

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

April 17, 2018 – 7:00 PM – ABIS Cafeteria

A meeting of the Board of Education will be held this day in the ABIS Cafeteria. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Alles

II. OPEN PUBLIC MEETING STATEMENT – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2018, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: March 13, 2018 and March 20, 2018.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB Report

VII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Liszczak, *Chairperson*

A-1 RESOLVED, the Board of Education approves for second reading the adoption of the following policies/regulations:

Policy 5533 - Pupil Smoking

Policy 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

B. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Name	Position	Action	Effective Date
Mary Tammaro	Grade 2 Teacher Weston School	Retirement	July 1, 2018

B-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Danielle O'Donnell	Office Assistant Part-Time Weston School	N/A	Assistant Salary Part-Time – Step 1 \$23.02 Per Hour Not to Exceed 27.5 Hours Per Week	April 16, 2018 – June 30, 2018
Daniel Hemberger	Principal Manville High School	Standard Principal Standard Supervisor	TBD Pending Negotiations with the MAA	2018-2019 School Year

B-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Angele Palmer	School Nurse Manville High School Complete paperwork related to Fall Athletics	Not to Exceed Three (3) Days During Summer 2018 @ Per Diem Rate	Summer 2018
Jeffrey Ruggini	Volunteer Track Coach MHS	N/A - Volunteer	2017-2018 School Year
Jennifer Rutledge	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2017 – 2018 School Year
Maria Arevalo Erin Bolte Laina Boyer Kristin Brons Kristina DiNardo Michael Forte Phylamina Germano Brian Gornick Rachel Gottfried Lisa Harrity Natalia Hughes William Kurzius Melissa Leitner Gina Mazzariello Alisha Paris Karen Sweeney Jessica Valentin Jennifer Weber	Provide Google Training for Staff Members	Up to One (1) Hour Planning Per Session at \$30 Per Hour	May 11, 2018

C. Negotiations Committee: Heidi Alles, *Chairperson*

D. Curriculum and Instruction Committee (Student Activities): Ned Panfile, *Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Stephen Venuto	School Safety Specialist Training	Robbinsville HS Robbinsville, NJ	6/25/18 – 6/28/18	Registration: N/A Total Mileage: \$64.00	11-000-240-500
Melissa Keiser Jamil Maroun Barbara Popp	NIEER Grant EC Academy	Morris County Public Safety Complex Morristown, NJ	4/27/18 & 5/29/18	Registration: N/A Total Mileage: \$37.68 <i>Each Participant</i>	11-000-223-580
Keith Gardner	Utilizing Technology to Achieve Sustainability in Your School	Galloping Hill Golf Course Kenilworth, NJ	4/27/18	Registration: N/A Mileage: \$16.07	11-000-262-890
Keith Gardner	ESCNJ 2018 Vendor Expo	NJ Convention & Expo Center Edison, NJ	5/23/18	Registration: N/A Mileage: \$12.47	11-000-262-890
Kimberly Clelland	NJASBO Conference	Borgata Hotel Atlantic City, NJ	6/6/18 – 6/8/18	Registration: \$275.00	11-000-251-610

D-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Weston School			
April 27, 2018	Manville Public Library Manville, NJ Transportation: Walking Trip	Earth Watchers Club Grades 2 & 3 Total: 30 Students	The Earth Watchers Club will participate in the celebration of Arbor Day and Earth Day at the Manville Public Library.
May 4, 2018	Duke Farms Hillsborough, NJ Transportation: SCEESC	Grade 1 Students Total: 120 Students	Students will learn about and observe animals in their natural habitats.
May 29 – 30, 2018	Manville Public Library Manville, NJ Transportation: Walking Trip	Grade 1 Students Total: 120 Students	Each Grade 1 class will be assigned a day to visit the library. Students will gain knowledge of the community and develop awareness of the public library as a community resource and gain understanding of how the library works.
June 8, 2018	Weston School Manville, NJ Transportation: N/A	Grade 1 Students Total: 120 Students	“Bricks 4 Kidz” Students will engage in hands-on lessons correlated to cross-disciplinary curriculum objectives in an imaginative, multi-sensory and fun, dynamic learning environment.
June 14, 2018	Turtleback Zoo West Orange, NJ Transportation: First Student Bus Company	Kindergarten Students Total: 130 Students	The students will explore how animals interact with each other and they will observe different types of animals in their natural habitats.
June 15, 2018	Fosterfields Living Historical Farm Morristown, NJ Transportation: First Student Bus Company	Grade 2 Students Total: 120 Students	Students will compare and contrast Colonial times to Modern times. They will use kinesthetics to understand how Colonial people lived and worked.

Roosevelt School			
June 5, 2018	NJ Sea Grant Consortium Sandy Hook, NJ Transportation: Barker Bus Company	Grade 4 Students Total: 135 Students	The students will have a geographic orientation to the marshes and beaches of Sandy Hook. They will learn about beach formation, ocean habitats and have an overview of barrier plants and animals.
ABIS			
April 27, 2018	Manville Public Library Manville, NJ Transportation: Walking Trip	Environmental Club Grades 6 - 8 Total: 25 Students	The ABIS Environmental Club will participate in the Arbor Day Celebration held at the Manville Public Library.
Manville High School			
April 23, 2018	Drew University Madison, NJ Transportation: SCEESC	Russian 2 and 3 Classes Grades 9 – 12 Total: 17 Students	Date Change – Trip was rescheduled due to inclement weather.
<i>Possible Dates:</i> May 23, 2018 May 29, 2018 or May 30, 2018	Frank's Pizza Manville, NJ Walking Trip	Mrs. Persing's Class Total: 6 Students	Students will read menu, order from menu, calculate tip, pay cashier, accept change, and further develop appropriate social skills in the community.
May 31, 2018	High Note Festival Six Flags Great Adventure Jackson, NJ Transportation: Aristocrat Bus	MHS Band, Choir and Jazz Band Total: 40 Students	Students will have an opportunity to perform for a panel of professional music judges.
<i>Possible Dates:</i> June 6, 2018 June 8, 2018 or June 13, 2018	Manville Diner Manville, NJ Walking Trip	Mrs. Persing's Classes Total: 6 Students	Students will read menu, order from menu, calculate tip, pay cashier, accept change, and further develop appropriate social skills in the community.

D-3 LOCAL GOVERNMENT RESOLUTION TO BECOME A MEMBER OF THE FAIR FUNDING ACTION COMMITTEE

WHEREAS, pursuant to the School Funding Reform Act (SFRA), the Manville Board of Education is an underfunded school district;

WHEREAS, attention must be called to the Commissioner of Education, legislators, and the Governor of the State of New Jersey, demanding that our public schools are funded equitably;

WHEREAS, the Fair Funding Action Committee is recognized as a statewide fair school funding activist organization with the ability to coordinate and connect other underfunded school districts statewide;

WHEREAS, the Fair Funding Action Committee's objective is to achieve full and equitable school funding for all of New Jersey's Public Schools through the allocations of state school aid in accordance to SFRA, without applying adjustment aid ("Hold Harmless Aid") or enrollment growth caps in time for Boards of Education to strike their next school budgets;

NOW THEREFORE, BE IT RESOLVED that the Manville Board of Education hereby becomes a willing member of the Fair Funding Action Committee.

D-4 RESOLVED, the Board of Education approves the creation of a Learning and Language Disabilities (LLD) Program at ABIS to commence with the 2018 – 2019 School Year to serve Special Education students from ages 10 - 14 who have similar educational needs in accordance with their individualized education programs with staffing as required.

D-5 RESOLVED, the Board of Education approves the following position for Google Presenters to present on the Manville School District Professional Development Day scheduled for May 11, 2018:

Position	Program	Compensation	Dates	Source
Up to Eighteen (18) Google Presenters	Google Training for Staff Members	Up to One (1) Hour Planning Per Session at \$30 Per Hour	May 11, 2018	11-190-100-610

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of February 2018

WHEREAS, these reports show the following balances on February 28, 2018:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,279,392.44		\$327,056.72
(11) Current Expense	\$ -	\$751,909.44	
(12) Capital Outlay		\$302,297.94	
(13) Special Schools		\$2,500.00	
(20) Special Revenue Fund	(\$119,136.23)	\$354,608.82	\$0.00
(30) Capital Projects Fund	\$51,402.37	\$0.00	
(40) Debt Service Fund	(\$39,194.51)	\$0.00	\$0.00
TOTAL	\$2,172,464.07	\$1,411,316.20	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,483,442.40
Special Revenue Fund #20		47,975.55
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$2,531,417.95

E-3 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
Phoenix Advisors	Proprietary Service	Bond Counsel and Continuing Disclosure Agent Services 2018-2019	2018-2019	\$850 Base Fee \$200 Initial Setup Fee for New Bonds	11-000-230-339
Design Resources Group	Professional Service	Kitchen Masonry Project	2017-2018	Not to exceed \$5,000	11-000-230-330
Underground Services Inc.	Proprietary Service	Subsurface Utility Engineering	2017-2018	\$3,000	11-000-261-420
RST School Today	Proprietary Service	Facilities Scheduler	2018-2019	\$4,839	11-000-251-610

E-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending February 2018:

AMOUNT	FROM	TO	REASON
20,000	11-000-291-290-500	11-000-230-339-500	Labor Counsel

E-5 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2931	03/30/2018	Aramark	\$52,060.87
2932	04/01/2018	Service Plus	\$ 284.50
2933	04/09/2018	Edvocate	\$ 1,122.00
TOTAL			\$53,467.37

E-6 RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION - ESCNJ

WHEREAS, the Manville Board of Education desires to transport special education, non-public and public school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ offers coordinated transportation services, and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee as presented to the Manville Board of Education as calculated by the billing formula adopted by the ESCNJ Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

FURTHER RESOLVED, the Board of Education approves this agreement for July 1, 2018 – June 30, 2019.

E-7 RESOLUTION TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Manville School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period April 17, 2018 through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at

the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

E-8 AWARD OF BID FOR PARTIAL ROOF REPLACEMENT AT MANVILLE HIGH SCHOOL AND ALEXANDER BATCHO INTERMEDIATE SCHOOL

WHEREAS, the Board of Education advertised for bids for partial roof replacement at Manville High School and Alexander Batcho Intermediate School, and

WHEREAS, on April 12, 2018, bids were opened and read aloud in the Conference Room at Manville High School with the following results:

BIDDERS	BASE BID	Alt #1 MHS Chimney	Alt #2 ABIS Chimney	TOTAL BID
Integrity Roofing	\$747,340	\$7,500	\$7,500	\$762,340
Northeast Roof Maintenance, Inc.	\$577,000	\$5,500	\$5,500	\$588,000
MAK Group, LLC	\$665,000	\$4,500	\$4,500	\$674,000
Cyprecco Industries Inc.	\$1,021,987	\$7,500	\$7,500	\$1,036,987
Barrett Roofs, Inc.	\$980,000	\$20,000	\$20,000	\$1,020,000
D.A. Nolt, Inc.	\$873,924	\$12,500	\$12,500	\$898,924
MTB, Inc.	\$704,000	\$6,800	\$6,800	\$717,600
VMG Group	\$595,000	\$4,500	\$4,500	\$604,000
Galia Construction, Inc.	\$800,000	\$4,500	\$4,500	\$809,000
Arista Builders & Designers, Inc.	\$930,000	\$8,000	\$8,000	\$946,000
Roof Management, Inc.	\$803,500	\$20,000	\$20,000	\$843,500

WHEREAS, David Rubin, Manville Board of Education Board Attorney has analyzed the bids, determined that all are in compliance with the specifications, and recommended the award to the company with the lowest responsible bid, now, therefore, be it

RESOLVED, the Board of Education awards the partial roof replacement at Manville High School and Alexander Batcho Intermediate School to the lowest responsible bidder, Northeast Roof Maintenance, Inc. of Perth Amboy, N.J. in the amount of \$588,000.

F. Communications/Public Relations Committee: Jeanne Lombardino, *Chairperson*

VIII. OLD BUSINESS/NEW BUSINESS

IX. PUBLIC COMMENT – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

X. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT