

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

January 16, 2018 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2018, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: December 5, 2017 and December 12, 2017.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB Report

VII. COMMITTEE REPORTS:

A. Policy Committee: *Sharon Liszczak, Chairperson*

B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Ilana Kurtin	<i>Resignation</i> Class Advisor-Freshman MHS	N/A	February 1, 2018
Courtney Fedor	Volunteer Softball Coach MHS	N/A	2017-2018 School Year
Scott Schengrund	Volunteer Softball Coach MHS	N/A	2017-2018 School Year

Jaclyn Schwankert	Volunteer Softball Coach ABIS	N/A	2017-2018 School Year
William Maro	Assistant Baseball Coach (JV) MHS	Stipend <i>As per negotiated contract</i>	2017-2018 School Year

B-2 RESOLVED, the Board of Education approves the following substitute for the 2017-2018 school year with compensation as stated pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Ashley Shahidullah	Teacher Substitute	\$105.00 per day	2017-2018 School Year

C. Negotiations Committee: *Heidi Alles, Chairperson*

D. Curriculum and Instruction Committee (Student Activities): *Ned Panfile, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Title I Intervention Position Grades 4-5, from January 2018 to June 2018 with staffing as indicated:

Position	Program	Certificate	Effective Dates	Source
One (1) Certified Elementary School Teacher	Title I Intervention Teacher Grades 4-5	Elementary School Teacher Reading Specialist	January 2018 – June 2018	Title I

D-2 RESOLVED, the Board of Education rescinds the motion approved on September 19, 2017, to allocate that portion of the following teacher's salary/benefits be paid out of the ESSA Grant for the 2017 - 2018 School Year. The effective date for this rescindment is on or about January 2, 2018, due to employee's maternity leave of absence through June 30, 2018:

Name	Position	Percentage Title I	Percentage Title II	Salaries Title I	Salaries Title II	Benefits Title I	Benefits Title II
Robin Carver	Intervention Teacher Grades 4-5	60%	N/A	\$34,696	N/A	\$9,715	N/A

D-3 RESOLVED, the Board of Education approves the indicated portion of the following teacher's salary to be paid out of the ESSA Grant, Title I, effective on or about January 2, 2018 through June 30, 2018:

Name	Position	Percentage Title I	Percentage Title II	Salaries Title I	Salaries Title II	Benefits Title I	Benefits Title II
Lianne Vivian	Intervention Teacher Grades 4-5	100%	N/A	\$30,840	N/A	\$8,635	N/A

D-4 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Barbara Popp Melissa Keiser	NJ K-3 Research and PD Study Data Meeting	Rutgers University Busch Campus Piscataway, NJ	1/8/18	Registration: N/A Mileage: \$7.38 <i>Each Participant</i>	11-000-223-580
Debra Joy	Algebra I Roundtable	Hunterdon Central High School Flemington, NJ	1/11/18	Registration: N/A Mileage: \$10.96	11-000-223-580
Robert Beers	NJASA District Websites and ADA Compliance	Crowne Plaza Monroe, NJ	1/17/18	Registration: \$149 Mileage: \$11.66	11-000-230-580 11-000-240-500
Robert Beers	NJASA TECHSPO 2018 Conference	Harrah's Atlantic City, NJ	1/25/18 and 1/26/18	Registration: \$425 Hotel: \$109 <i>(State Waiver Received)</i> Mileage: \$60.54	11-000-230-580 11-000-240-500
Jamil Maroun	NJASA TECHSPO 2018 Conference	Harrah's Atlantic City, NJ	1/25/18 and 1/26/18	Registration: \$425 Hotel: \$109 <i>(State Waiver Received)</i> Mileage: \$60.54	11-000-223-320 11-000-223-580
Stephen Venuto Christina Sulewski	Legal Liability and Athletics Bullying and Athletics: Understanding the New HIB Regulations	NJSIAA Robbinsville, NJ	1/29/18	Registration: \$100 <i>Each Participant</i> Mileage: \$19.09 <i>Each Participant</i>	11-402-100-390 11-402-100-580
Christine Bachorik	Emotional & Behavioral Issues of 21 st Century Learners	NJPSEA FEA Monroe, NJ	2/5/18	Registration: \$149 Mileage: \$12.41	11-130-100-101 11-000-223-580
William Kurzius	Computer Science Roundtable	Bridgewater-Raritan High School Bridgewater, NJ	2/13/18	Registration: N/A Mileage: \$3.65	11-000-223-580
Stephen Venuto	Directors of Athletics Association of New Jersey State Conference	Golden Nugget Hotel & Casino Atlantic City, NJ	3/13/18, 3/14/18 and 3/15/18	Registration: \$375 Hotel: \$178 <i>(State Waiver Received)</i> Mileage: \$71.92	11-402-100-390 11-402-100-580

D-5 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Manville High School			
March 14, 2018	Rutgers University Busch Campus Piscataway, NJ Transportation: SCESC	Physics & Chemistry Classes Grades 11 and 12 40 Students Total	Students will have the opportunity to interact with professionals in the field of STEM and peers who share the same interests. It will provide general information on careers in the engineering field, entrance requirements for colleges, overviews of specific types of engineering performed by actual firms.

March 7, 8 & 9, 2018	FBLA State Leadership Conference Harrah's Conference Center Atlantic City, NJ Transportation: SCESC	FBLA Members Grades 9 - 12 25 Students Total	Future Business Leaders of America (FBLA) State Conference for students qualifying to compete at the State Level in business events.
March 21, 2018	Drew University Madison, NJ Transportation: SCESC	Russian 2 and 3 Classes Grades 9 – 12 17 Students Total	Russian Language Olympiada Students will demonstrate proficiency of linguistic expression and knowledge of Russian culture and history.

D-6 RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the use of Paraprofessional Staff for the Manville School District for the 2017 – 2018 School Year: Second Half Report as of January 2018.

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of November 2017

WHEREAS, these reports show the following balances on November 30, 2017:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,124,604.30		\$327,056.72
(11) Current Expense	\$ -	\$1,091,879.74	
(12) Capital Outlay		\$290,726.94	
(13) Special Schools		\$0.00	
(20) Special Revenue Fund	(\$178,934.21)	\$476,039.89	\$0.00
(30) Capital Projects Fund	\$51,390.15	\$0.00	
(40) Debt Service Fund	(\$67,231.75)	\$0.00	\$0.00
TOTAL	\$1,929,828.49	\$1,858,646.57	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,140,253.15
Special Revenue Fund #20		57,968.26
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$2,198,221.41

E-3 APPROVAL – CONTRACT FOR GOODS AND OR SERVICES

RESOLVED, the Board of Education enters into a contract to provide goods and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Atlantic Business Systems	State Contract	Savin MPC 6503SP	1/17/18	\$692.79 per month	11-000-240-440
Somerset County Department of Public Works	Shared Service	Sidewalk and Curb Reconstruction at (4) four Manville Schools	January 1, 2018 – June 30, 2018	Rates according to projects bid by Somerset County Dept. of Public Works	11-000-261-420
Design Resources Group	Professional Service	Expedite NJDOE project application, Prepare construction and bidding documents for MHS/ABIS Summer 2018 Roof Project	2018	8% of total contract costs not to exceed \$36,000	Capital Reserve

E-4 BUDGET TRANSFERS

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education pursuant to Policy 6422 for the month ending December 2017:

AMOUNT	FROM	TO	REASON
\$2,800	11-000-218-890-900	11-000-252-610-500	Chromebook Purchases

E-5 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2920	12/13/2017	Aramark	\$53,755.37
2921	01/03/2018	Edvocate	\$ 3,366.00
		TOTAL	\$57,121.37

E-6 MANDATED EMERGENCY BUS EVACUATION DRILLS

RESOLVED, the Board of Education accepts that the emergency bus drills for 2017-2018 were performed at Manville High School on September 7, 2017 and January 3, 2018 for the Somerset County Vocational School.

F. Communications/Public Relations Committee: *Jeanne Lombardino, Chairperson*

VIII. OLD BUSINESS/NEW BUSINESS

IX. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

X. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT