

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

February 20, 2018 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2018, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: January 9, 2018; and January 16, 2018.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB Report
- Presentation on ABIS/High School Academic Program

VII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, *Chairperson*

B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Sylvia Bonasera	Physical Education/Health Teacher Weston/Roosevelt	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 9, 2018 through June 30, 2018

B-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Eugene Specian	Maintenance Worker Manville School District	N/A	Maintenance Step 7 \$54,910 <i>Pro-Rated</i>	February 21, 2018 – June 30, 2018

B-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
William Sperduto Dennis Petrone Jennifer Weber	Lunch Duty Coverage Lunch Duty Coverage – “A” Day Lunch Duty Coverage – “B” Day ABIS	Class Coverage Rate	January 18, 2018 – June 30, 2018
Timothy Moore	Class Advisor-Freshman MHS <i>Shared Position</i>	Stipend as per negotiated contract <i>Pro-Rated</i>	February 2, 2018- June 30, 2018
Jessica Conover	Girls on the Run Roosevelt <i>Maternity Leave Replacement for Sylvia Bonasera</i>	Stipend as per negotiated contract <i>Pro-Rated</i>	April 9, 2018 – June 30, 2018
Dorothy Jones	AP/AR Assistance Business Office	\$25 per hour Up to 8 hours per week	February 1, 2018 - March 16, 2018
Thelma Gonzalez	Translator for Parent/Teacher Conferences	\$25 per hour not to exceed 3 hours	February 8, 2018

B-4 RESOLVED, the Board of Education approves the following substitutes for the 2017-2018 school year with compensation as stated pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Marutha Padmavalli Addepally	Teacher Substitute	\$105.00 per day	2017-2018 School Year
Mary Katherine Yessman	Teacher Substitute	\$105.00 per day	2017-2018 School Year

C. Negotiations Committee: Heidi Alles, *Chairperson*

D. Curriculum and Instruction Committee (Student Activities): Ned Panfile, *Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Barbara Popp Melissa Keiser	Fountas & Pinnell Classroom Workshop	Wilshire Grand Hotel West Orange, NJ	1/30/18	Mileage: \$25.07 <i>Each Participant</i>	11-000-223-580
Melissa Keiser Barbara Popp Alicia Mathewson Kerry Zeigler	NJ First through Third Grade Implementation Guidelines EC Academies	Morris County Public Safety Complex Morristown, NJ	2/15/18 3/22/18 5/29/18	Mileage: \$36.42 <i>Each Teacher</i>	11-000-223-500
Barbara Popp William Wright RoseMary Perrotti	2018 PARCC Training	Forsgate Country Club Monroe Twp., NJ	3/6/18	Registration: N/A Mileage: \$12.35 <i>Each Participant</i>	20-270-200-610
Christine Bachorik Dana Cotsopoulos Ilana Kurtin Ryan McNally	2018 PARCC Training	Forsgate Country Club Monroe Twp., NJ	3/6/18	Registration: N/A Mileage: \$12.35 <i>Each Participant</i>	11-000-223-580 <i>ABIS/Roosevelt</i>
Jay Wilson	NGSS PD Workshop Planning NGSS- Aligned Lessons Grades 6-12	Raritan Valley Community College Branchburg, NJ	3/7/18	Registration: \$125 Mileage: \$4.79	11-140-100-101 11-000-223-580
Randi Sullivan Patricia McGinley	Addressing Common Teaching Challenges in Children with Autism	Rutgers Center for Applied Psychology Piscataway, NJ	3/9/18	Registration: \$90 <i>Each Participant</i>	20-250-200-330
Keith Gardner	2018 NJSBGA- NSPMA Conference	Harrah's Resort Atlantic City, NJ	3/12/18 – 3/14/18	Registration: \$200 Mileage: \$73.40	11-000-261-890
Jennifer Guydos	Good Ideas in Teaching Precalculus And...	Rutgers University Busch Campus New Brunswick, NJ	3/16/18	Registration: \$165 Mileage: \$674	11-000-240-890 11-000-223-580
Angele Palmer	NJSSNA 2018 Spring Conference	Princeton Marriott at Forrestal Princeton, NJ	3/17/18	Registration: \$199 Mileage: \$10.46	11-000-213-800 11-000-213-800
Daniel Hemberger	English Language Learners Summit	NJPSAFEA Monroe, NJ	3/22/18	Registration: \$100 Mileage: \$16.57	11-140-100-101 11-000-240-500
Barbara Popp	English Language Learners Summit	NJPSAFEA Monroe, NJ	3/22/18	Registration: \$100 Mileage: \$16.57	11-000-221-890 20-241-200-500
Cristina Sulewski Ilana Kurtin	Spring Counselor's Day 2018	Rutgers Visitor Center Piscataway, NJ	3/22/18	Registration: N/A Mileage: \$6.55 <i>Each Participant</i>	11-000-218-580
Angelica Arevalo	Annual Conference Foreign Language Educators of NJ	APA Woodbridge Hotel Iselin, NJ	4/13/18	Registration: \$160 Mileage: \$12.92	11-000-240-890 11-000-223-580

Keith Gardner	Asbestos Operations & Maintenance Refresher	Rutgers School of Public Health Somerset, NJ	4/23/18	Registration: \$195	11-000-261-890
Ellie Wolf Kerry Zeigler	2018 NJTESOL Spring Conference	Hyatt Regency New Brunswick, NJ	5/30/18 – 5/31/18	Registration: \$279 <i>Each Participant</i> Mileage: \$14.24 <i>Each Participant</i>	20-241-200-500 11-000-223-580
Kenny Eckles	2018 NJTESOL Spring Conference	Hyatt Regency New Brunswick, NJ	5/30/18 – 5/31/18	Registration: \$279 Mileage: \$15.88	20-241-200-500 20-241-200-500
Jay Wilson Caroline Galofaro	NGSS Summer Institute Grades 6-12	Raritan Valley Community College Branchburg, NJ	7/23/18 – 7/27/18	Registration: \$250 <i>Each Participant</i> Mileage: \$23.95 <i>Each Participant</i>	11-140-100-101 11-000-223-580
Christine Bachorik	Anxiety and Stress Management Specialist Training	American School Counselor Association	2017-2018 School Year	Registration: \$99	11-000-218-580

D-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Manville High School			
February 17, 2018	Delbarton High School Transportation: Hagar Bus Services	MHS Forensics Team Grades 9 – 12 Total: 10-20 Students	MHS Forensics Team will compete in a NJ Forensics League tournament and apply critical thinking and problem solving strategies during structured learning.
March 22, 2018	Raritan Valley Community College Branchburg, NJ Transportation: SCESC	Grades 11 and 12 Total: 20 Students	Students will participate in the CECER Program. This program encourages students to pursue higher educational opportunities.
April 25, 2018	College Fair at Meadowlands Rutherford, NJ Transportation: SCESC	Grade 11 Total: TBD	College and Career Readiness: Students will be introduced to various colleges represented at the fair. They will be able to speak with these representatives and gain “first-hand” knowledge of each school.
April 27, 2018	Arthur Johnson High School Clark, NJ	MHS Jazz Band Total: 20 Students	Opportunity for the MHS Jazz Band to perform
Alexander Batcho Intermediate School			
April 21, 2018 May 17, 2018	Sandy Hook Beach Sandy Hook, NJ Transportation: Barker Bus Co.	ABIS Environmental Club Grades 6 – 8 Total Students: 25	The students will sweep the beach for garbage and debris. They will then document their findings and report them to the Clean Ocean Action Coalition, which will include them in their annual report.

June 11, 2018	Sourland Mountain Preserve Manville, NJ Transportation: Barker Bus Co.	ABIS Environmental Club Grades 6 – 8 Total Students: 25	Students will conduct Geological Geocaching of different species using a GPS enabled device. Once species are found, students will work with a naturalist to identify and discuss.
February 26, 2018	Reading Cinemas Manville, NJ Transportation: Walking Trip	Mrs. Shannon’s Class Grades 6 – 8 Total Students: 7	Students will be able to compare and contrast evolution of early humans “Early Man”
Weston School			
April 16, 2018	Raritan Valley Community College Planetarium and Theater Branchburg, NJ Transportation: Barker Bus Co.	Grade 3 Total: 125 Students	Evaluate Earth’s place as a planet in our solar system. Explore and identify a variety of celestial objects and the phases of the moon

D-3 RESOLVED, the Board of Education approved the following Manville School District Curriculum Writing Positions for the 2017- 2018 School Year, with staffing as indicated:

Position	Program	Compensation	Effective Dates	Source
Up to Six(6) K-5 Teachers	To write K-5 Math Curriculum	Up to 10 hours @ \$30 per hour per teacher	February 2018 – March 2018	11-000-223-320
Up to Four (4) Math Teachers	To write High School Math Curriculum	Up to 10 hours @ \$30 per hour per teacher	February 2018 – April 2018	11-000-223-320
Up to Four (4) Science Teachers	To write High School Science Curriculum	Up to 10 hours @ \$30 per hour per teacher	February 2018 – April 2018	11-000-223-320
Up to Four (4) Language Arts/English Teachers	To write Middle School/High School LA/English Curriculum	Up to 10 hours @ \$30 per hour per teacher	February 2018 – April 2018	11-000-223-320

D-4 RESOLVED, the Board of Education approves the 2018 – 2019 Manville School District Academic Calendar as per attached Addendum I.

D-5 RESOLVED, the Board of Education approves accommodations and mileage for One (1) Coach, One (1) Athletic Director and Qualifying Student(s) to participate in the NJSIAA State Wrestling Tournament in Atlantic City on March 2, 2018 – March 4, 2018.

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of December 2017
WHEREAS, these reports show the following balances on December 31, 2017:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,122,045.57		\$327,056.72
(11) Current Expense	\$ -	\$933,800.87	
(12) Capital Outlay		\$290,726.94	
(13) Special Schools		\$0.00	
(20) Special Revenue Fund	\$16,075.10	\$433,926.53	\$0.00
(30) Capital Projects Fund	\$51,402.37	\$0.00	
(40) Debt Service Fund	(\$56,998.67)	\$0.00	\$0.00
TOTAL	\$2,132,524.37	\$1,658,454.34	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$1,957,239.61
Special Revenue Fund #20		\$ 84,546.42
Capital Projects Fund #30		
Debt Service Fund #40		\$ 2,662.00
TOTAL		\$2,044,448.03

E-3 APPROVAL – CONTRACT FOR GOODS AND OR SERVICES

RESOLVED, the Board of Education enters into a contract to provide goods and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
RWJ University Hospital	Proprietary Service	Three (3) year Athletic Training Services	2018-2021	2018-2019 \$35,000 2019-2020 \$37,500 2020-2021 \$37,500	11-402-100-320

E-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending December 2017:

AMOUNT	FROM	TO	REASON
\$19,700	11-000-218-890-900	11-000-100-562-800	Tuition

E-5 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2922	1/23/2018	Aramark	\$52,668.70
2923	1/24/2018	Service Plus	\$ 537.45
2924	2/02/2018	Breakdown Products	\$ 255.00
		TOTAL	\$53,461.15

E-6 APPROVAL OF 403B THIRD PARTY ADMINISTRATOR

RESOLVED, the Board of Education hereby approves Plan Connect, LLC as the Third Party Administrator for its Section(s) 403(b) and 457(b) Plans of the Internal Revenue Code of 1986, as amended.

E-7 MANVILLE HIGH SCHOOL & ABIS PARTIAL ROOFING PROJECT

RESOLVED, the Board of Education authorizes the district architect of record:

Design Resources Group, Architects
200 Franklin Square Drive
Somerset New Jersey 08873

to "Amend" the district's currently approved Long Range Facility Plan and to submit all required and appropriate documents for the Manville High School/Alexander Batcho Intermediate School Partial Roof Project. The district is submitting this project to the Department of Education for approval as an Other Capital Project and the district understands there will be no funding available from the state for this project.

E-8 DONATION

RESOLVED, the Board of Education accepts a donation of backpacks and school supplies valued at \$1,200 from CASA of Somerset, Hunterdon and Warren Counties, to be distributed to students at Roosevelt School.

F. Communications/Public Relations Committee: Jeanne Lombardino, *Chairperson*

VIII. OLD BUSINESS/NEW BUSINESS

IX. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public.

X. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT