

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**AGENDA – REGULAR MEETING**

June 19, 2018 – 7:00 PM – ABIS Media Center

A meeting of the Board of Education will be held this day in the ABIS Media Center. The order of business and agenda for the meeting are:

**I. CALL TO ORDER** – Board of Education President Heidi Alles

**II. OPEN PUBLIC MEETING STATEMENT** – Ms. Alles

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2018, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL** Branden Agans, Heidi Alles, Jennifer Esposito, Kelly Harabin, Sharon Liszczak  
Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**V. APPROVAL OF MINUTES** – RESOLVED, the Board of Education approves the minutes of the following meetings: May 1, 2018 and May 8, 2018.

**VI. SUPERINTENDENT’S REPORT & PRESENTATIONS** – Mr. Robert Beers

- HIB Report

**VII. COMMITTEE REPORTS:**

**A. Policy Committee:** Sharon Liszczak, *Chairperson*

**A-1** RESOLVED, the Board of Education approves the annual re-adoption of Policy 5512, Harassment, Intimidation, and Bullying, as originally approved on August 16, 2011 and annually re-adopted as per State mandate on August 21, 2012; October 15, 2013; June 17, 2014; September 8, 2015; June 14, 2016; and June 20, 2017.

**A-2** RESOLVED, the Board of Education approves for first reading the adoption of the following policies/regulations:

Policy 1550	Equal Employment/Anti-Discrimination Practices
Regulation 1550	Equal Employment/Anti-Discrimination Practices
Policy 2431	Athletic Competition

- Regulation 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- Policy 5350 Student Suicide Prevention
- Regulation 5350 Student Suicide Prevention
- Policy 5533 Student Smoking
- Policy 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Regulation 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Policy 8462 Reporting Potentially Missing or Abused Children

**B. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

**B-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
April Ambio	Learning Disabilities Teacher Consultant Manville School District	Resignation	June 30, 2018
Carol McGinley	Special Education Teacher Roosevelt School	Resignation	June 30, 2018
Lisa Fields	Playground-Cafeteria Assistant, Part-Time Weston School	Resignation	June 30, 2018
Lauren Spencer	Special Education Instructional Assistant, Part-Time Weston School	Resignation	June 30, 2018
Jennifer Weber	Math Teacher ABIS	Resignation	June 30, 2018
Jaclyn Schwankert	Special Education Instructional Assistant, Part-Time ABIS	Resignation	June 30, 2018
Cawley Robinson	Language Arts Intervention Teacher Weston School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	September 1, 2018 – January 31, 2019

Carly Smith	Grade 1 Teacher Weston School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	September 1, 2018 – March 29, 2019
Cristina Zuniga	Grade 4 Teacher Roosevelt School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	September 1, 2018 – January 25, 2019
Erin Harvey	Grade 3/4 Teacher Roosevelt School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about September 10, 2018 – March 1, 2019
Victoria Rzeszutek	Custodian Manville School District	Paid Leave of Absence	May 18, 2018 – May 24, 2018

**B-2 RESOLVED**, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Lianne Vivian	Special Education Teacher Weston School	Standard Elementary Teacher, K-6 Standard Teacher of Students with Disabilities	BA, Step 3 \$53,010	2018 – 2019 School Year
Nicole Buley	Grade 1 Teacher Weston School	Standard Teacher of Preschool through Grade 3	BA + 15, Step 5 \$54,225	2018-2019 School Year
Anjelica Viso	Student Assistance Counselor (SAC) Manville High School	Standard School Counselor CEAS Student Assistance Counselor	MA + 30, Step 5 \$58,775	2018-2019 School Year
Stephanie Valenti	Special Education Teacher Manville High School	Standard English Teacher Provisional Teacher of Students with Disabilities	BA, Step 5 \$53,575	2018-2019 School Year
Leticia Jankowski	Spanish Teacher Manville High School	Standard Teacher of Spanish	BA, Step 13 \$65,020	2018-2019 School Year
Jesse Michalski	Visual Arts Teacher Manville High School	CEAS Teacher of Art	BA, Step 2 \$53,010	2018-2019 School Year
Christina Dutkevitch	Biology Teacher Manville High School	Standard Teacher of Biological Science	BA, Step 7 \$56,075	2018-2019 School Year

Samantha Bahna	English Teacher Manville High School	Standard Teacher of English	MA + 15, Step 10 \$64,220	2018-2019 School Year
Christen Biondolillo	Grade 5 Teacher ABIS	CEAS Elementary Teacher, K-6	BA, Step 2 \$53,010	2018-2019 School Year
Kaitlin Soltys	Special Education Teacher ABIS	Standard Elementary Teacher, K-6  Standard Teacher of Students With Disabilities	MA, Step 11 \$62,920	2018-2019 School Year
William Sperduto	Physical Education Teacher, .8 Position  Instructional Assistant, .2 Position	CEAS Teacher of Health and Physical Education	BA, Step 1 \$52,610 ( <i>pro-rated</i> )  Special Education Instructional Asst. Part-Time - Step 2 \$24.63 Per Hour	2018-2019 School Year
Gabriella Cardoso	Grade 3 Teacher Roosevelt School	CEAS Elementary Teacher, K-6	BA, Step 1 52,610	2018-2019 School Year
Jennifer Sanders	Administrative Assistant to the Business Administrator	N/A	\$62,000	July 1, 2018 – June 30, 2019
Jamie Chaya	Secretary Roosevelt School	N/A	Step 6 \$53,000	July 1, 2018 – June 30, 2019
Yiraldo Campos Sha'Quana Kelly ( <i>Shared Position</i> )	Student Photographer Manville School District <i>On an "as needed" basis</i>	N/A MHS Student	\$9.00 Per Hour <i>On an "as needed" basis</i>	2018 – 2019 School Year <i>and</i> Coverage for 2017-2018 MHS Graduation
Joseph Green	Summer Technology Employment	N/A	\$10.00 Per Hour	Summer 2018
Mark Ciesla	Residency Investigator <i>On an "as needed" basis</i>	N/A	\$30.00 Per Hour	2018 – 2019 School Year
John Hardgrove John Bentz	Equipment Site Managers	N/A	\$40.00 Per Event <i>On an "as needed" basis</i>	2018 – 2019 School Year

**B-3 RESOLVED**, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Danielle O'Donnell	Summer Office Help Weston School	Up to 27.5 Hours per week @ \$23.02 per hour	June 22, 2018 – August 31, 2018

Ilana Kurtin Christina Sulewski	Guidance Counselors MHS Summer Work – Student Scheduling	Not to exceed Twenty (20) Days Total During Summer 2018 @ Per Diem Rate	Summer 2018 (Shared Position)
Dana Cotsopoulos Kristin Brons	Guidance Counselors Weston Summer Work	Not to exceed Four (4) Days Total During Summer 2018 @ Per Diem Rate	Summer 2018 (Shared Position)
Christine Bachorik	Guidance Counselors ABIS Summer Work	Not to exceed Five (5) Days Total During Summer 2018 @ Per Diem Rate	Summer 2018
Ryan McNally	Guidance Counselors Roosevelt Summer Work	Not to exceed Two (2) Days Total During Summer 2018 @ Per Diem Rate	Summer 2018
Mary Jo Kindziarski Kathleen Hughes Larissa Mattei Angele Palmer	School Nurses Weston/Roosevelt/ABIS/MHS Summer Work	Not to exceed Two (2) Days Each During Summer 2018 @ Per Diem Rate	Summer 2018
Jacklyn Schwankert	Instructional Assistant for Special Education Student Grade 8 – Dinner Dance <i>If Needed</i>	Up to 3 Hours @ Hourly Rate	June 15, 2018
Rachel Gottfried	Media Specialist to Inventory all Textbooks at MHS	Up to Five (5) Days @ Per Diem Rate	Summer 2018
Jennifer Pisano Christine Bachorik Kate Snyder-D'Angelo Erica Rogalsky	Four (4) Staff Members to Collect Tickets for ABIS Graduation	Up to Two (2) Hours Total Per Each Staff Member @ \$25 Per Hour	June 20, 2018

**B-4 RESOLVED**, the Board of Education approves the following staff transfers effective September 1, 2019:

Name	From	To	Effective Dates
Laura Landau	Kindergarten Teacher Weston School	Grade 3 Teacher Roosevelt School	2018 – 2019 School Year
Alicia Mathewson	Grade 3 Teacher Weston School	Grade 3 Teacher Roosevelt School	2018 – 2019 School Year
Rebecca Fosbre	Grade 3 Teacher Weston School	Grade 3 Teacher Roosevelt School	2018 – 2019 School Year
Katrina De La Cruz	Special Education Teacher Weston School	Special Education Teacher Roosevelt School	2018 – 2019 School Year
Maureen Brown	Reading Intervention Teacher Weston School	Reading Intervention Teacher Roosevelt School	2018 – 2019 School Year
Kristen Lonsdorf	Grade 5 Teacher Roosevelt School	Grade 5 Teacher ABIS	2018 – 2019 School Year

Gregory Shannon	Grade 5 Teacher Roosevelt School	Grade 5 Teacher ABIS	2018 – 2019 School Year
Melissa Markowitch	Grade 5 Teacher Roosevelt School	Grade 5 Teacher ABIS	2018 – 2019 School Year

**B-5 RESOLVED**, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
<b>District</b>			
Jamil Maroun	Affirmative Action Officer	District Stipend Position: \$2,100	2018 – 2019 School Year
William Kurzius	Digital Sign Coordinator/ Webmaster/ Alert Now Back-Up	Stipend District Position: \$4,000	2018 – 2019 School Year
Dana Cotsopoulos Ryan McNally Christine Bachorik Christine Sulewski	504 Coordinators	District Stipend Position: \$1,066 Shared Stipend	2018 – 2019 School Year
<b>MHS</b>			
Louis Galgano	Structured Learning Experiences (SLE)	Stipend: \$800	2018-2019 School Year
Mary Kreiss-Papalski <i>Alternates:</i> Kevin Caldwell Frederick McCarrick	Detention Monitor MHS <i>On an "as needed" basis</i>	\$15.00 Per Hour	2018 – 2019 School Year
Laureat Dennis Petrone <i>(Fall/Winter Season)</i> Michael Knitowski <i>(Spring Season)</i>	MHS Strength/ Conditioning Coach	\$20 Per Hour Nine (9) – Sixteen (16) Hours Per Week Total, <i>As Needed</i>	2018 – 2019 School Year
<b>ABIS</b>			
Robert Snyder David Markowitch	Before School Duty ABIS	Stipend as per Contract	2018 – 2019 School Year
Alisha Paris Jennifer Kohl Melissa Hammett Jennifer Pisano	Detention Monitors ABIS <i>On an "as needed" basis</i>	\$15.00 Per Hour	2018 – 2019 School Year
<b>Roosevelt School</b>			
Ryan McNally Karen Sweeney Katrina De La Cruz	Before School Duty Roosevelt School	Stipend as per Contract	2018 – 2019 School Year
All Roosevelt School Certificated Staff Members	Before School Duty <i>Substitutes</i>	Stipend as per Contract	2018 – 2019 School Year

Erin Bolte Jacinta DaSilva Natalia Hughes Katrina De La Cruz	Detention Monitors Roosevelt School <i>On an "as needed" basis</i>	\$15.00 Per Hour	2018 – 2019 School Year
All Roosevelt School Certificated Staff Members	Detention Monitors, Substitutes Roosevelt School <i>On an "as needed" basis</i>	\$15.00 Per Hour	2018 – 2019 School Year
<b>Weston School</b>			
Jacinta DaSilva Patricia Poto Laina Boyer Kerry Zeigler	Before School Duty Weston School	Stipend as per Contract	2018 – 2019 School Year
Gina Mazzariello	After School Duty Weston School	Stipend as per Contract	2018 – 2019 School Year

**B-6 RESOLVED**, the Board of Education approves the following staff members as Home Instruction Teachers for the 2018 – 2019 School Year in the positions and with terms as stated:

Name	Position	Compensation	Effective Dates
James Horton	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Erin Shannon	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Cheryl Cojocar	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Mary Kreiss-Papalski	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Sandra Peckhardt	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year r
Denise Formanowski	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Erin Bolte	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Katrina De La Cruz	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Michaela Curzman	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year
Natalia Hughes	Home Instruction Teacher All Grades/Subjects - as needed	\$30.00 Per Hour	2018 – 2019 School Year

**B-7** RESOLVED, the Board of Education approves Advisors for the 2018 – 2019 School Year as listed on attached Addendum I.

**B-8** RESOLVED, the Board of Education approves Coaches for the 2018 – 2019 School Year as listed on attached Addendum II.

**B-9** RESOLVED, the Board of Education approves the Substitute Teachers/Nurses/Secretaries/Custodians for the 2018 – 2019 School as listed on attached Addendum III.

**B-10** RESOLVED, the Superintendent recommends the contract renewal for the 2018 – 2019 school year for Kimberly Clelland, Business Administrator/Board Secretary, which received approval from the Executive County Superintendent on May 17, 2018.

**B-11** Approval of Business Administrator’s Merit Goals for the 2018 – 2019 School Year

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Business Administrator, qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed an annual goal for the 2018-2019 school year that it wishes to include in its contract with the Business Administrator now, therefore, be it

Resolved, the Board of Education establishes the qualitative criteria and merit salary bonus as shown on attached Addendum IV for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract.

**B-12** RESOLVED, the Board of Education approves the following Title I Enrichment Summer School, Expanding Language Arts and Mathematics through Science/Social Studies, from July 2 to July 26, 2018 with staffing as indicated:

Name	Position	Compensation	Effective Dates
Katrina De La Cruz Marcia Reilly	Manville School District Summer School Program for Title 1 Students Substitute Teachers	\$30 per hour, as needed	July 2, 2018 – July 26 , 2018 8:00am – 12:00pm

**B-13** RESOLVED, the Board of Education approves the following Manville School District Curriculum Writing Position for the 2018 School Year, with staffing as indicated:

Position	Program	Compensation	Effective Dates
Laura Landau	Review, Modify and Complete K-5 Curriculum in all Content Areas	Up to 40 hours @ \$30.00 per hour	June 2018 – July 2018

**B-14** RESOLVED, the Board of Education approves the following Extended School Year Programs for twenty-four (24) days, from July 2, 2018 to August 3, 2018, with staffing as indicated:

Position	Program	Compensation	Effective Dates
Doreen Ringel	One (1) Instructional Asst. Out of District	Instructional Asst: 4 Hours per Day @ Hourly Rate	7/2 to 8/3/2018



**B-15** RESOLVED, the Board of Education employs the following substitutes for the 2017-2018 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Roxana Portales	Teacher Substitute	\$105.00 per day	2017-2018 School Year

**B-16** RESOLVED, the Board of Education approves the student listed below as an Administrative Intern in the Manville School District at Roosevelt School from June 2018 through September 2018 detailed as follows:

Name	College/University	Observation Period	School
Vincent Del Priore	The College of New Jersey	Total: 100 Hours June 2018 – September 2018	Roosevelt School

**B-17** RESOLVED, the Board of Education approves the student listed below as a Student Observer in the Manville School District at Weston School during the 2018-2019 school year as follows:

Name	College/University	Observation Period	School
Nicole Sachs	Caldwell University	Total: 100 Hours September 2018 – December 2018	Weston School

**B-18** RESOLVED, the Board of Education approves the students listed below as a Student Teacher in the Manville School District at Weston School during the 2018 – 2019 school year as follows:

Name	College/University	Student Teaching Period	School
Nicole Sachs	Caldwell University	January 2019 – May 2019	Weston School
Aylin Rich	TCNJ	September 2018 – December 2018	Weston School

**C. Negotiations Committee:** Heidi Alles, *Chairperson*

**D. Curriculum and Instruction Committee (Student Activities):** Ned Panfile, *Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

**D-1** RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Barbara Popp Lorraine Calvo	Technical Assistance for ESEA	Union County Vo-Tech Scotch Plains, NJ	6/11/18	Registration: N/A Mileage: \$10.52	11-000-223-890
Susan Milich	Systems 3000 Personnel/HR Training	Systems 3000 Eatontown, NJ	8/15/18	N/A	N/A

**D-2 RESOLVED**, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
<b>Roosevelt School</b>			
June 3, 2019	NJ Sea Grant Consortium Sandy Hook, NJ Transportation: Barker Bus Company	Grade 4 Students Total Students: 130	The students will have a geographic orientation to the marshes and beaches of Sandy Hook. They will learn about beach formation, ocean habitats and have an overview of barrier plants and animals.
<b>ABIS</b>			
May 9 & 10, 2019	<i>Overnight Trip</i> Camp Mason Hardwick, NJ Transportation: Bus Company TBD	Grade 7 Students Overnight Class Trip Total Students: 60-70	Team Building/ Develop Leadership
<b>Manville High School</b>			
September 15, 2018 September 22, 2018 September 29, 2018 October 6, 2018 October 20, 2018	Jefferson Twp. High School Matawan High School Brick Memorial High School Sayreville High School Central Regional High School  Transportation: SCESC	MHS Marching Band Grades 9-12  Total Students: 25	Opportunity for the MHS Marching Band to perform
August 3, 2018	J. Birney Crum Stadium Allentown, PA  Transportation: SCESC	MHS Marching Band Grades: 9-12  Total Students: 25	Opportunity to observe professionals performing at the highest level of our activity.
August 25, 2018 – August 28, 2018	Pine Forest Cheerleading Camp	MHS Cheerleading Squad Grades 9 – 12  Total Students: 20	The UCA Program to train/coach students professionally in preparation for competitions and sport season

**D-3 RESOLVED**, the Board of Education approves the following Positions, with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Staff Member	Summer Office Help Weston School	Up to 27.5 Hours per week @ \$23.02 Per Hour	June 22, 2018 – August 31, 2018	11-000-240-105

**D-4 RESOLVED**, the Board of Education approves the Manville School District Summer Band Program, with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Music Teacher to Instruct Summer Band	Summer Band Program for Manville School District Students	Up to 45 Hours @ \$30.00 Per Hour	July 2, 2018 – July 26, 2018	District

**D-5 RESOLVED**, the Board of Education approved the following Manville School District Curriculum Writing Position for Summer 2018 with staffing as indicated:

Position	Program	Compensation	Effective Dates	Source
One (1) Teacher	Write, Modify and Complete 9-12 Art Curriculum	Up to 10 hours @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Three (3) Teachers	Write, Modify and Complete 5-8 Social Studies Curriculum	Up to 10 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
One (1) Teacher	Write, Modify and Complete K-5 Art Curriculum	Up to 20 hours @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
One (1) Teacher	Write, Modify and Complete 6-8 Art Curriculum	Up to 20 hours @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Three (3) Science Teachers	Write, Modify and Complete 9-12 Science Curriculum	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Four (4) LA Teachers	Write, Modify and Complete 9-12 Language Arts Curriculum	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Two (2) ESL Teachers	Review and Revise K-12 ESL Curriculum	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Three (3) Math Teachers	Write, Modify and Complete 9-12 Mathematics Curriculum	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Up to Nine (9) Teachers	Review College Board AP Curriculum and Develop Course Syllabi	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Up to Seven (7) Teachers	Write, Modify and Complete K-5 Language Arts Curriculum	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
Three (3) LA Teachers	Write, Modify and Complete 6-8 Language Arts Curriculum	Up to 6 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500
One (1) Technology Teacher	Write, Modify and Complete Technology	Up to 20 hours each @ \$30.00 per hour	June 2018 – July 2018	11-000-223-320-500

**D-6 RESOLVED**, the Board of Education approves the Manville School District Mentoring Plan and Statement of Assurance for the 2018 – 2019 School Year, as per guidelines from the NJ Department of Education.

**D-7 RESOLVED**, the Board of Education approves the Charlotte Danielson Teacher Evaluation Model utilizing Frontline (My Learning Plan Digital Platform), as per ACHIEVENJ mandate, for the 2018-2019 school year.

**D-8 RESOLVED**, the Board of Education approves the alignment of district curricula with the NJ Student Learning Standards, the State Board adopted Standards, implementation September 1, 2018 in the following content areas:

- Science Grades K – 8
- Mathematics Grades K – 8

**D-9 RESOLVED**, the Board of Education approves the implementation of the Fountas and Pinnell Classroom Reading Program in Grades K – 2 during the 2018 -2019 School Year and in Grades 3 – 4 during the 2019 – 2020 School Year.

**D-10 RESOLVED**, the Board of Education approves the continued implementation of the Fountas and Pinnell Intervention Program in Grades 1 – 4 to support the Title I Targeted Assistance Program for the identified students.

**D-11 RESOLVED**, the Board of Education approves the following Professional Development positions for Summer 2018, with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Teacher	Provide Professional Development to new staff on Genesis	Two (2) hours plus Two (2) hours planning time @ \$30 per hour for a Total of \$120	August 2018	11-000-223-320-500
One (1) Teacher	Provide Professional Development to new teachers on the Promethean Board	.5 hours plus .5 hours planning time @ \$30 per hour for a Total of \$30	August 2018	11-000-223-320-500
One (1) Teacher	Provide Professional Development to new staff on School Wires	Two (2) hours plus Two (2) hours planning time @ \$30 per hour for a Total of \$120	August 2018	11-000-223-320-500

**D-12 RESOLVED**, the Board of Education approves the following out-of-district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#15	Rutgers U Behavioral Health	2018-2019 School Year including ESY	Services described in IEP	\$77,657.00
#6	Rutgers U Behavioral Health	2018-2019 School Year including ESY	Services described in IEP	\$77,657.00
#25	Rutgers U Behavioral Health	2018-2019 ESY only	Services described in IEP	\$12,942.00
#23	New Road School, Somerset	2018-2019 School Year including ESY	Services described in IEP	\$61,273.80
#11	New Road School, Somerset	2018-2019 School Year including ESY	Services described in IEP	\$61,273.80
#22	Rutgers U Behavioral Health	2017-2018 School Year, May 15 – June	Services described in IEP	\$12,566.00

**E. Finance and Facilities Committee:** Kelly Harabin, *Chairperson*

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION**

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of April 2018

WHEREAS, these reports show the following balances on April 30, 2018:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$1,993,814.58		\$327,056.72
(11) Current Expense	\$ -	\$552,767.00	
(12) Capital Outlay		\$301,967.94	
(13) Special Schools		\$2,500.00	
(20) Special Revenue Fund	\$81,746.43	\$255,322.78	\$0.00
(30) Capital Projects Fund	\$51,275.95	\$0.00	
(40) Debt Service Fund	(\$18,728.35)	\$0.00	\$0.00
TOTAL	\$2,108,108.61	\$1,112,557.72	\$327,056.72

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no ,major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**E-2 CLAIMS FOR PAYMENT**

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,097,687.41
Special Revenue Fund #20		\$ 63,146.65
Capital Projects Fund #30		
Debt Service Fund #40		
TOTAL		\$2,160,834.06

**E-3 APPROVAL – CONTRACTS FOR GOODS OR SERVICES**

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
McManimon Scotland Bauman	Professional Service	Bond Counsel	2018-2019	Not to exceed \$40,000	11-000-230-500
Edvocate	Professional Service	Food Service Management	2018-2019	\$13,728.00	Cafeteria Account
NJISSA	Proprietary Service	Membership NJ State Interscholastic Athletic Association	2018-2019	\$2,150.00	11-401-100-300
Christy Gilmartin	Proprietary Service	Parental Transportation Contract	2018-2019	\$9,673.40	11-000-270-100
Atlantic Business Systems	State Contract	Savin MPC2504EX Roosevelt Main Office	60 Mo. Lease Purchase 2018-2019	\$204.21 per month	11-190-320-200
MMD Financial LLC	Lease Purchase	Five (5) Year Lease Purchase for Two Way Radios	60 Mo. Lease Purchase 2018-2023	\$1,176.05	11-000-262-340
Eileen Rogalski	Proprietary Service	Accounting Services	2018-2019	\$35 Per Hour As Needed Not to Exceed \$5,000	11-000-262-340

**E-4 CAFETERIA CLAIMS**

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
2936	4/17/2018	Breakdown Products	\$ 255.00
2937	5/08/2018	Edvocate	1,122.00
2938	5/08/2018	Aramark	43,589.21
2939	5/17/2018	Service Plus	250.00
2940	5/24/2018	Breakdown Products	255.00
2941	5/25/2018	BFA Food Service Equipment	330.00
TOTAL			\$45,801.21

**E-5 AMENDMENT TITLE I GRANT 2017-2018**

RESOLVED, the Board of Education approves the submission of an amendment for ESEA Grant Title I and Title IIA 2017-2018.

**E-6 APPROVAL ESEA GRANT 2018-2019**

RESOLVED, the Board of Education approves the FY 2018 – 2019 ESEA Grant in the amount of:

Title 1	\$318,407
Title IIA	\$ 39,724
Title III	\$ 15,274
Title IV	\$ 19,119

Total ESEA Grant \$392,524

## **E-7 RESOLUTION AWARDING FOOD SERVICE CONTRACT TO ARAMARK EDUCATIONAL SERVICES, LLC.**

RESOLVED, the Board of Education approve and award a contract for School Food Service Management for the 2018-19 school year, to Aramark Educational Services, LLC., located at Aramark Tower, 1101 Market Street, 23rd Floor Philadelphia, PA 19107, it is the recommendation of the Business Administrator that the Manville Board of Education award the contract to Aramark Educational Services, LLC. subject to the following contractual provisions:

1. The SFA shall reimburse ARAMARK for all Reimbursable Items. The SFA shall pay to ARAMARK a management fee of \$0.1759 per meal served under National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, and for each Meal Equivalent served (the "Management Fee").
2. The total of such Reimbursable Items and the Management Fee shall be referred to as "SFA's Financial Obligation."
3. The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by ARAMARK is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by ARAMARK shall be the amount of \$2.60.
4. Financial Guarantee (Surplus)
  - a. Projected Surplus Budget: ARAMARK estimates that Gross Receipts for the Current Year shall exceed SFA's Total Food Service Costs for the Current Year by at least Thirty Two Thousand Four Hundred Seventy Five Dollars (\$32,475.00) (the "Projected Surplus") for those items of revenue and expense set forth in the mutually agreed upon Projected Food Service Budget attached hereto as Exhibit A.
  - b. Reimbursement: ARAMARK agrees to reimburse SFA for the amount (the "FSMC Responsibility"), if any, by which SFA's actual Total Food Service Costs for the Current Year exceed Gross Receipts for the Current Year ("SFA Shortfall")
5. Reimbursement Conditions and Assumptions: ARAMARK's obligation to reimburse SFA in accordance with Paragraph B.2, above, shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the Current Year. In the event one or more of the following conditions and assumptions does not remain in effect for the Current Year, ARAMARK shall reduce its reimbursement to the SFA.
  - There shall be at least one hundred eighty (180) full service days where breakfast is served for the Current Year.
  - There shall be at least one hundred eighty (180) full service days where lunch is served for the Current Year.
  - The average daily student [enrollment/attendance] for the Current Year shall be at least One Thousand Four Hundred Thirty-Two (1,432).
  - *The actual costs charged to the Food Service Enterprise Account by the SFA shall not exceed the projected operating expenses as follows:*
    - i. *Ongoing contract monitoring in the amount of \$13,728;*
    - ii. *Annual POS Maintenance Charges in the amount of \$1,932.*

In the event, any of the foregoing conditions or assumptions is not met during the Current Year, ARAMARK's obligation shall be reduced by the amount of any increase in SFA's Total Food Service Costs or reduction in Gross Receipts which is attributable to the changes in such conditions or assumptions. In the event the SFA requests a change (other than a material change that would necessitate commencement of a new RFP process) in a phase of the Food Service Program that would result in a decrease in Gross Receipts or an increase in Total Food Service Costs from the amounts set forth in the Projected Food Service Budget

attached hereto as Exhibit A, ARAMARK shall advise the SFA of its estimate of the increase in the Total Food Service Costs or decrease in Gross Receipts attributable to such requested change, and the budget, including the Projected Food Service Budget attached hereto as Exhibit A, agreed to by ARAMARK and SFA shall be adjusted to reflect such estimated increase in Total Food Service Costs or decrease in Gross Receipts.

**E-8 CAPITAL RESERVE TRANSFER**

RESOLVED, The Board of Education approves the transfer of funds from 2016-2017 fund balance into the Manville School District's "Capital Reserve Fund" in the amount not to exceed \$900,000 as follows:  
WHEREAS: NJSA 18A: 7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and  
WHEREAS, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution,  
And  
WHEREAS the Manville Board of Education wishes to deposit anticipated current year end surplus into a Capital Reserve Account at year end,  
And  
WHEREAS, the Manville Board of Education has determined that up to \$800,000 is available for such purposes of transfer,  
NOW THEREFORE BE IT RESOLVED, by the Manville Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**E-9 APPROVAL OF BEFORE AND AFTER SCHOOL PROGRAM**

RESOLVED, the Board of Education enters into an inter local agreement with the Piscataway Township Board of Education for Before and After Care Services provided at the Weston Elementary School, Roosevelt Elementary School and Alexander Batcho Intermediate School for the 2018-2019 school year.

**E-10 APPROVAL OF PRESCHOOL PROGRAM**

RESOLVED, the Board of Education enters into an inter local agreement with the Piscataway Township Board of Education for a Preschool Program provided at the Weston Elementary School for the 2018-2019 school year.

**E-11 APPROVAL OF NJSIAA MEMBERSHIP**

RESOLVED, the Board of Education approves Manville High School as a member of the New Jersey State Interscholastic Athletic Association and allows them to participate in the approved interschool athletic program sponsored by the NJISAA for the 2018-2019 school year.

**E-12 APPROVAL OF 2018-2019 IDEA GRANT**

RESOLVED, the Board of Education approves the proposed FY 2018- 2019 IDEA Grant in the amount of:

IDEA B	\$358,514
IDEA Preschool	13,046
TOTAL IDEA ALLOCATION	\$371,560

**F. Communications/Public Relations Committee:** Jeanne Lombardino, *Chairperson*



**VIII. OLD BUSINESS/NEW BUSINESS**

**IX. PUBLIC COMMENT** – Ms. Alles will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

**X. CLOSED SESSION** (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**XI. ADJOURNMENT**