ilana Kurtin	The Impact of Technology on Anxiety, Depression, and Suicide	Windsor Bergen Academy Ridgewood, NJ	12/1/17	Registration: N/A Mileage: \$35.53	11-000-223-580
Audrey Press Gina Dawson	14 th Annual Suicide Prevention Conference	Rutgers UBHC/TLC Piscataway, NJ	12/7/17	Registration: \$69 <i>Each Participant</i> Mileage: \$4.82 <i>Each Participant</i>	20-250-200-330 20-250-200-330
Barbara Popp Melissa Keiser	Looking at ELA Through an Administrator’s Lens	Mercer County Technical School Pennington, NJ	12/19/17	Registration: N/A Mileage: \$15.18	11-000-221-890
Gina Baker	2018 NJAHPERD Annual Convention	Ocean Place Resort Long Branch, NJ	2/26/18 - 2/27/18	Registration: \$120 Mileage: \$59.60 Tolls: \$4.00	11-140-100-101 11-000-223-580

Sylvia Bonasera	2018 NJAHPERD Annual Convention	Ocean Place Resort Long Branch, NJ	2/26/18 - 2/27/18	Registration: \$120 Mileage: \$58.59 Tolls: \$4.00	11-000-223-320 11-000-223-580
Lauren Kurzius	Teaching and Learning with Monarch Butterflies	Duke Farms Hillsborough, NJ	8/2/18 – 8/3/18	Registration: \$50	11-190-100-610

D-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Manville High School			
December 14, 2017	Majestic Theater New York City Transportation: Aristocrat Charter Bus	MHS Marching Band & Choir Grades 9 – 12 Total: 30 Students	MHS Marching Band has the opportunity to see a professional performance and observe performing at the highest level.
January 13, 2018 January 27, 2018	Freehold High School Ridge High School Transportation: Hagar Bus Services	MHS Forensics Team Grades 9 – 12 Total: 20-30 Students	MHS Forensics Team will compete in an NJ Forensics League tournament and apply critical thinking and problem solving strategies during structured learning.
Roosevelt School			
December 1, 2017	Jacobus Vanderveer House and Museum Bedminster, NJ Transportation: SESC	Grade 5 Students Total: 140 Students	Students will determine factors that impacted emigration settlement patterns and regional identities of the colonies. Compare and contrast conflict and cooperation among European colonists and Native American groups in the New World
February 14, 2018	Drumthwacket Princeton, NJ Transportation: First Student	Grades 4 and 5 Total: 237 Students	Students will acquire the knowledge and skills to think analytically about how past and present interactions of people, cultures, and the environment shape the American heritage.
Weston School			
December 19, 2017	Reading Cinemas Manville, NJ Transportation: SCESSC	Grades 2 and 3 Total: 220 Students	Students will take part in a literature study of the text/movie "Ferdinand the Bull". Students will compare and contrast the story and the movie.

D-3 RESOLVED, the Board of Education approved the following Manville School District Curriculum Writing Positions for the 2017- 2018 School Year, with staffing as indicated:

Position	Program	Compensation	Effective Dates	Source
Up to Five (5) Grades K-5 Teachers	Write K-5 Science Curriculum aligned to the Next Generation Science Standards	Up to 30 hours Per Teacher @ \$28.50 Per Hour	November 2017 – January, 2018	11-000-223-320

D-4 RESOLVED, the Board of Education approved the following Manville School District Professional Learning Articulators K-12 Positions for the 2017- 2018 School Year, with staffing as indicated:

Position	Program	Compensation	Effective Dates	Source
One (1) Grades K-5 Language Arts/Media Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101
One (1) Grades 6-12 Language Arts/Media Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-130-100-101 11-140-100-101
One (1) Grades K-5 Math Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101
One (1) Grades 6-12 Math Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-130-100-101 11-140-100-101
One (1) Grades K-5 Social Studies Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101
One (1) Grades 6-12 Social Studies / Business Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-130-100-101 11-140-100-101
One (1) Grades K-5 Science/Technology Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101
One (1) Grades 6-12 Science/Technology Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-130-100-101 11-140-100-101
One (1) Grades K-12 Fine & Performing Arts Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101 11-130-100-101 11-140-100-101

One (1) Grades K-12 Health & PE Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101 11-130-100-101 11-140-100-101
One (1) Grades K-12 World Language/ESL Teacher	To assist in the planning, monitoring of content area PLCs & the articulation of curriculum	\$1300 per teacher	November 2017 – June 2018	11-110-100-101 11-120-100-101 11-130-100-101 11-140-100-101

D-5 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#22	Nuview Academy	2017-2018 School Year October 2, 2017 – June 2018	Services described in IEP	\$50,232

D-6 RESOLVED, the Board of Education approves the Manville School District Nursing Services Plan for the 2017 – 2018 school year.

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of September 2017

WHEREAS, these reports show the following balances on September 30, 2017:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,027,434.80		\$406,262.87
(11) Current Expense	\$ -	\$1,909,565.24	
(12) Capital Outlay		\$290,726.94	
(13) Special Schools		\$0.00	
(20) Special Revenue Fund	(\$150,200.30)	\$458,626.02	\$0.00
(30) Capital Projects Fund	\$51,369.41	\$0.00	
(40) Debt Service Fund	(\$87,697.91)	\$0.00	\$0.00
TOTAL	\$1,840,906.00	\$2,658,918.20	\$406,262.87

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$1,852,506.85
Special Revenue Fund #20		59,558.54
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$1,912,065.39

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
2912	10/18/2017	Aramark	\$84,481.50
2913	10/18/2017	Breakdown Products	255.00
2914	10/24/2017	Cheryl Tomminelli	25.00
2915	10/31/2017	Service Plus	675.32
2916	11/03/2017	Heartland	1,889.00
		TOTAL	\$87,325.82

E-4 VOID CHECKS

RESOLVED, the Board of Education approves to void the following payroll checks that have been outstanding for more than one year:

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
79179	0.00	87456	1,077.51	97625	64.90	108291	727.26
79789	0.00	87537	216.47	98227	89.15	108300	629.58
79862	0.00	88262	218.83	98228	305.44	108384	1,365.99
80301	0.00	88772	218.83	98335	858.97	108763	36.13
80588	0.00	88989	2,246.45	98761	257.42	109370	449.92
81018	0.00	89281	101.15	98873	63.22	109654	409.33
81481	0.00	89437	0.00	99550	431.53	110251	171.61
81798	0.00	89601	323.83	99702	0.00	110825	18.79
81995	0.00	90423	720.95	99924	0.00	111702	14.91
82213	0.00	90688	509.55	99984	33.06	112025	317.52
82265	0.00	90855	1,235.41	100827	132.23	112099	463.01
82738	0.00	90918	509.55	100864	37.58	112370	353.03
82882	0.00	91028	0.00	101272	1,751.93	112899	641.92

83258	0.00	91261	46.18	102482	588.29	113158	447.93
84492	0.00	91811	126.15	102844	58.69	113887	156.45
84577	0.00	92629	156.98	102872	613.60	114087	872.04
85632	0.00	93281	510.50	103404	36.34	114192	391.18
85672	0.00	94879	1,413.94	104177	3,749.31	117582	744.95
85680	0.00	94886	87.22	105618	45.91	117836	42.91
85999	0.00	95131	0.00	107787	1,712.72	118340	1,499.77
86458	0.00	95265	55.71	107964	546.14	118749	56.02
86541	1,279.54	95589	1,809.74	107989	1,355.92	118876	36.14
86911	1,692.07	96348	464.25	108005	747.99	118885	516.21
86960	1,021.82	96604	23.21	108020	238.32	118905	452.48
87161	282.66	96786	1,605.14	108062	229.19	118949	1,499.77
87437	2,227.18	97486	510.50	108206	558.39	119073	14.91
Total	\$6,503.27	Total	\$14,188.05	Total	\$14,506.24	Total	\$12,329.76
TOTAL AMOUNT OF OUTSTANDING CHECKS: \$47,527.32							

E-5 BUDGET TRANSFERS

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending September 2017:

AMOUNT	FROM	TO	REASON
\$152,625	11-000-291-290-500 11-000-222-890-500 11-000-230-339-500 11-000-230-590-500 11-000-270-512-410 11-110-100-106-500 11-190-100-500-500	11-000-100-566-800	Out of District Tuition
\$10,000	11-000-262-621-500	11-000-261-420-500	MHS Replace Fire Alarm Panel
\$30,000	11-000-262-110-500	11-000-261-420-400	Repairs Baseball/Softball Fields

E-6 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Hobbie Heat & Power Inc.	Proprietary Service	Repairs to clean and test all district boilers in each building	2017-2018	\$7,089.90	11-000-261-420

E-7 DONATIONS

RESOLVED, the Board of Education accepts a donation of two (2) books entitled "George Papawick, How One Man Changed Manville" from Mrs. Patricia Beronio, to be used in the ABIS Media Center and Manville High School Media Center. The books are valued at \$12.00 each.

F. Communications/Public Relations Committee: *Jeanne Lombardino, Chairperson*

VIII. OLD BUSINESS/NEW BUSINESS

IX. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

X. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT